

DRAFT



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

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**Date and Time**

Wednesday March 26, 2025 at 7:00 PM

**Location**

9 Hanover Place, Brooklyn, NY 11201

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**Trustees Present**

B. Cabrera, C. Hu, J. Ni, K. Zaunbrecher, L. Zhang

**Trustees Absent**

E. Waite

**Guests Present**

C. Finnegan

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Mar 26, 2025 at 7:05 PM.

**II. Finance Update****A. Review Finance Dashboard**

Reviewed and discussed monthly finance dashboard.

### **III. Head of School Update**

#### **A. Head of School Update**

Discussed staffing updates, student enrollment and recruitment, and facility investment needs.

### **IV. Academic Update**

#### **A. Academic Update**

Discussed progress on development of academic dashboard and enhanced data practices.

### **V. Governance Update**

#### **A. New Board Member Evaluation and Authorization Check-In**

Discussed an update on new trustee authorization.

#### **B. Head of School Evaluation - Next Steps**

Discussed priorities identified through Head of School Evaluation process and next steps.

#### **C. Vote to Approve New Board Member**

C. Hu made a motion to Approve Nate Steinebrey as a Trustee.

J. Ni seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **VI. Facilities Update**

#### **A. 410 40th Street Middle School Building Update**

Reviewed updated facility construction timeline and related updates from developer.

### **VII. Public Comment**

#### **A. Public Comment**

Members of the public provided feedback regarding school and board practices.

### **VIII. Any Other Business**

#### **A. Executive Session**

The Board motioned to move into Executive Session regarding a proposed staffing change in the Upper School.

**B. Other Business**

Discussed ongoing transition to new back office service provider.

**IX. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
K. Zaunbrecher

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**Documents used during the meeting**

- Brooklyn RISE Feb 2025 Balance Sheet 02272025.pdf
- Brooklyn RISE Feb 2025 Cash Flow 02272025.pdf
- Brooklyn RISE Feb 2025 Budget vs Actuals 02272025.pdf
- Brooklyn RISE Feb 2025 Financial Update 02272025.pdf
- 02 - BRCS - February 2025 Board Ck Reg.pdf