APPROVED

Adelante Schools

Minutes

Adelante Schools Board Meeting

Date and Time
Friday May 19, 2023 at 8:30 AM

Location
Emma Donnan Elementary and Middle School
Scholar Center, Floor 2
1202 E Troy Ave., Indianapolis, IN 46203

Goals:

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

Directors Present
A. Smith, B. Burcope, K. Kainrath, M. Staten, M. Whitley (remote), N. Frech, S. Simpson

Directors Absent
K. Branson-Hutchison, R. Scott

Guests Present
J. Habayeb, M. Rooney

I. Opening Items

A. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday May 19, 2023 at 8:32 AM.

B. Record Attendance

C. Public Comment

D. Approve Minutes

A. Smith made a motion to approve the minutes from Adelante Schools Board Meeting on 04-21-23.
N. Frech seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Staten	Aye
B. Burcope	Aye
K. Kainrath	Aye
S. Simpson	Aye
R. Scott	Absent
K. Branson-Hutchison	Absent
N. Frech	Aye
M. Whitley	Aye
A. Smith	Aye

II. Executive Director Update

A. Executive Director Update

- Ebullience update includes an update on the music performance and end-of-year awards.
    - Mr. Jones in second grade (2nd year teacher) was teacher of the year. 90% of children met end of year growth goal in math. 80% growth goal on reading. 100% on grade level in reading.
    - Adelante award to Mr. Keys. Science teacher.
    - Integrity award to Mr. McCarroll. Models the walk they talk.
    - Operations MVP award to Ms. Homburg, teacher by trade. Knows every family by name and runs technology.
    - Operations MVP Mr. Chandler made quick and deep impact in daily operations.
- Transportation update: Effectively immediately IPS board of commissioners approved the zone 4 boundary for Emma Donnan.
    - JH and others have started recruitment efforts in the new zone boundaries know of the transportation options.

- Building reuse for Raymond Brandes School 65
    - Attny General ruled in favor of IPS execution of the building reuse plan.
    - No current plan from the district for reuse on this building pending further community engagement.

III. Finance & Operations

A. Consent Vote: Approval of April Transactions

B. Burcope made a motion to Approve April transactions.
N. Frech seconded the motion.

- KK: Who is CSMC?
    - JH: Anytime we need data support for state data, they do the technical coding things.
- KK: Teachers and staff listed sometimes? Are those reimbursements?
    - JH: Yes.

The board **VOTED** unanimously to approve the motion.

B. Approval of the FY24 Budget

B. Burcope made a motion to Approve the FY24 budget which begins July 1, 2023.
N. Frech seconded the motion.
JH Overview of the budget and comments from finance committee.

- Projected enrollment is 384.
- Reviewed a breakdown of funds that come from enrollment (in board packet)
- Break down of basic grant and complexity grant funding which is $8,654 per pupil.
- Reviewed total per pupil funds and total expenses per student with a surplus of approximately $1,774 per student to have cushion and ability to strategically shift as needed.
- Estimated total revenue is $6.9M
- Staff will increase from 46 to 52
- Budget is conservative until we get final numbers.
- Next steps: vote on budget today, FY23 close out, finance policy updates, FY24 reprojections in Q2.

Questions/Discussion:

- KK: discussed best use of surplus funds, consulting on financial policies and processes in the fall, JH made updates to the budget based on finance committee feedback. including the addition of the security guard.
- BB: appreciate detail and break downs.
- NF: in the future see more comparison from previous/current FY and future year.
    - JH: noted and will have more details next time.

The board **VOTED** unanimously to approve the motion.

IV. Committee Updates

A. Academic Excellence

- Missing ELA numbers but have about 80% of the math scores. Academic committee will meet once we have data and will report out to the board after.

B. Finance & Development

C. Governance

- Recruitment update: thanks to volunteers MS, MW, NF.
- Get on Board June 27th at Newfields
- June 6th Board retreat at Coburn place
- OEI submissions by June 30th
  - ED review
  - Board evaluation
  - School assurance forms
- OEI Submission July 1st
  - New board member list
  - Updated bylaws
- DEI section:
  - Reflection question: what do you need from every person in this room to feel supported, open, brave, productive, and trusting, so that we can do our best work towards serving our students well.
  - Reflections shared included looking forward to time at our retreat to build relationships outside of business. A need for more feedback individually. A desire to add more value and be more engaged. Learn more about the school. Direct, candid conversation. Be frank and address issues, ask questions, assume the best and don't dance around any conflict.

A. Smith made a motion to Approve bylaw changes on the current term limit language (see packet) wherein members can serve two consecutive 3 year terms.
M. Staten seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 AM.

Respectfully Submitted,
K. Kainrath

We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis