APPROVED

# Adelante Schools

# Minutes

## Board Meeting

2022

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**Date and Time**
Thursday June 16, 2022 at 6:00 PM

**Location**
This meeting will be located at:

1202 E Troy Ave., Indianapolis, IN 46203
Media Center, Floor 2
Parking information can be found here.

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**Goals:**

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

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**Directors Present**
A. Smith, B. Burcope, K. Branson-Hutchison (remote), M. Staten (remote), M. Whitley (remote)

**Directors Absent**

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K. Kainrath

**Guests Present**
E. Rangel, J. Habayeb, K. Randle, M. Rooney

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## I. Opening Items

### A. Call the Meeting to Order

B. Burcope called a meeting of the board of directors of Adelante Schools to order on Thursday Jun 16, 2022 at 6:03 PM.

### B. Record Attendance

### C. Approve Minutes

B. Burcope made a motion to approve the minutes from Board Meeting on 05-19-22.
M. Staten seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. Ebullience

## II. Executive Director Update

### A. Executive Director Update

- Short update due to ilearn updates in last month exec session.
- Director of community engagement will be going door-to-door now that Covid restrictions allow to boost enrollment. Historically enrollment begins to increase in July, has seen interest already based on feedback from 8,000 mailers.
- Barb - can board go knocking? Jordan and Eddie will let Leah know
- Planning for all staff training on 7/11 with all teachers and support staff.
- Hiring update: fully staffed with classroom teachers aside from 1 PE teacher. 2 SPED positions to fill, very difficult to staff due to recent legislation and are trying to recruit current classroom teachers to apply for transfer to SPED license. Yet to hire 2 part time after care teachers who will run the program and will provide support in the building as subs.
- Mary Staten - when does canvassing begin? First week of July.

## III. Academic Excellence

### A. Academic Update

No update here until August.

## IV. Finance & Development

### A. Financial update

In final month of fiscal year. Working on spending down grants and getting ready for FY23.

## V. Governance

### A. Governance Update

Compiled board evaluation. 4 standards with a 2.75 rating out of 3. 2 standards were 2.5 and 3 standards were 2. About the same as last year in terms of scores. Wanted to present this tonight and will be posted in Board on Track.

- Tracking student data: 2.75. Addition of academic and non-academic scorecard was excellent. Comment to see data before meetings and to compare to other neighboring schools. Comment that we spend most of meetings reviewing student data.
- Leadership 2.75. Comments on excellence of Eddie as a leader and strength of leadership team. Comment on visibility of succession plan.
- Commit to exemplary governance. Comment about recruiting right candidates and adding new board members with diverse backgrounds very positive.
- Act strategically 2.75. Board prioritizes school goals. Respects balance of oversight and not managing where school leadership should.
- Financials 2.75 Excellent management of funds, high level of oversight.
- Meeting and attendance 2 Comments around attendance and ensuring documentation is in Board on Track. Positive that we are collectively timely in our reports to OEI. Comment that potentially requiring in person attendance might be more traditional thinking vs new way thinking.
- Board member norms 2.5 comments on meeting virtually has made it more difficult to build trust, share ideas, take risks, ask questions, etc.
- Board member training and education 2. All feel could do better at seeking out active educational opportunities for each of us. Have all committed to this.

Eddie self evaluation was sent to board on 6/14 and is expected to be returned by board on 6/21.

Board members are in background stages or are in the pipeline. Next steps are to be followed up by Barb and Kristy.

DEI committee met last week and came up with next steps. Will meet with Debbie and come up with a plan for next steps but headline is to do less with excellence.

Next meeting succession plan and onboarding new members.

## VI. Board Chair Update

### A. Board Chair Update

None this week due to Kristy's absence.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,
A. Smith

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**Documents used during the meeting**

- Adelante Statement of Activity 053122.pdf
- Adelante Statement of Financial Position 053122.pdf

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*We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis*