

APPROVED



## Brooklyn RISE Charter School

### Minutes

#### Brooklyn RISE Board Meeting

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**Date and Time**

Wednesday November 20, 2024 at 7:00 PM

**Location**

9 Hanover Place, Brooklyn, NY 11201

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**Trustees Present**

B. Cabrera (remote), B. Herbst (remote), C. Hu, G. Han (remote), J. Ni, K. Zaunbrecher, L. Zhang

**Trustees Absent**

E. Waite

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Nov 20, 2024 at 7:03 PM.

**C. Approve October Meeting Minutes**

Tabled for a future meeting.

**II. Finance Update****A.**

### **October Finance Update**

Reviewed monthly financial dashboard and enrollment data.

### **III. Head of School and Academic Update**

#### **A. Akilah's School Update**

Discussed ongoing testing and assessment rounds. We will review some of the initial data and findings in a future meeting. Reviewed plans for recruitment and enrollment.

### **IV. Governance Update**

#### **A. Discuss Operational and Compliance Challenges**

Discussed recent annual report submission, operations functions, and school service providers.

#### **B. Discussion on additional board recruitment**

Reviewed plans to recruit additional board members.

### **V. Any Other Business**

#### **A. 4001 4th Avenue Middle School Lease Amendment Update**

The Friends of Brooklyn Rise board of directors authorized the middle school lease amendment. The lease has been signed and executed. Current facility lease will be extended to accommodate construction timelines.

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,  
K. Zaunbrecher

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### **Documents used during the meeting**

- Brooklyn RISE Oct 2024\_Financial Update 11202024 - FINAL.pdf
- Brooklyn RISE - Oct 2024 Budget vs Actuals 11202024.pdf