



# Brooklyn RISE Charter School

## Minutes

### Brooklyn RISE Board Meeting

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#### Date and Time

Wednesday August 23, 2023 at 7:00 PM

#### Location

9 Hanover Place, Brooklyn, NY 11201

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#### Trustees Present

B. Cabrera (remote), B. Herbst (remote), C. Hu, J. Ni (remote), K. Zaunbrecher

#### Trustees Absent

E. Waite, G. Han, L. Tomana

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Aug 23, 2023 at 7:08 PM.

#### C. Approve Minutes

K. Zaunbrecher made a motion to approve the minutes from Brooklyn RISE Board Meeting on 07-26-23.

B. Cabrera seconded the motion.

This minutes was approved in July Board Meeting.

The board **VOTED** to approve the motion.

## II. Head of School Update

### A. Updates for August included

1. Renewal Application submitted,
2. First day of school began the week of August 21st, 2023,
3. Busing logistics and operation remains a challenge arranging between private the DOE busing system. We are able to get reimbursement for all busing,
4. enrollment went up with new students from migrant families (from 3 migrant shelters; 2 of which are in Sunset Park). Cary is looking in to adding multi-linguo-learner staffing resource in headcount. Cary will also be watching the enrollment capacity by grade level as well. Because migrant shelter service may not be stable so staffing resources will be further discussed with the finance committee on staffing and other resource adjustments. Katie suggested we look into fundraising support from the board to help support adding migrant student and family needs. Katie suggested building the community perhaps through other families from Brooklyn Rise for the migrant family; Cary will be hosting family meetings and is brainstorming ideas for additional support such as opening the building as resource for the weekend.
5. We had some last minute staffing updates, including the business manager starting in August

## III. Governance

### A. Check in on Ethan Waite and Jill Ni Board Approval Status

Brooklyn RISE now has a NYSED Liaison Paolo Giovine, who has told us he is on top of getting this approval.

### B. Elect Christina Hu as Chair

K. Zaunbrecher made a motion to Approve Christina Hu as Chair of the Board.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Elect Katie Zaunbrecher as Vice Chair

C. Hu made a motion to Approve Katie Zaunbrecher as Vice Chair of the Board.

J. Ni seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Renewal Application Submitted

Renewal application submitted on time. We are planning to have a training for the board members with our renewal consultant when we have a firmer date on interview date.

Cary will host a training on school frame work for September meeting.

### E.

### **Change November and December Meeting timing**

Board reviewed board meeting dates in September, October, November, December, and January to make sure they don't conflict with holidays and are happening after the finance committee.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,  
C. Hu

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### **Documents used during the meeting**

- 2023\_07\_26\_board\_meeting\_minutes (2).pdf