APPROVED

Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time
Wednesday July 26, 2023 at 7:00 PM

Location
9 Hanover Place, Brooklyn, NY 11201

"Brooklyn RISE builds the knowledge, habits, and mindsets for academic success, ensuring all kindergarten through fifth grade students are on the path to college."

Trustees Present
B. Cabrera (remote), B. Herbst (remote), C. Hu, E. Waite (remote), G. Han (remote), J. Ni (remote), K. Zaunbrecher

Trustees Absent
L. Tomana

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jul 26, 2023 at 7:06 PM.

C. Public Comment

II. Finance Committee

A. Dashboard

No dashboard this month.

III. SLT Update

A. School Updates

Cary provided an enrollment update and ongoing recruitment efforts.
Staffing update. New staff orientation upcoming in early August.
Will provide a more comprehensive facility update in August meeting.

IV. Governance Committee

A. Updated By-laws

Discussed proposed updates to the Bylaws.
B. Herbst made a motion to approve Bylaws revision.
B. Cabrera seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Herbst	Aye
L. Tomana	Absent
E. Waite	Absent
K. Zaunbrecher	Aye
C. Hu	Aye
G. Han	Aye
B. Cabrera	Aye
J. Ni	Aye

B. Resolution for Expanding Grades

Board discussed about the challenges in enrollment for expanding the grades. Cary acknowledge possible challenges for enrollment to continue. Expansion application and renewal applications will be renewed separately. Board is comfortable voting as proposed change has been discussed previously.
K. Zaunbrecher made a motion to approve the grade level revision request.
B. Herbst seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Zaunbrecher	Aye
J. Ni	Aye
B. Herbst	Aye
B. Cabrera	Aye

Roll Call

L. Tomana	Absent
G. Han	Abstain
C. Hu	Aye
E. Waite	Aye

C. Resolution for Key Design Elements Change

B. Herbst made a motion to Motion to approve key design elements change.
B. Cabrera seconded the motion.
Board comfortable voting on subject as we has discussed item previously.
The board **VOTED** to approve the motion.

Roll Call

G. Han	Abstain
K. Zaunbrecher	Aye
B. Cabrera	Aye
C. Hu	Aye
B. Herbst	Aye
L. Tomana	Absent
J. Ni	Aye
E. Waite	Aye

D. Resolution for Organization Leadership Structure Change

Updating organization leadership chart as part of the charter renewal to reflect best practice. Board is comfortable as staffing and organizational changes have been actively reviewed monthly at the monthly board meetings.
K. Zaunbrecher made a motion to to approve updated organizational structure change.
B. Herbst seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Hu	Aye
E. Waite	Aye
K. Zaunbrecher	Aye
J. Ni	Aye
G. Han	Abstain
B. Herbst	Aye
L. Tomana	Absent
B. Cabrera	Aye

E. Charter Renewal Application

There were added sections to the renewal application that became available only in June. Brooklyn Rise Charter has been preparing for the renewal application throughout the year and was ready to meet the challenges from the additional sections from the updated renewal application.

B. Herbst made a motion to approve proposal for charter renewal application.
B. Cabrera seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Ni	Aye
B. Herbst	Aye
E. Waite	Abstain
B. Cabrera	Aye
G. Han	Abstain
K. Zaunbrecher	Aye
L. Tomana	Absent
C. Hu	Aye

F. Housekeeping and Open Meeting Compliance

Board members are reminded to complete housekeeping items.

V. Other Business

A. Facility

Continuing reimbursement at our current location.

B. Development

VI. Closing Items

A. Approve Minutes

K. Zaunbrecher made a motion to approve the minutes from Brooklyn RISE Board Meeting on 06-21-23.
B. Cabrera seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Hu	Aye
K. Zaunbrecher	Aye
J. Ni	Aye
L. Tomana	Absent
G. Han	Abstain
E. Waite	Abstain
B. Herbst	Aye
B. Cabrera	Aye

B. Board approved July meeting minutes at the July meeting (7/26/2023) - katie Z. motioned for approval of the minute and Bianca C second the motion. July meeting minutes approved on 7/26/2023 - same vote recorded as for June Minutes.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
C. Hu

Documents used during the meeting

- 01. Bylaws Revision_Cover Letter.pdf
- 02. Bylaws Revision_Redlined Bylaws.docx
- 02. Grade Level Revision_Narrative.pdf
- 01. Grade Level Revision_Cover Letter.pdf
- 02. KDE Revision_Redlined KDEs.docx
- 01. KDE Revision_Cover Letter.pdf
- 03. Original Organizational Chart.pdf
- 01. Org Structure Revision_Cover Letter.pdf
- 02. Org Structure Revision_Narrative .pdf
- 04. Revised Organizational Chart.pdf
- BR Renewal Cover Letter.pdf