

APPROVED



Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday February 28, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera (remote), C. Hu, E. Waite (remote), G. Han, J. Ni (remote), K. Zaunbrecher

Trustees Absent

B. Herbst

Guests Present

Joshua Houston

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Han called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Feb 28, 2024 at 7:02 PM.

C. Approve Minutes

II. Finance

A.

Finance Updates

- Adnan presented January financials
- Cary explained that there has been some challenges with accurately categorizing expenses for purchases made on Amazon
- SY2025 budget for next meeting

III. Head of School Update

A. Cary's School Update

- **General Update:** Returned from February break
 - Staff and students feeling energized from the break
- **Academic Data:** STEP Round 2
 - Data Day approaching mid-March
- **Staff Recruitment:** Hiring process has begun
 - Highest turnover in upper elementary
- **Student Recruitment:** Enrollment slow due to new charters in the district
 - Vanguard mailers will arrive in home in the next couple of weeks

IV. Governance

A. Open meeting policy

- Read documents on Open Meeting Law to vote during March board meeting.

V. 2024 Board Goals

A. Recruitment

- Board prospects Joshua Houston and Brianna James joined board meeting and introduced themselves

B. Fundraiser

- Grace shared GoFundMe for Nature's Classroom camping trip

C. Board succession planning

- Planning for succession of Grace, Ben, and Christina's board seats
 - Plan for Secretary and Treasurer by September
 - Plan for chair by January (board retreat)
 - Also Committee Chair

VI. Any Other Business

A.

Executive Session Updates

- Christina votes to go into Executive Session to discuss contingency planning, Katie seconds

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
G. Han