

DRAFT



Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday May 22, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera, B. Herbst (remote), C. Hu, J. Ni, K. Zaunbrecher

Trustees Absent

E. Waite, G. Han, J. Houston

Guests Present

C. Finnegan, Laura Zhang

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday May 22, 2024 at 7:09 PM.

C. Approve April Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from April 2024 Brooklyn RISE Board Meeting on 04-17-24.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Updates

Reviewed and discussed Finance dashboard.

B. 2024-2025 Budget

Reviewed and discussed 2024-2025 budget proposals.

J. Ni made a motion to Approve the 2024-2025 budget proposals.

C. Hu seconded the motion.

Both the K-5 and the K-6 proposed budgets for the 2024-2025 school year were approved.

The board **VOTED** unanimously to approve the motion.

C. Approve Board On Track Renewal

C. Hu made a motion to renew the Board on Track contract.

B. Cabrera seconded the motion.

Christina will consult with Board on Track regarding a possible 2-year renewal.

The board **VOTED** unanimously to approve the motion.

III. Head of School Update

A. Cary's School Update

Cary provided a school update and the Board discussed school recruitment and enrollment for the 2024-2025 school year.

IV. Academic

A. Academic committee updates

End-of-year data will be shared in the June meeting.

V. 2024 Board Goals

A. Recruitment Updates

Discussed potential members currently under consideration.

B. Fundraiser Check In

Discussed upcoming fundraising opportunities for the School.

VI. Any Other Business

A.

PEO Proposal Documents

K. Zaunbrecher made a motion to approve the School to pursue a contract with a new PEO.

C. Hu seconded the motion.

Cary will continue discussions with Extensis HR with the goal of transitioning from JustWorks by July 1.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
K. Zaunbrecher