

APPROVED



## Brooklyn RISE Charter School

# Minutes

## Brooklyn RISE Board Meeting

---

### Date and Time

Wednesday June 21, 2023 at 7:00 PM

### Location

9 Hanover Place, Brooklyn, NY 11201

---

"Brooklyn RISE builds the knowledge, habits, and mindsets for academic success, ensuring all kindergarten through fifth grade students are on the path to college."

---

### Trustees Present

B. Cabrera (remote), B. Herbst (remote), C. Hu (remote), G. Han (remote), K. Zaunbrecher (remote)

### Trustees Absent

E. Waite, J. Ni, L. Tomana

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

G. Han called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jun 21, 2023 at 7:04 PM.

### C. Approve Minutes

B. Herbst made a motion to approve the minutes from Brooklyn RISE Board Meeting on 05-24-23.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Public Comment**

### **II. Finance Committee**

#### **A. Dashboard**

Bryson reviewed the May financial dashboard

#### **Next steps:**

- Year-end close
- Conducting the annual audit

### **III. SLT Update**

#### **A. School Updates**

Cary shares school update.

- Last week of school: enrichment showcases, finishing academic assessments
- Decision to close the school on the Thursday with very poor air quality led to realizing the need for teachers, students, and families to be more well versed in remote learning
- Fully hired team for 2023-2024 school year
- Not as much movement on student recruitment as hoped

### **IV. Academic Committee**

#### **A. Academic Update**

- Will share academic data updates at the July meeting

### **V. Governance Committee**

#### **A. Charter Renewal Progress**

- Have been meeting with Catherine, Renewal Consultant, and will continue to meet throughout the summer
- Cary will share drafts with Board to prepare for renewal interview
- Formal decision in July about middle school expansion

#### **B.**

### **Bylaw formal updates in documents**

- Katie highlighted changes made to the bylaws
- Will vote on bylaw changes in the July meeting

### **C. Housekeeping and Open Meeting Compliance**

- Jill and Ethan currently in review
- Board on Track profiles to be completed
- Fingerprinting to be completed

## **VI. Facilities**

### **A. Forever Facility Lease**

- Cary will keep us updated on amendment

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
G. Han