



Brooklyn RISE Charter School

Brooklyn RISE Board Meeting

Published on March 26, 2024 at 11:31 PM EDT

Amended on March 27, 2024 at 4:52 PM EDT

Date and Time

Wednesday March 27, 2024 at 7:00 PM EDT

Location

9 Hanover Place, Brooklyn, NY 11201

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Christina Hu	1 m
C. Approve January Meeting Minutes	Approve Minutes	Christina Hu	5 m
D. Approve February Meeting Minutes	Approve Minutes	Christina Hu	5 m
E. Check in on April Board Meeting Schedule Confirming April Board Meeting and Finance Committee dates.	Discuss	Christina Hu	5 m

	Purpose	Presenter	Time
II. Finance			7:17 PM
A. Finance Updates	Discuss	Bryson Wilson	10 m
III. Head of School Update			7:27 PM
A. Cary's School Update	FYI	Cary Finnegan	20 m
<p>March has been a great month at Brooklyn RISE. We had our 2nd round of Assessments and are using that data to plan thoughtfully for the remainder of the year. We have been focused on recruiting students in advance of our April 2nd lottery day and have also begun recruiting new staff members for the 24-25 school year. We are excited to continue to focus on finishing the last 2 and half months of school strong while also beginning to plan for next school year.</p>			
IV. Governance			7:47 PM
A. Open meeting policy	Vote	Katie Zaunbrecher	10 m
V. Academic			7:57 PM
A. Academic committee updates	Discuss		10 m
VI. 2024 Board Goals			8:07 PM
A. Recruitment Updates	Discuss	Christina Hu	5 m
B. Fundraiser Check In	Discuss	Christina Hu	5 m
VII. Any Other Business			
<p>NYSED Update - we are not likely to hear an update on our renewal application and/or expansion request until May or June.</p>			
VIII. Closing Items			8:17 PM
A. Adjourn Meeting	FYI		2 m

Coversheet

Approve January Meeting Minutes

Section: I. Opening Items
Item: C. Approve January Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Brooklyn RISE Board Meeting on January 31, 2024

APPROVED



Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday January 31, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera (remote), C. Hu, E. Waite, G. Han (remote), J. Ni, K. Zaunbrecher

Trustees Absent

B. Herbst, L. Tomana

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jan 31, 2024 at 7:04 PM.

C. Approve Minutes

D. Approve December Meeting Minute

G. Han made a motion to approve the minutes from Brooklyn RISE Board Meeting on 11-29-23.

C. Hu seconded the motion.

The board **VOTED** to approve the motion.

G. Han made a motion to approve the minutes from Brooklyn RISE Board Meeting on 12-20-23.

K. Zaunbrecher seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Finance Updates

- Bryson reviewed December financials
 - Negative variance driven by state per pupil funding
- Expenses to be reallocated to determine where savings can be found
- Received tenant reimbursement from building landlord
- Recently cash balance was very tight around payroll, putting measures in place to ensure that this doesn't happen again in future
 - Weekly invoice submission
 - Monitoring per pupil invoices to reconcile amounts
 - Calendar to monitor bank account before payroll

III. Head of School Update

A. Cary's School Update

- First month back from long break
- Data day before break
- Fluctuations in enrollment due to migrant crisis (60 day shelter policy) causing morale issues among school community
 - Measures to support:
 - Offering guided meditation and mindfulness for staff
- Family events
 - Math night with ~70 families
 - Family BINGO Night upcoming

IV. Governance

A. Vote on Laura Tomana board membership

K. Zaunbrecher made a motion to remove Laura Tomana from the Board of Trustees.

B. Cabrera seconded the motion.

- Due to attendance history
- Has been mostly unresponsive to emails

The board **VOTED** to approve the motion.

B.

Retreat Planning

- Start at 9am
- Christina to reshuffle agenda to ensure meeting and discussions are in compliance with Open Meeting Law

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
C. Hu

Coversheet

Approve February Meeting Minutes

Section: I. Opening Items
Item: D. Approve February Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Brooklyn RISE Board Meeting on February 28, 2024

APPROVED



Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday February 28, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera (remote), C. Hu, E. Waite (remote), G. Han, J. Ni (remote), K. Zaunbrecher

Trustees Absent

B. Herbst

Guests Present

Joshua Houston

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Han called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Feb 28, 2024 at 7:02 PM.

C. Approve Minutes

II. Finance

A.

Finance Updates

- Adnan presented January financials
- Cary explained that there has been some challenges with accurately categorizing expenses for purchases made on Amazon
- SY2025 budget for next meeting

III. Head of School Update

A. Cary's School Update

- **General Update:** Returned from February break
 - Staff and students feeling energized from the break
- **Academic Data:** STEP Round 2
 - Data Day approaching mid-March
- **Staff Recruitment:** Hiring process has begun
 - Highest turnover in upper elementary
- **Student Recruitment:** Enrollment slow due to new charters in the district
 - Vanguard mailers will arrive in home in the next couple of weeks

IV. Governance

A. Open meeting policy

- Read documents on Open Meeting Law to vote during March board meeting.

V. 2024 Board Goals

A. Recruitment

- Board prospects Joshua Houston and Brianna James joined board meeting and introduced themselves

B. Fundraiser

- Grace shared GoFundMe for Nature's Classroom camping trip

C. Board succession planning

- Planning for succession of Grace, Ben, and Christina's board seats
 - Plan for Secretary and Treasurer by September
 - Plan for chair by January (board retreat)
 - Also Committee Chair

VI. Any Other Business

A.

Executive Session Updates

- Christina votes to go into Executive Session to discuss contingency planning, Katie seconds

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:33 PM.

Respectfully Submitted,
G. Han

Coversheet

Finance Updates

Section: II. Finance
Item: A. Finance Updates
Purpose: Discuss
Submitted by:
Related Material: Brooklyn RISE - Feb 2024 Balance Sheet 03252024.pdf
Brooklyn RISE - Feb 2024 Cash Flow 03252024.pdf
02 - BRCS - Feb 2024 Board Ck Reg.pdf
Brooklyn RISE - Feb 2024 Financial Update 03252024 v2.pdf
Brooklyn RISE - Feb 2024 Budget vs Actuals 03252024.pdf

Brooklyn Rise Charter School
Balance Sheet
As of Feb FY2024

	Jun FY2023	Feb FY2024	YTD Change
ASSETS			
Cash Balance	(8,350)	1,675,282	1,683,632
Current Assets	246,911	115,943	(130,969)
Fixed Assets	5,633,841	5,651,410	17,569
Other Assets	400,399	400,399	-
TOTAL ASSETS	6,272,802	7,843,034	1,570,232
LIABILITIES & EQUITY			
Current Liabilities	230,867	1,310,051	1,079,184
Long-Term Liabilities	5,473,754	5,473,754	-
Beginning Net Assets	1,623,498	568,181	(1,055,317)
Net Income (Loss) to Date	(1,055,317)	491,047	1,546,365
TOTAL LIABILITIES & EQUITY	6,272,802	7,843,034	1,570,232

Brooklyn Rise Charter School
Monthly Cash Forecast
As of Feb FY2024

	2023-24													Forecast	Remaining Balance
	Actuals & Forecast														
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Actuals	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast	Forecast	Remaining Balance	
Beginning Cash	(8,350)	658,535	1,104,234	497,825	134,529	275,289	1,661,062	931,150	1,675,282	1,189,965	1,091,208	1,422,255			
REVENUE															
Per Pupil Funding & State Grants	546,726	546,726	547,725	547,725	638,692	638,692	953,174	833,574	956,858	554,457	956,858	527,054	8,016,543	(231,719)	
Federal Grants	-	-	3,901	3,635	-	-	31,544	31,544	145,982	-	-	32,634	217,563	(31,675)	
Contributions & Grants	48	48	47	47	47	66	-	97	83	83	83	83	1,000	266	
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Interest	1	1	1	1	1	1	1	1	1	1	1	1	14	(1)	
Miscellaneous Revenues	-	-	2,618	-	-	10,000	238,748	-	(51,366)	-	-	-	200,000	-	
TOTAL REVENUE	546,774	546,774	554,293	551,409	638,741	648,759	1,223,467	865,217	1,051,559	554,542	956,942	559,773	8,435,120	(263,129)	
EXPENSES															
Personnel	163,131	247,350	266,651	271,895	286,222	280,488	420,119	284,699	59,518	304,292	304,292	304,292	3,574,957	382,009	
Benefits & Insurances	29,143	52,043	57,602	59,040	54,997	44,049	90,368	66,385	78,546	78,546	78,546	49,679	748,413	9,471	
Curriculum & Classroom	150	14,897	50,387	25,008	43,989	24,805	19,172	16,925	23,475	50,878	23,475	23,475	301,785	(14,851)	
Administrative Expenses & Insurances	136	66,157	20,412	4,924	14,463	16,286	22,527	9,037	12,330	12,330	12,330	12,330	204,408	1,146	
Professional Development & Services	57,678	52,346	52,107	39,909	193,405	(38,004)	209,461	149,176	49,396	49,396	49,396	49,396	932,051	18,389	
Marketing & Recruitment	1,000	4,333	65	102	65	-	-	25	6,836	6,836	6,836	6,836	32,934	-	
Facilities	207,192	165,090	154,966	103,918	180,402	136,701	140,459	140,176	151,534	151,534	151,534	15,370	1,817,230	118,354	
Miscellaneous Expenses	18,526	51	17,445	892	1,437	42,030	13,608	16,370	74,196	74,560	74,560	74,560	360,866	(47,369)	
TOTAL EXPENSES	476,955	602,269	619,635	505,686	774,980	506,354	915,713	682,793	455,830	728,372	700,969	535,937	7,972,643	467,149	
Operating Cash Inflow (Outflow)	69,820	(55,495)	(65,343)	45,722	(136,239)	142,405	307,753	182,424	595,728	(173,830)	255,974	23,836	462,477	(730,278)	
Revenues - Prior Year Accruals	-	-	-	-	(2,072)	(2,072)	(2,072)	(2,072)	104,582	-	-	-	-	-	
Other Current Assets	139,258	-	-	-	-	-	-	-	-	-	-	-	-	-	
Fixed Assets	(10,440)	(7,129)	-	-	-	-	-	-	75,073	75,073	75,073	75,073	-	-	
Accounts Payable - Current Year	(27,591)	62,214	4,094	136,234	(291,964)	174,425	(182,171)	105,644	19,115	-	-	-	-	-	
Expenses - Prior Year Accruals	(57,445)	(115,981)	-	-	(22,500)	-	-	-	12	-	-	-	-	-	
Other Current Liabilities	553,284	562,090	(545,160)	(545,251)	593,534	1,071,015	(853,422)	458,136	(1,279,828)	-	-	-	-	-	
Ending Cash	658,535	1,104,234	497,825	134,529	275,289	1,661,062	931,150	1,675,282	1,189,965	1,091,208	1,422,255	1,521,164			
Days Cash on Hand	31	53	24	6	13	79	44	80	57	52	68	72			



Combined Board Check Register

School: BRCS

Month: 02/2024

					Total Paid By Check:	\$ 240,942.53
					Total Paid By Credit Card:	\$ 26,472.86

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	21299	Ancillary LLC	2/22/2024	Bill #March 2024--Daytime and nighttime custodial services at 9 Hanover Place		\$ 15,000.00
Check	21300	Bell Tower Security	2/22/2024	Bill #March 2024--Daytime Security at 9 Hanover Place		\$ 4,698.00
Check	21301	Edtec, Inc.	2/26/2024	Bill #28551--FY 23-24 discount/credit		\$ 14,662.88
Check	21302	Reliable Office Solutions	2/26/2024	Bill #SI013904--P-1 Staple Cartridge Bill #LC027105--Monthly ROS Lease contract: 11/25 - 12/24/23 Bill #LC027339--Monthly ROS Lease contract: 12/25/23 - 01/24/24 Bill #LC027588--Monthly ROS Lease contract: 01/25 - 02/24/24 Bill #LC027065--Monthly ROS Lease contract: 11/21 - 12/20/23 Bill #LC027313--Monthly ROS Lease contract: 12/21/23 - 01/20/24 Bill #LC027554--Monthly ROS Lease contract: 01/21 - 02/20/24 Bill #SI013905--P-1 Staple Cartridge Bill #SI013903--P-1 Staple Cartridge		\$ 8,748.03
Check	ACH6007	CA 522 Fulton LLC	2/22/2024	Bill #March 2024--Monthly rent at 9 Hanover Place		\$ 136,164.58
Check	ACH6008	Charter Technology Solutions	2/26/2024	Bill #25077--1st Hour Labor & Travel included for Troubleshooting Bill #25002BAL--Microsoft Surface Laptop 5 13.5" Touchscreen Notebook - 2256 x 1504		\$ 1,950.48
Check	ACH6009	MicroMagic	2/26/2024	Bill #35615--Radio Equipment		\$ 1,263.70
Check	ACH6010	New York City Charter School Center	2/26/2024	Bill #6660--Special Education Compliance Need-to-Knows for Spring 2024		\$ 700.00

