APPROVED

# Adelante Schools

# Minutes

## Board Meeting

**Date and Time**
Thursday September 16, 2021 at 6:00 PM

**Location**
Virtual Meeting

**Goals:**

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

**Directors Present**
A. Impink (remote), A. Smith (remote), B. Burcope (remote), K. Kainrath (remote), M. Staten (remote)

**Directors Absent**
J. Garcia, K. Branson-Hutchison, M. Whitley

**Guests Present**
Jordan Habayeb (remote), Kayla Smith (remote)

### I. Opening Items

**A.**

**Record Attendance**

### B. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Thursday Sep 16, 2021 at 6:00 PM.

### C. Approve Minutes

B. Burcope made a motion to approve the minutes from Board Meeting on 08-19-21.
M. Staten seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Teacher Presentation:

### A. Ebullience

The Board welcomed Middle School teacher leader Ms Kayla Smith, as she shared evidence of Ebullience, which is occurring in her middle school classroom. A video was played of students sharing their talents and performance.

## III. Academic Excellence

### A. Academic Updates

Students participated in NWEA MAP Testing ( Measures of Academic Progress) This test, performed by school leadership in August, creates personalized assessment experience by adapting to each students learning level - precisely measuring progress and growth for each individual student.

Students in grades K-3 performed 1 min quick DIBBELS assessments, where the focus continues to be on foundational skills/ phonic awareness.

The Board discussed trends, bright spots and areas of focus specifically for the Kindergarten classes. Fridays teachers are giving quick assessments.

Barb Burcope questioned whether we used DIBBELS  last year and Eddie Rangel responded the challenge was credible data outcomes regarding remote/virtual testing.

ELL: English Language Learners: Staff will undergo professional development to strengthen instruction in ELL. The Mind Trust awarded Emma Donnan a $25K grant for ELL SAVIS development, which will consist of different sessions and areas of focus/goals for K - 3 grades.

## IV. Development

### A.

**Development and Community Engagement**

No updates from the committee at this time.

School leadership is seeking a Director or Engagement as Ms. Douglass has transitioned from Emma Donnan.

## V. Finance

### A. Financials

When reviewing financials for this month, documents were in draft format. There were no official financial to review during this [ September] reporting period.

End of the month federal funds are set to expire, spending down and stocking up will be the goal.

## VI. Governance

### A. Conflict of Interest Statement

The Boards annual conflict of interest statement will be emailed to members by 9/25.

Office of Education and Innovation ( OEI) requests school goals by September 1. Board and School goals will be submitted by November, final goals will be turned into standards and submitted.

Sustainability Plan: forth coming.

Recruiting Strategy: OEI requires the creation of a recruiting plan, specifically for board member recruiting. Mary Staten will connect with Barb Burcope regarding this implementation. Members of the Board established that recruitment committee members need not be Board members. Mary Staten, Barb Burcope and Kendra Randle are the recruitment committee.

Board Retreat: 30 minute connections around the topics of education, learning and areas of interest. The Board Strategic Plan will be revisited in February and will be established for the next 3-5 years.

Board Evaluation: As apart of the Strategic Plan, copies will be disseminated to the Board. Members should focus on self evaluation.

## VII. Executive Directors Report

### A.

**Enrollment**

SY 2021-2022: 377 students.

Jorday Haybeb discussed enrollment numbers, as September 17 is the conclusion of ADM.

Eddie Rangel: 364 was the goal.

### B. Staffing

School Leadership is adding a part-time school service worker.
There is currently an opening for Director of Engagement and a Lead Teacher

### C. COVID Updates

Currently leadership is promoting a $300 vaccination incentive for staff. Rapid testing is occurring on a daily basis on school grounds.

Mary Staten: Question regarding weekly pool updates. A majority of staff have responded positively to vaccination incentives. The weekly pool occurs once a week for elementary and once a week for middle school.

## VIII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
A. Impink

---

*We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis*