



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

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#### Date and Time

Wednesday January 22, 2025 at 7:00 PM

#### Location

9 Hanover Place, Brooklyn, NY 11201

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#### Trustees Present

B. Cabrera, C. Hu, J. Ni, K. Zaunbrecher, L. Zhang

#### Trustees Absent

E. Waite

#### Guests Present

C. Finnegan

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jan 22, 2025 at 7:05 PM.

#### C. Approve December Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from Brooklyn RISE Board Meeting on 12-18-24.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Finance Update**

### **A. Finance Update**

Reviewed and discussed monthly Finance dashboard.

## **III. Head of School and Academic Update**

### **A. HOS Update for 1/22 Meeting**

Discussed recent math assessments and upcoming state assessments. Reviewed tentative staffing plans for SY 25-26, with more detail to come in future meetings.

## **IV. Governance Update**

### **A. Visiting Board Candidate Greetings and Check- Ins**

### **B. Check In on New Board Member Authorization Process**

### **C. General Discussion on Board Support Resources**

J. Ni made a motion to authorize the school to change back office providers in the current school year.

K. Zaunbrecher seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Board Retreat Saturday 2/1**

Set the agenda for the retreat.

### **E. Head of School Evaluation**

Will be completed in a future month.

## **V. Facilities Update**

### **A. 410 40th Street Middle School Building Update**

Discussed 9 Hanover Place lease extension and status of 410 40th Street construction.

K. Zaunbrecher made a motion to approve the 9 Hanover Place Lease Extension.

C. Hu seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,  
K. Zaunbrecher