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	ACH6011	Reliable Office Solutions	2/26/2024	Journal #BRCS1998-- Bill #LC027588--Monthly ROS Lease contract: 01/25 - 02/24/24 Bill #LC027339--Monthly ROS Lease contract: 12/25/23 - 01/24/24 Bill #LC027105--Monthly ROS Lease contract: 11/25 - 12/24/23 Bill #LC027313--Monthly ROS Lease contract: 12/21/23 - 01/20/24 Bill #LC027554--Monthly ROS Lease contract: 01/21 - 02/20/24 Bill #LC027065--Monthly ROS Lease contract: 11/21 - 12/20/23 Bill #SI013903--P-1 Staple Cartridge Bill #SI013904--P-1 Staple Cartridge Bill #SI013905--P-1 Staple Cartridge	Voided	\$ -
Check	DB020124	AXA Equitable	2/1/2024	DB020124 - AXA Equitable		\$ 5,341.36
Check	DB020124-1	AXA Equitable	2/1/2024	DB020124-1 - AXA Equitable		\$ 5,341.36
Check	DB020124-2	AXA Equitable	2/1/2024	DB020124-2 - AXA Equitable		\$ 5,341.36
Check	DB020524	Google	2/5/2024	DB020524 - Google		\$ 14.00
Check	DB020524-1	Chase CC #8410	2/5/2024	DB020524-1 - Chase CC #8410		\$ 27,604.56
Check	DB020524-2	AXA Equitable	2/5/2024	DB020524-2 - AXA Equitable		\$ 5,341.36
Check	DB022024	AXA Equitable	2/20/2024	DB022024 - AXA Equitable		\$ 5,341.36
Check	DB022724	VANGUARD	2/27/2024	DB022724 - VANGUARD (S-Corp)		\$ 3,429.50
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 8.99
Credit Card	21120-8410	BLS* Tomedes Ltd	2/10/2024	02/06 - BLS* Tomedes Ltd		\$ 240.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/10 - Amazon Mktp US		\$ 20.99
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/10 - Amazon Mktp US		\$ 6.99
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/11 - Amazon.Com		\$ 51.60
Credit Card	21120-8410	DBC - Blick Art Materials	2/10/2024	01/11 - DBC - Blick Art Materials		\$ 81.01
Credit Card	21120-8410	Facebk	2/10/2024	01/11 - Facebk		\$ 25.00
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/11 - Amazon.Com		\$ 11.69
Credit Card	21120-8410	Target	2/10/2024	01/11 - Target		\$ 37.01
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/11 - Amazon Mktp US		\$ 84.99
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	New York Transit Museum	2/10/2024	01/11 - New York Transit Museum		\$ 200.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/14 - Amazon Mktp US		\$ 49.90

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/15 - Amazon Mktp US		\$ 39.96
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/15 - Amazon.Com		\$ 23.95
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/17 - Amazon Mktp US		\$ 178.17
Credit Card	21120-8410	Zoom.us	2/10/2024	01/16 - Zoom.us		\$ 50.00
Credit Card	21120-8410	Ancillary LLC	2/10/2024	01/16 - Ancillary LLC		\$ 1,231.85
Credit Card	21120-8410	Ancillary LLC	2/10/2024	01/16 - Ancillary LLC		\$ 600.00
Credit Card	21120-8410	Squarespace	2/10/2024	01/17 - Squarespace		\$ 29.00
Credit Card	21120-8410	USI ED GOV	2/10/2024	01/18 - USI ED GOV		\$ 39.89
Credit Card	21120-8410	Math Kangaroo	2/10/2024	01/18 - Math Kangaroo		\$ 155.47
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/18 - Amazon.Com		\$ 211.90
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/18 - Amazon.Com		\$ 59.97
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/18 - Amazon.Com		\$ 273.30
Credit Card	21120-8410	Kelsey G Reeder	2/10/2024	01/19 - Kelsey G Reeder		\$ 170.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/19 - Amazon Mktp US		\$ 19.99
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/19 - Amazon.Com		\$ 357.90
Credit Card	21120-8410	Melody Bowls	2/10/2024	01/18 - Melody Bowls		\$ 660.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/22 - Amazon Mktp US		\$ 336.42
Credit Card	21120-8410	Minuteman Brooklyn	2/10/2024	01/23 - Minuteman Brooklyn		\$ 652.50
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/24 - Amazon Mktp US		\$ 59.62
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 51.98
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 23.99
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 15.86
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 11.98
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/24 - Amazon Mktp US		\$ 29.97
Credit Card	21120-8410	Brainpop.Com	2/10/2024	01/23 - Brainpop.Com		\$ 190.54
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 25.98
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/23 - Amazon Mktp US		\$ 42.50
Credit Card	21120-8410	National Museum of Mathematics	2/10/2024	01/23 - National Museum of Mathematics		\$ 450.00
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/24 - Www.Costco.Com		\$ 116.93
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/24 - Amazon.Com		\$ 161.48
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 330.73
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/25 - Amazon.Com		\$ 9.09
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 287.52
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/24 - Amazon.Com		\$ 28.73
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 38.85
Credit Card	21120-Brooklyn RISE	Amazon Mktp US	2/10/2024			\$ -
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/25 - Amazon.Com		\$ 24.58
Credit Card	21120-8410	Linkedin	2/10/2024	01/24 - Linkedin		\$ 65.31
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/24 - Www.Costco.Com		\$ 405.80

