



# Brooklyn RISE Charter School

## Brooklyn RISE Board Meeting

Published on February 23, 2026 at 11:19 AM EST

---

### Date and Time

Thursday February 26, 2026 at 7:00 PM EST

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Call the Meeting to Order		Katie Zaunbrecher	1 m
<b>B.</b> Record Attendance		Katie Zaunbrecher	1 m
<b>C.</b> Review Meeting Procedures		Katie Zaunbrecher	3 m
<b>D.</b> Approve December 2025 Meeting Minutes	Approve Minutes	Katie Zaunbrecher	2 m
<b>E.</b> Approve January 2026 Meeting Minutes	Approve Minutes	Katie Zaunbrecher	2 m
<b>II. Finance Update</b>			<b>7:09 PM</b>
<b>A.</b> Review Finance Dashboard	Discuss		20 m

	Purpose	Presenter	Time
<b>III. School Leadership Update</b>			<b>7:29 PM</b>
A. School Leadership Update	FYI	Cary Finnegan	15 m
B. Facilities Update	FYI	Cary Finnegan	15 m
<b>IV. Academic Update</b>			<b>7:59 PM</b>
A. Review Academic Dashboard	Discuss	Bianca Cabrera	20 m
<b>V. Governance Update</b>			<b>8:19 PM</b>
A. New Trustee Approval/Recruitment Check-In	Discuss		5 m
B. 2026 Officer Slate Approval	Vote	Katie Zaunbrecher	5 m
Chair: Katie			
Vice Chair: Hannah (conditional on approval)			
Secretary: Nisha			
C. Annual Board Assessment	Discuss	Katie Zaunbrecher	15 m
Review results of assessment and identify goals.			
<b>VI. Any Other Business</b>			
<b>VII. Public Comment</b>			
<b>VIII. Closing Items</b>			<b>8:44 PM</b>
A. Adjourn Meeting	FYI	Katie Zaunbrecher	1 m

# Coversheet

## Approve December 2025 Meeting Minutes

**Section:** I. Opening Items  
**Item:** D. Approve December 2025 Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Brooklyn RISE Board Meeting on December 17, 2025

APPROVED



## Brooklyn RISE Charter School

# Minutes

## Brooklyn RISE Board Meeting

---

### Date and Time

Wednesday December 17, 2025 at 7:00 PM

### Location

9 Hanover Place, Brooklyn, NY 11201

---

### Trustees Present

B. Cabrera, H. Prussin (remote), J. Ni (remote), K. Zaunbrecher, L. Zhang, N. Julien (remote), N. Steinebrey (remote)

### Trustees Absent

None

### Guests Present

C. Finnegan (remote)

---

## I. Opening Items

### A. Call the Meeting to Order

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Dec 17, 2025 at 7:04 PM.

### B. Record Attendance

### C. Review Meeting Procedures

### D. Approve October 2025 meeting minutes

K. Zaunbrecher made a motion to approve the minutes from Brooklyn RISE Board Meeting on 11-19-25.

L. Zhang seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Finance Update

### A. Review Finance Dashboard

Reviewed and discussed the monthly Finance dashboard.

## III. Head of School Update

### A. Annual Intent to Return Survey

The Head of School shared the results of the school's annual Intent to Return survey to staff and discussed classroom changes under consideration for the 26-27 school year.

## IV. Governance Update

### A. New Trustee Approval/Recruitment Check-In

### B. 2026 Annual Retreat Planning

Discussed topics for the annual Board retreat.

## V. Annual Board Assessment

### A. To be completed by Jan. meeting

We will send out the Board Assessment in early January with a goal of completing the Assessment in advance of the annual Board retreat.

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:54 PM.

Respectfully Submitted,

K. Zaunbrecher

---

## Documents used during the meeting

- BRCS Monthly Report Nov 2025 V2.pdf

# Coversheet

## Approve January 2026 Meeting Minutes

**Section:** I. Opening Items  
**Item:** E. Approve January 2026 Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for January Board Meeting on January 24, 2026

APPROVED



## Brooklyn RISE Charter School

# Minutes

## January Board Meeting

---

### Date and Time

Saturday January 24, 2026 at 9:30 AM

---

### Trustees Present

H. Prussin, J. Ni, K. Zaunbrecher, L. Zhang, N. Julien, N. Steinebrey

### Trustees Absent

*None*

### Guests Present

C. Finnegan

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Saturday Jan 24, 2026 at 9:47 AM.

### C. Approve Minutes from December 2025 Meeting

J. Ni made a motion to Approve the December 2025 meeting minutes.

L. Zhang seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Committee Update

**A. Academic Committee Update**

Discussed adjustments being made by instructional staff in response to academic data to-date. Will review latest interim academic assessment data in February 2026 meeting.

**III. School Leadership Update**

**A. School Leadership Update**

Discussed recent hiring activity and staffing planning for the next academic year. Also reviewed student recruitment efforts.

**IV. Governance Committee Update**

**A. Governance Committee Update**

Discussed upcoming membership changes to the Board of Trustees.

**V. Other Business**

**A. Facilities Update**

Discussed status of new building construction project and upcoming lease amendment negotiation.

**VI. Finance Committee Update**

**A. Finance Committee Update**

Reviewed monthly Finance dashboard.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:42 AM.

