APPROVED

Adelante Schools

Minutes

Board Meeting

Date and Time
Friday September 25, 2020 at 8:00 AM

Goals:

1. Approve organizational foundational tools and policies to govern our school and operate effectively.
2. Deepen our understanding of Adelante's Emma Donnan operational state and provide any necessary support and guidance.

Directors Present
A. Impink (remote), B. Burcope (remote), K. Branson-Hutchison (remote), K. Kainrath (remote), M. Staten (remote)

Directors Absent
J. Garcia, M. Whitley

Guests Present
Eddie Rangel (remote), Jordan Haybeb (remote), briandandersonconsulting@gmail.com (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

K. Kainrath called a meeting of the board of directors of Adelante Schools to order on Friday Sep 25, 2020 at 8:01 AM.

C. Approve Minutes

K. Branson-Hutchison made a motion to approve the minutes from Board Meeting on 08-20-20.
B. Burcope seconded the motion.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Assessment Data

The committee will convene when K-4 data is ready to assess. On or around October 13th

III. Finance

A. Financials

Payroll was incorrectly posting twice - this issue was corrected

Statement of Financials Position: Discussed

- YTD Statement of Activity (July 1 - Aug 31) Dollars have been spent on people and curriculum.
- Transaction list by date (required account): All transactions have been seen.
- Budget vs. Actual Summary: Discussed each column for better understanding (% column, YTD actuals, Total budget FY2021, Amount remaining $,%)

B. Burcope made a motion to Approve the August Financial Statements as provided in the Budget.
K. Branson-Hutchison seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Kainrath	Aye
J. Garcia	Absent
M. Whitley	Absent
K. Branson-Hutchison	Aye
A. Impink	Aye
B. Burcope	Aye

Roll Call

M. Staten Aye

IV. Governance

A. Strategic Planning

Strategic planning meeting/ date will be discussed in Oct 2020

V. Executive Director's Report

A. ED Report

Jordan Hayabeb discusses:

- COVID Teacher survey response and re-entry to school.
- Discussed the "People's First" model.
- "Tighten" Management App - procedures and protocols

Rolling Open Plan: (Oc 19th)

- Option 1: Rolling re-open (62%) (current level Yellow) Masks are required at all times.

1. Middle School is divided 5/6 and 7/8
2. K-4 (M-F)
3. MS Students will return with a hybrid model: M, Tu (Wed remote) Thur/Fri

- Option: 2: Virtual Learning (38%)
- Discussed trends in feedback.

Grant updates:

- Discussed Title I, II III, IV
- Discussed: Formative Assessment Grant, CARES Act, GEERS, CSP

Eddie Rangel discusses:

- Enrollment dashboard

Daily Attendance (goal is 98%)

1. Elementary is close to goal.
2. 7/8 are challenged, and immediate contact takes place.

Staff Satisfaction Survey:

1. Gallop 12 was initiated to staff. 4.93% " someone cares about me at work"
2. 4.5% strongly agree that teachers are satisfied

3. 4.4% " I know what is expected of me (due to remote learning)

VI. Board Chair Report

A. October Board Meeting Date

Kristy Kainrath discusses board meeting:

- Updated schedule for Thursday Oct 29th.
- November 19th, 2020 meeting will take place.
- December 17th, 2020

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 AM.

Respectfully Submitted,
A. Impink

Documents used during the meeting

- Adelante Statement of Financial Position 083120.pdf
- Adelante Budget vs Actual Summary YTD 083120.pdf
- Adelante Transaction List 083120.pdf
- Adelante Statement of Activity YTD 083120.pdf
- 092520_Executive Director Update.pdf

We unite in solidarity with our families and community to create a joyous neighborhood school, preparing all scholars to graduate from college and lead lives of leadership and service to Indianapolis