



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

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#### Date and Time

Wednesday December 17, 2025 at 7:00 PM

#### Location

9 Hanover Place, Brooklyn, NY 11201

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#### Trustees Present

B. Cabrera, H. Prussin (remote), J. Ni (remote), K. Zaunbrecher, L. Zhang, N. Julien (remote), N. Steinebrey (remote)

#### Trustees Absent

*None*

#### Guests Present

C. Finnegan (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Dec 17, 2025 at 7:04 PM.

#### B. Record Attendance

#### C. Review Meeting Procedures

#### D. Approve October 2025 meeting minutes

K. Zaunbrecher made a motion to approve the minutes from Brooklyn RISE Board Meeting on 11-19-25.

L. Zhang seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Update**

### **A. Review Finance Dashboard**

Reviewed and discussed the monthly Finance dashboard.

## **III. Head of School Update**

### **A. Annual Intent to Return Survey**

The Head of School shared the results of the school's annual Intent to Return survey to staff and discussed classroom changes under consideration for the 26-27 school year.

## **IV. Governance Update**

### **A. New Trustee Approval/Recruitment Check-In**

### **B. 2026 Annual Retreat Planning**

Discussed topics for the annual Board retreat.

## **V. Annual Board Assessment**

### **A. To be completed by Jan. meeting**

We will send out the Board Assessment in early January with a goal of completing the Assessment in advance of the annual Board retreat.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,  
K. Zaunbrecher

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## **Documents used during the meeting**

- BRCS Monthly Report Nov 2025 V2.pdf