Respectfully Submitted,  
K. Zaunbrecher

# Coversheet

## Annual Board Assessment

**Section:** V. Governance Update  
**Item:** C. Annual Board Assessment  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** BRCS Board Assessment Report.pdf

# FY25-26 Board Assessment

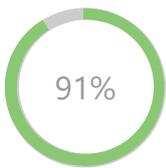
## Board Assessment Report

OPENED 12/12/2025

HEAD OF SCHOOL CF Cary Finnegan

BOARD MEMBERS  
Bianca Cabrera HP Hannah Prussin JN Jill Ni Katie Zaunbrecher  
Laura Zhang NS Nathaniel Steinebrey NJ Nisha Julien

Completed



LEGEND

-  **BOARD** Average for all participating board members
-  **Head of School** One Head of School
-  One individual board member
-  Insufficient Data

# Overview

	Board	Head of School
Board Meetings	LEVEL 4	LEVEL 5
Board Structure	LEVEL 5	LEVEL 5
Board Composition	LEVEL 4	LEVEL 3
Board Recruitment	LEVEL 4	LEVEL 5
Board Goals & Accountability	LEVEL 4	LEVEL 5
Finance	LEVEL 4	LEVEL 5
Development	LEVEL 1	LEVEL 1
Academic Oversight	LEVEL 5	LEVEL 5
Head of School Support & Evaluation	LEVEL 5	LEVEL 5
BoardSavvy Head of School	LEVEL 4	LEVEL 5



# Summary

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Board Meetings				BOARD	Head of School
Board Structure					BOARD Head of School
Board Composition			Head of School	BOARD	
Board Recruitment				BOARD	Head of School
Board Goals & Accountability				BOARD	Head of School
Finance				BOARD	Head of School
Development	BOARD Head of School				
Academic Oversight					BOARD Head of School
Head of School Support & Evaluation					BOARD Head of School
BoardSavvy Head of School				BOARD	Head of School



# Board Meetings

## Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Yearly Meeting Plan				Head of School	BOARD
Board Meeting Agenda					BOARD Head of School
Board Meeting Materials				BOARD	Head of School
Board Meeting Content			BOARD Head of School		
Board Meeting Facilitation					BOARD Head of School
Board Meeting Minutes			BOARD		Head of School
Board Meeting Evaluation			BOARD		Head of School
Open Meeting Law Compliance	BOARD				Head of School



# Board Structure

## Details

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Bylaws					BOARD Head of School
Job Descriptions		BOARD			Head of School
Officers					BOARD Head of School
Committees					BOARD Head of School

# Board Composition

## Details

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Board Size	BOARD Head of School				
Previous Governance Experience	BOARD Head of School				
Skills and Expertise		BOARD			Head of School
Diversity	Head of School	BOARD			
Level of Objectivity					BOARD Head of School



# Board Recruitment

## Details

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Recruitment Plan	BOARD				Head of School
Recruitment Process				BOARD	Head of School
Board Recruitment Pipeline	BOARD Head of School				
Role of the Head of School in Board Recruitment					BOARD Head of School
Orientation			BOARD		Head of School

# Board Goals & Accountability

## Details

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
Board Goals					BOARD Head of School
Accountability				BOARD	Head of School



# Finance

## Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Financial Oversight					BOARD Head of School
Financial Policies and Procedures	BOARD				Head of School
Financial Controls			BOARD		Head of School
Financial Reports					BOARD Head of School
Developing Realistic Budgets					BOARD Head of School
Board Education		BOARD			Head of School
Annual Audit/990			BOARD		Head of School
Financial Compliance					BOARD Head of School
Support of the Head of School					BOARD Head of School



# Development Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Philosophical Alignment	Head of School	BOARD			
Strategic Fund Development Plan	BOARD Head of School				
Accountability	Head of School		BOARD		
Board Training	BOARD Head of School				

# Academic Oversight Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Clarity of Vision				BOARD	Head of School
Roadmap					BOARD Head of School
Charter Obligations					BOARD Head of School
Standardized Testing					BOARD Head of School
Comparative Data				Head of School	BOARD
Board Education					BOARD Head of School



# Head of School Support & Evaluation

## Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Governance/Management					<p>BOARD</p> <p>Head of School</p>
Partnership with Head of School					<p>BOARD</p> <p>Head of School</p>
Head of School Evaluation				<p>BOARD</p>	<p>Head of School</p>
Head of School Support			<p>BOARD</p>		<p>Head of School</p>



# BoardSavvy Head of School

## Details

LEVEL  
1

LEVEL  
2

LEVEL  
3

LEVEL  
4

LEVEL  
5

Governance Knowledge		BOARD			Head of School
Governance Prioritized					BOARD Head of School
Board Education					BOARD Head of School
Setting Strategic Direction					BOARD Head of School
Communication			Head of School		BOARD
Succession Planning	BOARD			Head of School	



*Please provide any additional comments, questions and concerns.*

---



This year I felt the Board was the most consistent in adhering to the goals at the committee and the Full Board level. Each Board member has been truly committed and engaged to the work of the Board. I am deeply appreciative to have such a supportive Board of Trustees that can ask the right questions and help oversee and guide the work of our school. In terms of growth areas, development remains the largest one, as well as really moving the needle forward in reaching our academic goals as a school.

---

Generated on Jan 22, 2026 at 7:24 PM EST by Katie Zaunbrecher