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	1-800-Flowers.Com	2/10/2024	01/25 - 1-800-Flowers.Com		\$ 32.65
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 258.55
Credit Card	21120-8410	Ventris Learning	2/10/2024	01/24 - Ventris Learning		\$ 160.00
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/24 - Amazon.Com		\$ 233.20
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/24 - Www.Costco.Com		\$ 76.95
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/24 - Amazon Mktp US		\$ 28.40
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/25 - Amazon Mktp US		\$ 234.36
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/25 - Amazon.Com		\$ 68.68
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/26 - Amazon Mktp US		\$ 44.11
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/26 - Amazon Mktp US		\$ 76.95
Credit Card	21120-8410	Minuteman Brooklyn	2/10/2024	01/25 - Minuteman Brooklyn		\$ 240.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/26 - Amazon Mktp US		\$ 211.55
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/25 - Amazon.Com		\$ 62.94
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/25 - Amazon.Com		\$ 152.96
Credit Card	21120-8410	IKEA	2/10/2024	01/25 - IKEA		\$ 108.86
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/26 - Amazon Mktp US		\$ 90.46
Credit Card	21120-8410	Amazon Prime	2/10/2024	01/27 - Amazon Prime		\$ 16.32
Credit Card	21120-8410	Tasker on TaskRabbit	2/10/2024	01/26 - Tasker on TaskRabbit		\$ 97.44
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/27 - Amazon.Com		\$ 166.71
Credit Card	21120-8410	BLS* Tomedes Ltd	2/10/2024	01/25 - BLS* Tomedes Ltd		\$ 240.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/27 - Amazon Mktp US		\$ 13.98
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/28 - Amazon.Com		\$ 337.65
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/28 - Amazon Mktp US		\$ 140.00
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/28 - Amazon.Com		\$ 12.82
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/29 - Amazon Mktp US		\$ 28.38
Credit Card	21120-8410	IXL School Subscript	2/10/2024	01/28 - IXL School Subscript		\$ 599.00
Credit Card	21120-8410	Staples	2/10/2024	01/28 - Staples		\$ 957.42
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/28 - Amazon.Com		\$ 187.60
Credit Card	21120-8410	Scholastic Education	2/10/2024	01/29 - Scholastic Education		\$ 145.88
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/31 - Amazon Mktp US		\$ 125.84
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/31 - Amazon.Com		\$ 658.50
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/31 - Amazon Mktp US		\$ 662.21
Credit Card	21120-8410	Amazon.Com	2/10/2024	01/31 - Amazon.Com		\$ 34.11
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/31 - Amazon Mktp US		\$ 123.52
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	01/30 - Amazon Mktp US		\$ 19.47
Credit Card	21120-8410	IXL School Subscript	2/10/2024	02/01 - IXL School Subscript		\$ 400.00
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/31 - Www.Costco.Com		\$ 245.90
Credit Card	21120-8410	Carnegie Hall	2/10/2024	01/31 - Carnegie Hall		\$ 612.00
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/31 - Www.Costco.Com		\$ 217.86
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	01/31 - Www.Costco.Com		\$ 152.37
Credit Card	21120-8410	King David Tacos	2/10/2024	02/01 - King David Tacos		\$ 149.33

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	The Comfort Guys	2/10/2024	01/31 - The Comfort Guys		\$ 292.00
Credit Card	21120-8410	Kelsey G Reeder	2/10/2024	02/02 - Kelsey G Reeder		\$ 170.00
Credit Card	21120-8410	Instacart	2/10/2024	02/01 - Instacart		\$ 110.94
Credit Card	21120-8410	SEAMLSSBCAKENY	2/10/2024	02/01 - SEAMLSSBCAKENY		\$ 280.01
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/01 - Amazon.Com		\$ 69.60
Credit Card	21120-8410	Target	2/10/2024	02/02 - Target		\$ 303.67
Credit Card	21120-8410	CVS/Pharmacy	2/10/2024	02/03 - CVS/Pharmacy		\$ 106.17
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/05 - Amazon.Com		\$ 7.07
Credit Card	21120-8410	Seamless Black Seedboeru	2/10/2024	02/04 - Seamless Black Seedboeru		\$ 148.51
Credit Card	21120-8410	Seamless Sweets	2/10/2024	02/04 - Seamless Sweets		\$ 128.57
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/05 - Amazon.Com		\$ 101.60
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/04 - Amazon Mktp US		\$ 11.79
Credit Card	21120-8410	Air Stream	2/10/2024	02/02 - Air Stream		\$ 3,288.46
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/05 - Amazon Mktp US		\$ 185.59
Credit Card	21120-8410	Math Kangaroo	2/10/2024	02/05 - Math Kangaroo		\$ 161.44
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/06 - Amazon Mktp US		\$ 27.48
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/07 - Amazon Mktp US		\$ 93.83
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/08 - Amazon.Com		\$ 21.92
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/08 - Amazon.Com		\$ 111.52
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 273.54
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/07 - Amazon Mktp US		\$ 56.47
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/08 - Amazon.Com		\$ 42.33
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 29.18
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 287.87
Credit Card	21120-8410	Target	2/10/2024	02/07 - Target		\$ 93.64
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/07 - Amazon Mktp US		\$ 45.39
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 32.43
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 43.38
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/07 - Amazon Mktp US		\$ 70.95
Credit Card	21120-8410	Target	2/10/2024	02/08 - Target		\$ 157.19
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 131.92
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 33.98
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/09 - Amazon Mktp US		\$ 75.66
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 15.63
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 65.96
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 107.96
Credit Card	21120-8410	Pronto Pizza	2/10/2024	02/09 - Pronto Pizza		\$ 300.60
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/08 - Amazon.Com		\$ 306.25
Credit Card	21120-8410	AEP Connections	2/10/2024	02/08 - AEP Connections		\$ 119.00
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/09 - Amazon Mktp US		\$ 45.82
Credit Card	21120-8410	Amazon Mktp US	2/10/2024	02/08 - Amazon Mktp US		\$ 133.60

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 123.94
Credit Card	21120-8410	Target	2/10/2024	02/08 - Target		\$ 207.35
Credit Card	21120-8410	Www.Costco.Com	2/10/2024	02/08 - Www.Costco.Com		\$ 85.96
Credit Card	21120-8410	Amazon.Com	2/10/2024	02/08 - Amazon.Com		\$ 261.88

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Brooklyn RISE Charter School February Financial Update

MARCH 25, 2024



Contents



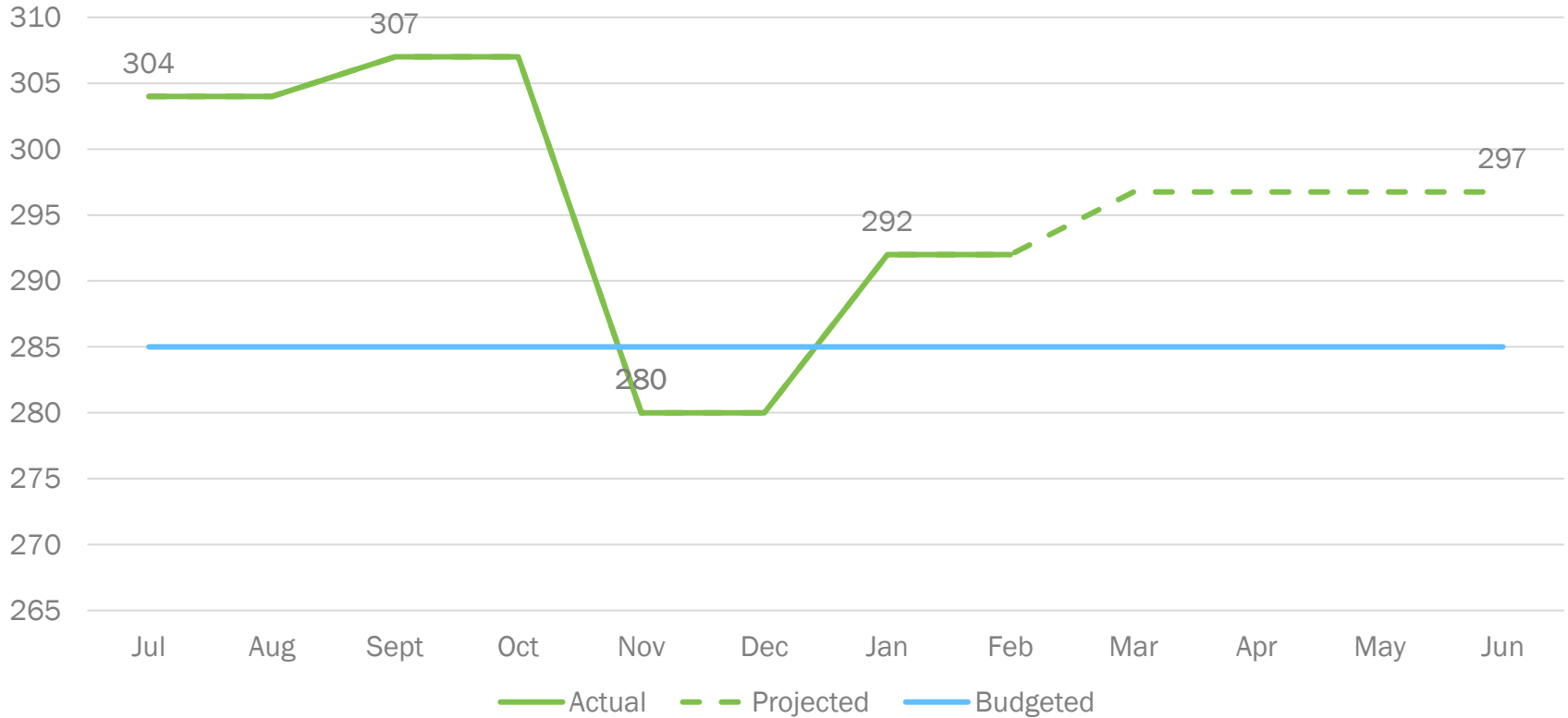
- 1. Financial Dashboards as of Feb 29, 2024.**

- 2. Supporting Financial Exhibits (Attachments)**
 - A. Budget Vs. Actuals through Feb 29, 2024.
 - B. Balance Sheet as of Feb 29, 2024.
 - C. Cash Flow Statement as of Feb 29, 2024.
 - D. Check and Credit Card Registers.



