



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

---

#### Date and Time

Wednesday December 20, 2023 at 7:00 PM

#### Location

9 Hanover Place, Brooklyn, NY 11201

---

#### Trustees Present

B. Cabrera (remote), B. Herbst (remote), C. Hu (remote), J. Ni (remote), K. Zaunbrecher

#### Trustees Absent

E. Waite, G. Han, L. Tomana

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Dec 20, 2023 at 7:05 PM.

#### C. Approve Minutes

We postpone voting on the minute to next meeting. We did not have the in person quorum required for voting.

### II. Finance

#### A.

## **Finance Updates**

Adnan presented the November update in the December finance presentation. Brooklyn RISE facilities assistance payment is up to date now. We are expecting reimbursement from landlord in January as well.

## **III. Head of School Update**

### **A. Cary's School Update**

Cary gave an overview of the challenges the migrant students may be facing as many families now face the 60 day eviction rules coming up in January. School will start tracking data on the impact of the 60 day rules for migrant housing on the migrant students. This may likely have an impact to school enrollment as well; more discussions for the new year for financial impact for the school as well.

## **IV. Governance**

### **A. Retreat Planning**

Board discussed dates and topic. 2/3 and 2/10 both work, but Christina will reach out to Grace and Ethan to also check on their availability.

### **B. Recruitment goal**

Board discussed recruitment goals for each board member to recruit one additional board member. We will include board recruitment as a goal and topic for the retreat.

### **C. Board Goals and Self Assessment**

Board members agree to complete the board self assessment and set deadline 1/17 for completion.

### **D. Vote on Laura Tomana board membership**

Voting postponed to January. We did not have in person quorum required for votes for the December meeting.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,  
C. Hu

---

### **Documents used during the meeting**

- Brooklyn RISE - Nov 2023 Balance Sheet 12202023.pdf
- Brooklyn RISE - Nov 2023 Cash Flow 12202023.pdf
- Brooklyn RISE - Nov 2023 Financial Update 12202023.pdf
- Brooklyn RISE - Nov 2023 Budget vs Actuals 12202023.pdf
- 11 - BRCS - Nov 2023 Board Ck Reg.pdf