

APPROVED



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

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#### Date and Time

Wednesday April 23, 2025 at 7:00 PM

#### Location

9 Hanover Place, Brooklyn, NY 11201

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#### Trustees Present

B. Cabrera, C. Hu, J. Ni (remote), K. Zaunbrecher, L. Zhang

#### Trustees Absent

E. Waite

#### Guests Present

C. Finnegan

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Apr 23, 2025 at 7:04 PM.

#### C. Review Meeting Procedures

Reviewed meeting agenda and participant expectations.

#### D.

### **Approve February and March 2025 meeting minutes**

C. Hu made a motion to approve the minutes Brooklyn RISE Board Meeting on 03-26-25.

K. Zaunbrecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Hu made a motion to approve the minutes from Brooklyn RISE Board Meeting on 02-26-25.

K. Zaunbrecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Update**

### **A. Review Finance Dashboard**

Reviewed monthly Finance dashboard. Discussed draft FY26 budget. The Board requested an updated org chart and staff augmentation details for SY26.

## **III. Head of School Update**

### **A. Head of School Update**

Discussed enrollment tracking for SY26 and possible fundraising opportunities. Received staffing updates and reviewed upcoming family event dates.

## **IV. Academic Update**

### **A. Academic Committee Update**

Discussed development of an academic dashboard and opportunities for enhanced academic data analysis. Reviewed trends in student behavior and discussed planned curriculum changes for SY26.

## **V. Governance Update**

### **A. New Board Member Authorization Check-In**

### **B. Board Officer Succession Planning**

Discussed Board Chair succession plan. A Board vote on a new Chair will be held in May.

### **C. May Meeting Agenda Planning**

Votes to be held in May include: new Trustee approvals, SY26 budget approval, and Board Chair approval.

## **VI. Public Comment**

### **A.**

### **Public Comment**

Members of the public joined to provide feedback to and ask questions of the Board and Head of School.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:52 PM.

Respectfully Submitted,  
K. Zaunbrecher

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### **Documents used during the meeting**

*None*