APPROVED

Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time
Wednesday October 23, 2024 at 7:00 PM

Location
9 Hanover Place, Brooklyn, NY 11201

Trustees Present
B. Cabrera, C. Hu, J. Ni, K. Zaunbrecher

Trustees Absent
B. Herbst, E. Waite, G. Han

Ex Officio Members Present
C. Zúñiga (remote)

Guests Present
A. Bond, C. Finnegan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Oct 23, 2024 at 7:03 PM.

C.

Approve May Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from May 2024 Brooklyn RISE Board Meeting on 05-22-24.
B. Cabrera seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve June Meeting Minutes

B. Cabrera made a motion to approve the minutes from June 2024 Brooklyn RISE Board Meeting on 06-26-24.
C. Hu seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve July Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from July 2024 Brooklyn RISE Board Meeting on 07-24-24.
B. Cabrera seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve August Meeting Minutes

B. Cabrera made a motion to approve the minutes from August 2024 Brooklyn RISE Board Meeting on 08-28-24.
J. Ni seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve September Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from September 2024 Brooklyn RISE Board Meeting on 09-25-24.
C. Hu seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance Update

A. September Finance Update

Reviewed monthly finance dashboard and received an update on status of annual audit.

III. Head of School Update

A. Akilah's School Update

Discussed enrichment programs for Upper School and first round of report cards for both Upper and Lower Schools. Reviewed enrollment numbers.

IV. Academic Update

A. Deferred until after the next round of progress monitoring (December).

Include end-of-year testing data and state testing data in next Academic Update (November).

V. Governance Update

A. Present and vote on new board trustee

K. Zaunbrecher made a motion to Approve Laura Zhang as a new Board Trustee.
J. Ni seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Present and Vote on new board secretary

C. Hu made a motion to Approve Katie Zaunbrecher as Secretary of the Board of Trustees.
B. Cabrera seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Present and vote on new board treasurer

C. Hu made a motion to Approve Jill Ni as Treasurer of the Board of Trustees.
K. Zaunbrecher seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Discussion on additional board recruitment

Discussed additional board recruitment strategies.

E. Discuss changing meeting day

Deferred this discussion until a future date, if needed.

VI. Any Other Business

A. 4001 4th Avenue Middle School Lease Amendment

Reviewed and discussed terms of Lease Amendment. Agreed next steps to move forward with Lease Amendment.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
K. Zaunbrecher

Documents used during the meeting

- Brooklyn RISE Sep 2024_Financial Update 10232024 FINAL v2.pdf
- Brooklyn RISE - Sep 2024 Budget vs Actuals 10232024.pdf
- Brooklyn RISE - Sep 2024 Cash Flow 10232024.pdf
- Brooklyn Rise First Amendment (Premises Modification)(660728.7).docx
- 410 40th Street - Plans 081324 (3) (1) (1).pdf