Total Monthly Enrollment (FTE)

GenEd = Billed for 292 (Feb)

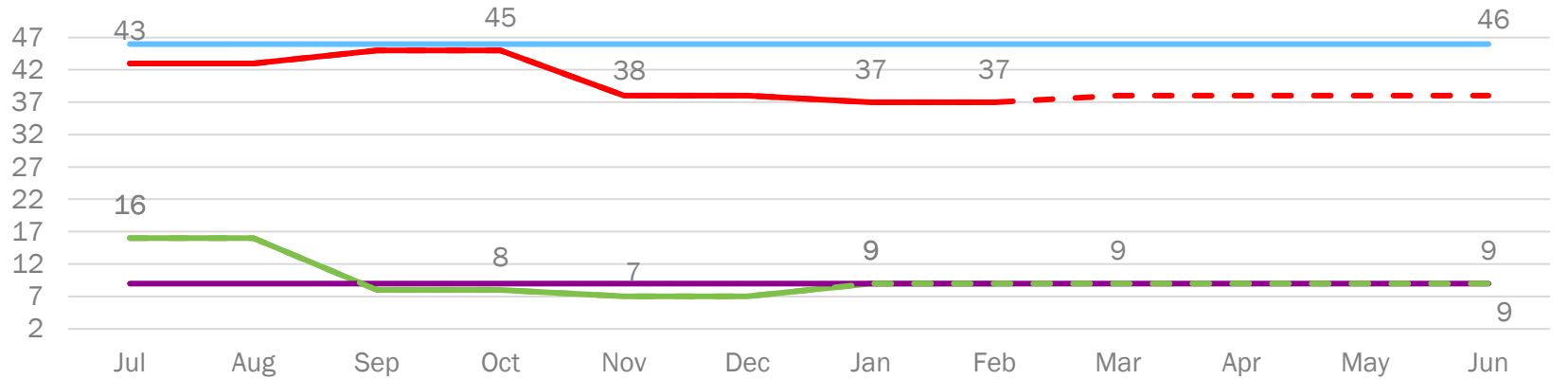


Projection of 296.75 FTEs based on March Invoice



SpEd Monthly Enrollment (FTE)

