APPROVED

# Adelante Schools

# Minutes

## Adelante Schools Board Meeting

<Date has moved to 11/18/2022>

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**Date and Time**
Friday November 18, 2022 at 8:00 AM

**Location**
Emma Donnan Elementary and Middle School
Scholar Center, Floor 2
1202 E Troy Ave., Indianapolis, IN 46203

**Goals:**

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

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**Directors Present**
A. Smith, B. Burcope, K. Kainrath, M. Staten, N. Frech (remote), R. Scott (remote), S. Simpson

**Directors Absent**
K. Branson-Hutchison, M. Whitley

**Directors who arrived after the meeting opened**
A. Smith

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**Guests Present**
E. Rangel, J. Habayeb

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## I. Opening Items

### A. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday Nov 18, 2022 at 8:05 AM.

### B. Record Attendance

### C. Approve Minutes

B. Burcope made a motion to approve the minutes from Adelante Schools Board Meeting on 10-20-22.
M. Staten seconded the motion.
The board **VOTED** to approve the motion.

## II. Executive Director Update

### A. Executive Director Update

**Adelante Schools Expressed Interest in Raymond Brandes, School 65**

- Lab Site Model with the University of Indianapolis
- Plan to pursue the building and also an Innovation School Partnership with IPS
- We want to work in close partnership with IPS because they have been great with us and are strong partners
    - BB: Will the current charter still exist?
        - ER: Would be a replication charter application with OEI
    - Will the middle school be kept?
        - ER: The middle school at Donnan will stay next school year but will phase out the year after. Brandes would be a K-5.
    - BB: Would the finances be different?
        - ER: Explains the passthrough process with the IPS Innovation School Team. The IPS team has been great in making this process smooth.
    - KK: What is needed from the board right now, what is going to have to be added the board's docket in the coming months.
        - ER: Supporting our efforts to partner and move quickly to ensure that scholars in the University Heights area have a high quality public school.
    - RS: Do we anticipate having to complete capital improvements?

- ER/JH: We have looked through all public records for the building and identified which improvements have already been made. The building is large enough to allow phases of improvements.

## III. Financial Operations

### A. October Financial Position

**Overview of Financial Position**

- JH presents the FY22 Finance Dashboard

A. Smith arrived at 8:30 AM.

### B. Vote to Approve Statement of Activity & Transactions from October 2022

B. Burcope made a motion to approve the financial transaction list.
M. Staten seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| M. Staten | Aye |
| B. Burcope | Aye |
| M. Whitley | Absent |
| R. Scott | Aye |
| K. Branson-Hutchison | Absent |
| A. Smith | Aye |
| S. Simpson | Aye |
| K. Kainrath | Aye |
| N. Frech | Aye |

## IV. Committee Updates

### A. Academic Excellence

- Academic outcomes to address in November.
- MS visited 5 classrooms to see literacy classes, social studies, science, and math classes. She shared observations of vocabulary comprehension, letter and sound recognition, and small group instruction.

### B. Finance & Development

- KK: JH are we provided a montly income statement from our providers?
  - JH: Yes, we put 2 statements of the same thing in the packet and will update this

### C.

### Governance

- BB midyear review in January for ER and updating sustainability and succession planning at that time as well.
- DEI committee will report today during the executive session.

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:42 AM.

Respectfully Submitted,
K. Kainrath

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**Documents used during the meeting**

- FY23_Board_October Finance Report.pdf
- Adelante Statement of Financial Position 103122.pdf
- Adelante Transaction List 103122.pdf
- Notice of Executive Session_11:18.pdf

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*We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis*