APPROVED

Adelante Schools

Minutes

Board Meeting

Date and Time
Thursday June 24, 2021 at 6:00 PM

Location
Emma Donnan Elementary and Middle School
1202 Troy Ave, Indianapolis, IN 46203

The meeting will be held in the **Family Room on the 1st Floor**. Come to the front door (door 1).

Goals:

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

Directors Present
A. Impink, B. Burcope, J. Garcia, K. Branson-Hutchison, M. Staten (remote), M. Whitley (remote)

Directors Absent
K. Kainrath

Directors who left before the meeting adjourned
M. Whitley

Guests Present

E. Rangel, Jordan Habayeb, M. Rooney

I. Opening Items

A. Record Attendance

M. Whitley left at 7:35 PM.

B. Call the Meeting to Order

K. Branson-Hutchison called a meeting of the board of directors of Adelante Schools to order on Thursday Jun 24, 2021 at 6:15 PM.

C. Approve Minutes

M. Whitley made a motion to approve the minutes from Board Meeting on 05-20-21.
B. Burcope seconded the motion.
No discussion at this time.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. ILearn Data

- ILEARN data will become sharable July 14, 2021 with public - on shareable to students and families.
- Re-score and appropriate messaging is pending.

III. Development

A. Back to School Block Party

- 200-250 attendees expected and hoped for.
- Plan in place for food, programming, Nine13 Sports
- Board support with tents and cotton candy.
- Raffle Prizes: Sponsorship requested.
- Request has been made to Mayor's Hogsett's office for his support.

IV. Finance

A. Financials

Board members analyzed and reviewed financials:

- Committee meeting with meet to revise.
- Requested comments, questions regarding financial.

- Moving forward financial will be in an report function.

No questions at this time.

B. Budget Approval

Preliminary Budget Presentation by Mr. Jordan Habayeb

I. Per pupil Allocation: (364 scholars)

- FY 21 Total: (72% state) (25% federal)
  - FY 2021: $5.12M
    - Salaries & Benefits: $2.27M
    - Non-personal: $1.57M
    - Net Surplus: $1.28M
  - FY2022: $5.7M
    - Wellness
    - Full-Time Staff Benefits (Time Off, Leave Policies, Insurance Benefits)
    - + 14 Staff Members [48 Full Time]
      - Elementary Principal Fellow
      - Dir Technology & Data
      - Social Worker
      - MS Dean
      - MS Art
      - MS ELL
      - Elementary Co-Teachers (2)
      - ELL Coordinator
      - ACT Coordinator
      - Manager, Scholar Enrollment
      - ELL IA
      - Lab Site Teacher
- **II. State and Federal Funding:**
  - Federal CARES
  - Federal ESSR
  - Federal ESSR II
  - Federal ESSR III
    - Reopening plan shared to the public, school board and families.
    - Wellness - Students, staff are happy and safe:
      - Athletics
      - Student personal and emotional wellness.
- Federal GEER

AAA: Assessing and Addressing Achievement:

Assessment Data Platforms
- Data Platform
- Science for K-5
- Math pilot
- Online Targeted Learning Program
- Partnerships with National Coaching (LIT)

NWEA MAP -

Ebullience:
- Scholar Life and in the future, field trips when approved.
- Addition of GLEs: Grade Level Educators.
-SEL curriculum.

M. Staten made a motion to To pass the FY 2022 Preliminary Budget.
M. Whitley seconded the motion.
The board **VOTED** to approve the motion.

V. Governance

A. Skill Matrix Completion.

Expressed request to board members to complete.

B. Executive Director Evaluation

Expressed request to board members to complete.

C. Additional Board Member Request:

Request of new board member **Anna Smith:**

- Strengths in people development, strategy and diversity.
- Barb Burcope and Kristy Kainrath have both nominated.

J. Garcia made a motion to add new board member Anna Smith to join the Adelante School Board of Directors.
K. Branson-Hutchison seconded the motion.
The board **VOTED** to approve the motion.

VI. Executive Director's Report

A. Executive Director's Update

Celebrations:

- The Mind Trust - Talent Innovation Fund:

    - Awarded $25,000 to invest in talent pipeline of highly qualified English Language instructors.
- Instruction Partners funded by RMFF(Richard M. Fairbanks Foundation)

Foundation Math Pilot:

- Awarded $130,000 of "Deep Support" in years 2 and 3.
- Refining mathematics instructional systems.
- Focus on unfinished learning.

Relay Graduate School of Education - NPAF

- 3 leadership team members chosen for highly selective fellowships with Relay GSE.
- Focus on "levers of leadership: in data-informed instruction, equity centered culture, observation and feedback and instructional planning.

I **nsight Survey Data:**
1. Survey Teachers
2. Share Feedback
3. Improve Culture

12 out of 13 scored above benchmark:

I. Strengths were discussed:

- Professional Development
- 91% of teacher report experiencing **two or more** retention strategies.
- School Operations:
    - "Day to day operations at my school run smoothy." 100%
    - "Procedures at school maximize the time students spend learning.

II. Areas of Improvement:

Family and Community Engagement (45%-77%)

- Teachers will analyze and process during Summer Professional Development sessions:
    - " Families at my school regularly receive useful updates about their students progress."
    - " My school regularly seeks input from students' families."
    - FY 22 Teachers will be required to make 10 contacts throughout the school year to families (metric)

Academic Opportunity (59%)

- "Students at my school can achieve the academic standards for their grade level."

State of the School: Upcoming
Board of Directors to join Staff Cookout

Enrollment: Goal 364 students, current *335: SY 2021-2022 Seats

VII. Board Chair Update

A. Updated Board Policy Book

Board will table and return to this item.

B. OEI 2021-22 Charter Workshop Handbook & Materials

Board members have seen items that we're holding them accountable for.
Adobe sign re: Board Assurance Form Forthcoming.
J. Garcia made a motion to Adjourn the meeting.
M. Staten seconded the motion.
The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
A. Impink

Documents used during the meeting

- Adelante Statement of Financial Position 053121.pdf
- Adelante Statement of Activity 053121.pdf
- Adelante Budget vs Actual Summary 053121.pdf
- Adelante Transaction List 053121.pdf
- Adelante SY 21-22 Budget_Board - SY 21-22 Budget Summary.pdf
- SY2021_Insight.pdf

We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis