

APPROVED



## Brooklyn RISE Charter School

# Minutes

## Brooklyn RISE Board Meeting

---

### Date and Time

Wednesday May 22, 2024 at 7:00 PM

### Location

9 Hanover Place, Brooklyn, NY 11201

---

### Trustees Present

B. Cabrera, B. Herbst (remote), C. Hu, J. Ni, K. Zaunbrecher

### Trustees Absent

E. Waite, G. Han, J. Houston

### Guests Present

C. Finnegan, Laura Zhang

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday May 22, 2024 at 7:09 PM.

### C. Approve April Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from April 2024 Brooklyn RISE Board Meeting on 04-17-24.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance

### A. Finance Updates

Reviewed and discussed Finance dashboard.

### B. 2024-2025 Budget

Reviewed and discussed 2024-2025 budget proposals.

J. Ni made a motion to Approve the 2024-2025 budget proposals.

C. Hu seconded the motion.

Both the K-5 and the K-6 proposed budgets for the 2024-2025 school year were approved.

The board **VOTED** unanimously to approve the motion.

### C. Approve Board On Track Renewal

C. Hu made a motion to renew the Board on Track contract.

B. Cabrera seconded the motion.

Christina will consult with Board on Track regarding a possible 2-year renewal.

The board **VOTED** unanimously to approve the motion.

## III. Head of School Update

### A. Cary's School Update

Cary provided a school update and the Board discussed school recruitment and enrollment for the 2024-2025 school year.

## IV. Academic

### A. Academic committee updates

End-of-year data will be shared in the June meeting.

## V. 2024 Board Goals

### A. Recruitment Updates

Discussed potential members currently under consideration.

### B. Fundraiser Check In

Discussed upcoming fundraising opportunities for the School.

## VI. Any Other Business

### A.

### **PEO Proposal Documents**

K. Zaunbrecher made a motion to approve the School to pursue a contract with a new PEO.

C. Hu seconded the motion.

Cary will continue discussions with Extensis HR with the goal of transitioning from JustWorks by July 1.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
K. Zaunbrecher