

APPROVED



## Adelante Schools

### Minutes

#### Adelante Schools Board Meeting

---

##### **Date and Time**

Friday September 15, 2023 at 8:30 AM

##### **Location**

Emma Donnan Elementary and Middle School  
1202 E Troy Ave.  
Indianapolis, IN 46203  
Scholar Center, Floor 2

---

##### **Goals:**

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

---

##### **Directors Present**

A. Smith (remote), B. Burcope (remote), K. Kainrath, M. Staten, N. Frech, R. Scott (remote)

##### **Directors Absent**

M. Whitley, S. Simpson

##### **Guests Present**

E. Rangel, J. Habayeb, M. Rooney

---

## I. Opening Items

### A. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday Sep 15, 2023 at 8:31 AM.

### B. Record Attendance

### C. Public Comment

### D. Approve Minutes

N. Frech made a motion to approve the minutes from Adelante Schools Board Meeting <NEW DATE> on 08-25-23.

M. Staten seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Staten Aye

R. Scott Aye

M. Whitley Absent

B. Burcope Aye

K. Kainrath Aye

A. Smith Aye

S. Simpson Absent

N. Frech Aye

## II. Executive Director Update

### A. Enrollment Update

- Rangel updates the Board on enrollment
- August's count was 432 students. September count is currently 439 students.

### B. Teacher Appreciation Grant Policy

M. Staten made a motion to approve the TAG policy.

N. Frech seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Whitley Absent

K. Kainrath Aye

S. Simpson Absent

M. Staten Aye

B. Burcope Aye

#### **Roll Call**

A. Smith     Aye  
N. Frech     Aye  
R. Scott     Aye

- Rangel presents the SY23-24 TAG Policy for approval.
- Kainrath asks if the policy is different from last year. Rangel confirms that the policy has remained consistent from last year.

### **III. Finance & Operations**

#### **A. Consent Vote: Approval of July/August Transactions**

R. Scott made a motion to approve the July/August Transactions.

B. Burcope seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

K. Kainrath   Aye  
B. Burcope   Aye  
S. Simpson   Absent  
M. Staten     Aye  
M. Whitley   Absent  
R. Scott     Aye  
A. Smith     Aye  
N. Frech     Aye

- Kainrath asks about an Amazon Business transaction.
- Habayeb responds that Amazon Business is a Net 30 transaction and that we pay smaller transactions as one invoice.

### **IV. Committee Updates**

#### **A. Academic Excellence**

- No updates from Academic Committee

#### **B. Finance & Development**

- Kainrath reminds the Board that an updated budget will be submitted next month after October's count day

#### **C. Governance**

- Burcope asks about Board education months

- Burcope calls for updates on the governance matrix. Requests that Board members continue to reach out to the finance community and other pipelines for potential Board members.
- Burcope reviews OEI deliverables

#### **D. DEI Reflection Question**

- Smith reviews the DEI question: "What do you need from every person in this group to feel supported, open, brave, productive, and trusting, so that we can do our best work towards serving our students well?"
- Smith requests public reflection.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 AM.

Respectfully Submitted,  
N. Frech

#### **B. Educational Session**

---

*We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis*