



Brooklyn RISE Charter School

Brooklyn RISE Board Meeting

Published on July 22, 2024 at 11:34 AM EDT

Amended on July 24, 2024 at 6:21 PM EDT

Date and Time

Wednesday July 24, 2024 at 7:00 PM EDT

Location

9 Hanover Place, Brooklyn, NY 11201

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Christina Hu	1 m
C. Approve May Meeting Minutes	Approve Minutes	Christina Hu	5 m
D. Approve June Meeting Minutes	Approve Minutes	Christina Hu	5 m
II. Facility Update (7:15-7:30pm)			
Hearing from Scott Barone to provide updates and field questions.			

	Purpose	Presenter	Time
III. Head of School Update			7:12 PM
A. Akilah's School Update	FYI	Akilah Bond	20 m
<p>Non-instructional staff returned for team planning on July 8th. The Inclusive Learning Team, Academic Leadership Team, and Operations Team found many ways to collaborate while moving forward their own team's goals and planning processes. One collaborative effort was on the ground recruitment to support the Operations Team's efforts. We are still looking to recruit and enroll 13 Kindergarteners and 10 Second Graders. Another collaborative effort has been embedding giving and receiving feedback into collaborative and cross-team projects so that more input and perspectives are shared for systems across the school. ILD and AcLT have been focused on ways to support instruction through use of data and instructional strategies informed by data. Teams are also looking forward to using Forefront and the organizational structures for SY 24-25 aimed at prioritizing data and instruction.</p> <p>There have been two resignations since the summer began. A Kindergarten Teacher and a Second Grade Teacher. While those positions will likely be filled internally by moving people around and promoting our Teachers in Residence, we are therefore looking to hire two more Teachers in Residence. We have also hired our Upper School Leader in Residence who will begin on August 5th.</p> <p>The Professional Development Schedules for August and SY 24-25 are complete and we are looking forward to a strong launch on August 1st with all staff, and the day prior for New Staff Orientation! While there isn't currently a "Meet the Board" lunch during PD, we would happily make revisions if folks are available on a certain day.</p>			
IV. Finance Update			
<p>No July Update as per usual for this part of the school annual cycle. Next finance update in August</p>			
V. Academic			
<p>No updates for July as per usual for summer period.</p>			
VI. Governance			

	Purpose	Presenter	Time
No updates from governance for July. Process for board recruitment remains a priority for the board.			
VII. Any Other Business			
VIII. Closing Items			7:32 PM
A. Adjourn Meeting	FYI		2 m

Coversheet

Approve May Meeting Minutes

Section: I. Opening Items
Item: C. Approve May Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Brooklyn RISE Board Meeting on May 22, 2024

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Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday May 22, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera, B. Herbst (remote), C. Hu, J. Ni, K. Zaunbrecher

Trustees Absent

E. Waite, G. Han, J. Houston

Guests Present

C. Finnegan, Laura Zhang

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday May 22, 2024 at 7:09 PM.

C. Approve April Meeting Minutes

K. Zaunbrecher made a motion to approve the minutes from April 2024 Brooklyn RISE Board Meeting on 04-17-24.

B. Cabrera seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Finance Updates

Reviewed and discussed Finance dashboard.

B. 2024-2025 Budget

Reviewed and discussed 2024-2025 budget proposals.

J. Ni made a motion to Approve the 2024-2025 budget proposals.

C. Hu seconded the motion.

Both the K-5 and the K-6 proposed budgets for the 2024-2025 school year were approved.

The board **VOTED** unanimously to approve the motion.

C. Approve Board On Track Renewal

C. Hu made a motion to renew the Board on Track contract.

B. Cabrera seconded the motion.

Christina will consult with Board on Track regarding a possible 2-year renewal.

The board **VOTED** unanimously to approve the motion.

III. Head of School Update

A. Cary's School Update

Cary provided a school update and the Board discussed school recruitment and enrollment for the 2024-2025 school year.

IV. Academic

A. Academic committee updates

End-of-year data will be shared in the June meeting.

V. 2024 Board Goals

A. Recruitment Updates

Discussed potential members currently under consideration.

B. Fundraiser Check In

Discussed upcoming fundraising opportunities for the School.

VI. Any Other Business

A.

PEO Proposal Documents

K. Zaunbrecher made a motion to approve the School to pursue a contract with a new PEO.

C. Hu seconded the motion.

Cary will continue discussions with Extensis HR with the goal of transitioning from JustWorks by July 1.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
K. Zaunbrecher

Coversheet

Approve June Meeting Minutes

Section: I. Opening Items
Item: D. Approve June Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Brooklyn RISE Board Meeting on June 26, 2024

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Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday June 26, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera (remote), B. Herbst (remote), K. Zaunbrecher

Trustees Absent

C. Hu, E. Waite, G. Han, J. Houston, J. Ni

Guests Present

C. Finnegan (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Zaunbrecher called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jun 26, 2024 at 7:05 PM.

C. Approve May Meeting Minutes

Vote deferred due to lack of voting quorum. We will pick this up in the July meeting.

II. Finance

A. Finance Updates

Reviewed monthly finance dashboard. End-of-year finance review will occur in August board meeting.

B. Board On Track Renewal update

III. Head of School Update

A. Cary's School Update

Discussed recent 5-year renewal and middle school expansion approval. Planning and enrollment for 2024-2025 school year.

B. Link to renewal and expansion for Brooklyn RISE announcement

IV. Academic

A. Academic committee updates

End-of-year academic data will be available for July meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
K. Zaunbrecher