



Brooklyn RISE Charter School

Minutes

2024 Brooklyn RISE Board Retreat

Date and Time

Saturday February 3, 2024 at 9:00 AM

Location

Brooklyn RISE Charter School, 9 Hanover Pl, Brooklyn, NY

Trustees Present

B. Cabrera, C. Hu, E. Waite, G. Han, J. Ni, K. Zaunbrecher

Trustees Absent

B. Herbst

I. Opening Items

A. Call the Meeting to Order

C. Hu called a meeting to order on Saturday Feb 3, 2024 at 9:19 AM.

B. Record Attendance

C. Board Compliance

Open Meeting Law

- Katie gave overview of Opening Meeting Law Compliance, when it applies and does not apply
- Katie gave overview of when Executive Session applies and how to begin and end an Executive Session
- Katie gave overview of Remote Sessions (and joining sessions remotely)

- Discussed need for OML procedure, which will be drafted in Governance Committee
- Discussed need to define extraordinary circumstances for the Board and publish OML policy with this definition

D. Head of School Report

- Cary presented Staff Survey data
 - Marked improvement in student behavior data
 - Board discussed participation/response rate
 - Board discussed giving/receiving feedback culture
- Cary presented Family Survey
 - Vast majority positive results
 - Discussed participation/response rate
- Cary presented Board Evaluation
 - Reviewed strength and goals
- Cary presented HoS Goal Setting

E. Board Planning

- Set 2024 board meeting and committee meeting calendar
- Discussed board succession planning

F. Committee Breakout

G. Lunch

H. Board Goal

- Discussed and set board goals

I. Recruitment Workshop

II. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:06 PM.

Respectfully Submitted,
G. Han