

APPROVED



## Adelante Schools

# Minutes

## Board Meeting

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### Date and Time

Friday September 25, 2020 at 8:00 AM

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### Goals:

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

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### Directors Present

A. Impink (remote), B. Burcope (remote), K. Branson-Hutchison (remote), K. Kainrath (remote), M. Staten (remote)

### Directors Absent

J. Garcia, M. Whitley

### Guests Present

Eddie Rangel (remote), Jordan Haybeb (remote), briandandersonconsulting@gmail.com (remote)

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## I. Opening Items

A.

## Record Attendance

### B. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday Sep 25, 2020 at 8:01 AM.

### C. Approve Minutes

K. Branson-Hutchison made a motion to approve the minutes from Board Meeting on 08-20-20.

B. Burcope seconded the motion.

The board **VOTED** to approve the motion.

## II. Academic Excellence

### A. Assessment Data

The committee will convene when K-4 data is ready to assess. On or around October 13th

## III. Finance

### A. Financials

Payroll was incorrectly posting twice - this issue was corrected

Statement of Financials Position: Discussed

- YTD Statement of Activity ( July 1 - Aug 31) Dollars have been spent on people and curriculum.
- Transaction list by date ( required account): All transactions have been seen.
- Budget vs. Actual Summary: Discussed each column for better understanding (% column, YTD actuals, Total budget FY2021, Amount remaining \$,%)

B. Burcope made a motion to Approve the August Financial Statements as provided in the Budget.

K. Branson-Hutchison seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

K. Kainrath	Aye
M. Staten	Aye
K. Branson-Hutchison	Aye
J. Garcia	Absent
M. Whitley	Absent
B. Burcope	Aye

**Roll Call**

A. Impink                      Aye

**IV. Governance**

**A. Strategic Planning**

Strategic planning meeting/ date will be discussed in Oct 2020

**V. Executive Director's Report**

**A. ED Report**

**Jordan Hayabeb discusses:**

- COVID Teacher survey response and re-entry to school.
- Discussed the "People's First" model.
- "Tighten" Management App - procedures and protocols

**Rolling Open Plan: ( Oc 19th)**

- Option 1: Rolling re-open ( 62%) ( current level Yellow) Masks are required at all times.

1. Middle School is divided 5/6 and 7/8
2. K-4 ( M-F)
3. MS Students will return with a hybrid model: M, Tu ( Wed remote) Thur/Fri

- Option: 2: Virtual Learning ( 38%)
- Discussed trends in feedback.

**Grant updates:**

- Discussed Title I, II III, IV
- Discussed: Formative Assessment Grant, CARES Act, GEERS, CSP

**Eddie Rangel discusses:**

- Enrollment dashboard

**Daily Attendance ( goal is 98%)**

1. Elementary is close to goal.
2. 7/8 are challenged, and immediate contact takes place.

**Staff Satisfaction Survey:**

1. Gallop 12 was initiated to staff. 4.93% " someone cares about me at work"
2. 4.5% strongly agree that teachers are satisfied

3. 4.4% " I know what is expected of me ( due to remote learning)

## VI. Board Chair Report

### A. October Board Meeting Date

Kristy Kainrath discusses board meeting:

- Updated schedule for Thursday Oct 29th.
- November 19th, 2020 meeting will take place.
- December 17th, 2020

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 AM.

Respectfully Submitted,  
A. Impink

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## Documents used during the meeting

- Adelante Statement of Financial Position 083120.pdf
- Adelante Budget vs Actual Summary YTD 083120.pdf
- Adelante Transaction List 083120.pdf
- Adelante Statement of Activity YTD 083120.pdf
- 092520\_Executive Director Update.pdf

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*We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis*