

APPROVED



## Brooklyn RISE Charter School

### Minutes

#### Brooklyn RISE Board Meeting

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##### **Date and Time**

Wednesday March 22, 2023 at 7:00 PM

##### **Location**

9 Hanover Place or Cary's Zoom Room

<https://us02web.zoom.us/j/2668140580?pwd=ais5ZCtaOTJhVGIKdFdYbEVXbzRIUT09>

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"Brooklyn RISE builds the knowledge, habits, and mindsets for academic success, ensuring all kindergarten through fifth grade students are on the path to college."

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##### **Trustees Present**

B. Cabrera, B. Herbst (remote), C. Hu, G. Han (remote), K. Zaunbrecher

##### **Trustees Absent**

E. Waite, L. Tomana

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Mar 22, 2023 at 7:05 PM.

##### **C.**

### **Approve Minutes**

B. Cabrera made a motion to approve the minutes from Brooklyn RISE Board Meeting on 02-27-23.

B. Herbst seconded the motion.

Minutes from November 2022 - February '23 were reviewed and approved

The board **VOTED** unanimously to approve the motion.

### **D. Public Comment**

## **II. Finance Committee**

### **A. Dashboard**

- Bryson reviews February 2023 financials

## **III. Academic Committee**

### **A. Updates**

- Cary shares updates regarding
  - Student recruitment
  - Professional development
  - Staff recommitment offers
  - 2023-2024 hiring
  - Project plan timeline for new facility including potential for middle school expansion
    - Need to understand how MS expansion fits into the application
  - Next steps:
    - Adjust November meeting to November 29 and December meeting to December 20
    - Individual committees to ensure meetings align with board meeting schedule

## **IV. Governance Committee**

### **A. Vote In Jill Ni as Trustee**

K. Zaunbrecher made a motion to approve Jill Ni as a Brooklyn RISE Charter School trustee.

B. Herbst seconded the motion.

- Jill has been intentionally searching for an opportunity like this
- Jill has a strong combination of skills and background

The board **VOTED** unanimously to approve the motion.

## **B. Adopt Attendance Policy**

B. Cabrera made a motion to approve attendance policy with the amendment to include best practice around attendance notification sooner than day of.

G. Han seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **C. Charter Renewal Progress**

- more to come in the April meeting regarding timeline and important dates

## **D. Bylaw formal updates in documents**

- handful of updates to bylaws coming soon
  - reducing number of board members to 5
  - update address to new (temporary) location
  - remove minimum requirement of governance committee members
  - code of conduct stipulation around running for elected public service

## **E. Open Meeting Compliance**

- Board members to update their profile on Board on Track

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:22 PM.

Respectfully Submitted,

G. Han