SpEd enrollment positive vs. budget



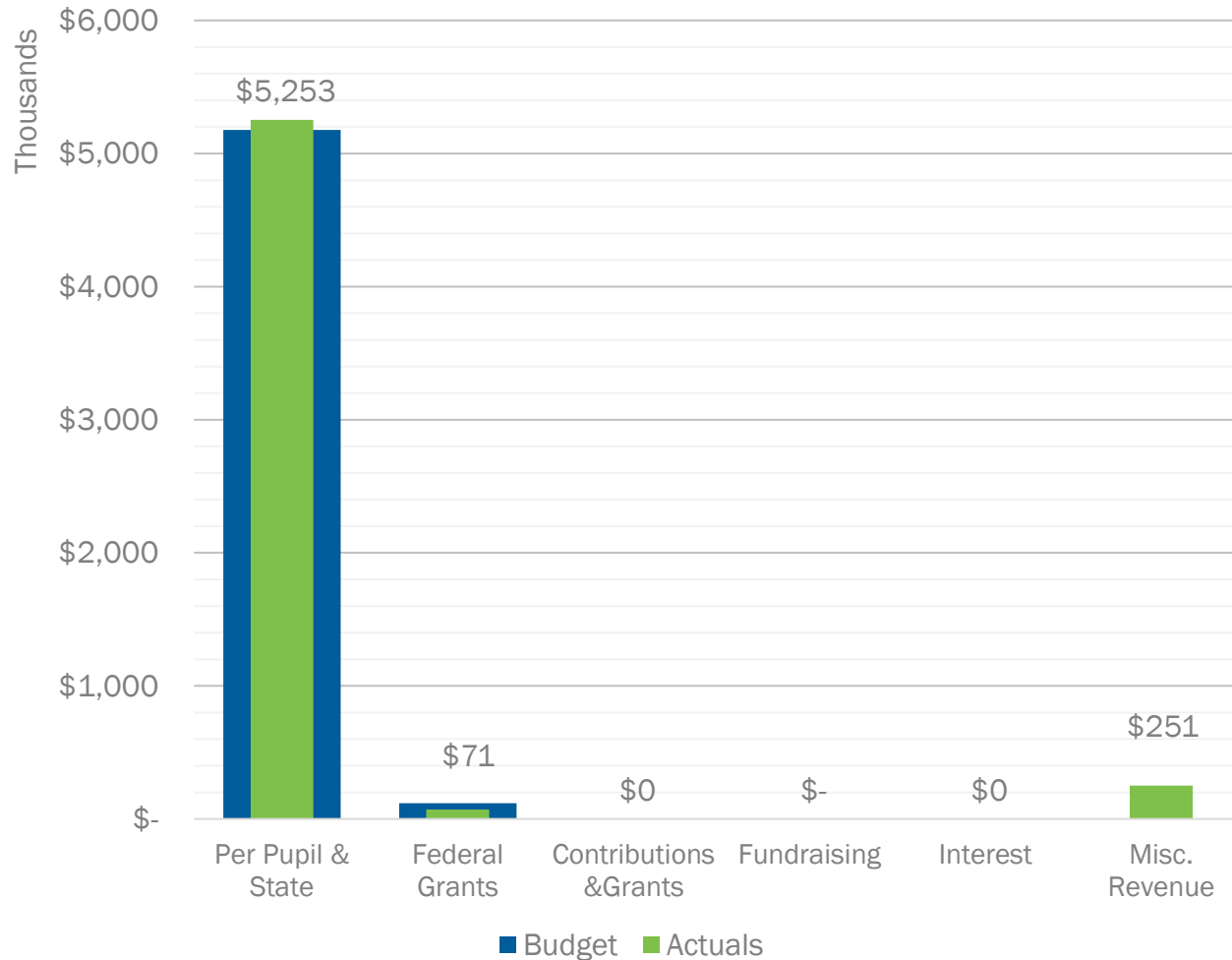
- Actual 20% to 60% SpEd
- Budgeted 20% to 60 % SpEd Enrollment
- - Projected 20% to 60% SpEd
- Actual Greater than 60% SpEd
- Budgeted Greater than 60 % SpEd Enrollment
- - Projected Greater than 60%

SpEd Enrollment Notes

- **Feb billed actuals of 9.1 (20-60%) and 36.7 (>60%)**
- **Projections of 9.175 (20-60%) and 37.975 (>60%) based on March invoice**

Budget YTD vs. Actuals YTD - Revenue

Total variance of 63K



Revenue Notes

- **Per Pupil and State variance driven by higher enrollment in GenEd Enrollment as well as DYCD Funding**
- **Federal Grants variance driven by timing of Title Revenue**
- **Misc. Revenue driven by \$200K deposit received for reimbursement for facilities expenses**

Budget YTD vs. Actuals YTD - Expenses

Overall YTD variance of \$66K



Expense Notes

- **Personnel and Benefits based on actuals – increased spending on Student Support Services**
- **Curriculum & Classroom variance largely driven by supplies and materials & snack expenses**
- **Admin and Insurances variance driven by Materials and Supplies and Furniture and Fixtures**
- **PD & Services largely driven by Custodial Services and Board Exps – Board on Track Invoice**
- **Facilities impacted by savings in lower spending in Facilities Contingency, Cleaning Supplies and Signage**

Budget YTD vs. Actuals YTD



		2023-24	2023-24	Variance
		Budget YTD	Actuals YTD	
Revenue	Per Pupil Funding & State Grants	5,176,489	5,253,035	76,546
	Federal Grants	117,715	70,622	(47,093)
	Contributions & Grants	-	401	401
	Fundraising	-	-	-
	Interest	9	10	1
	Miscellaneous Revenues	-	251,366	251,366
	Total Revenue	5,294,213	5,575,434	281,220
Expenses	Personnel	2,149,398	2,220,556	(71,158)
	Benefits & Insurances	511,035	453,626	57,408
	Curriculum & Classroom	171,438	195,333	(23,895)
	Administrative Expenses & Insurances	141,837	153,942	(12,105)
	Professional Development & Services	614,087	716,077	(101,991)
	Marketing & Recruitment	17,231	5,591	11,640
	Facilities	1,386,892	1,228,903	157,989
	Miscellaneous Expenses	124,754	110,358	14,395
	Total Expenses	5,116,670	5,084,386	32,284
	Operating Income	177,543	491,047	313,504
	Beginning Balance (Audited)	778,623	568,181	(210,442)
	Operating Income	177,543	491,047	313,504
Ending Fund Balance (incl. Depreciation)		956,166	1,059,229	103,062
Ending Fund Balance as % of Expenses		18.7%	20.8%	2.1%

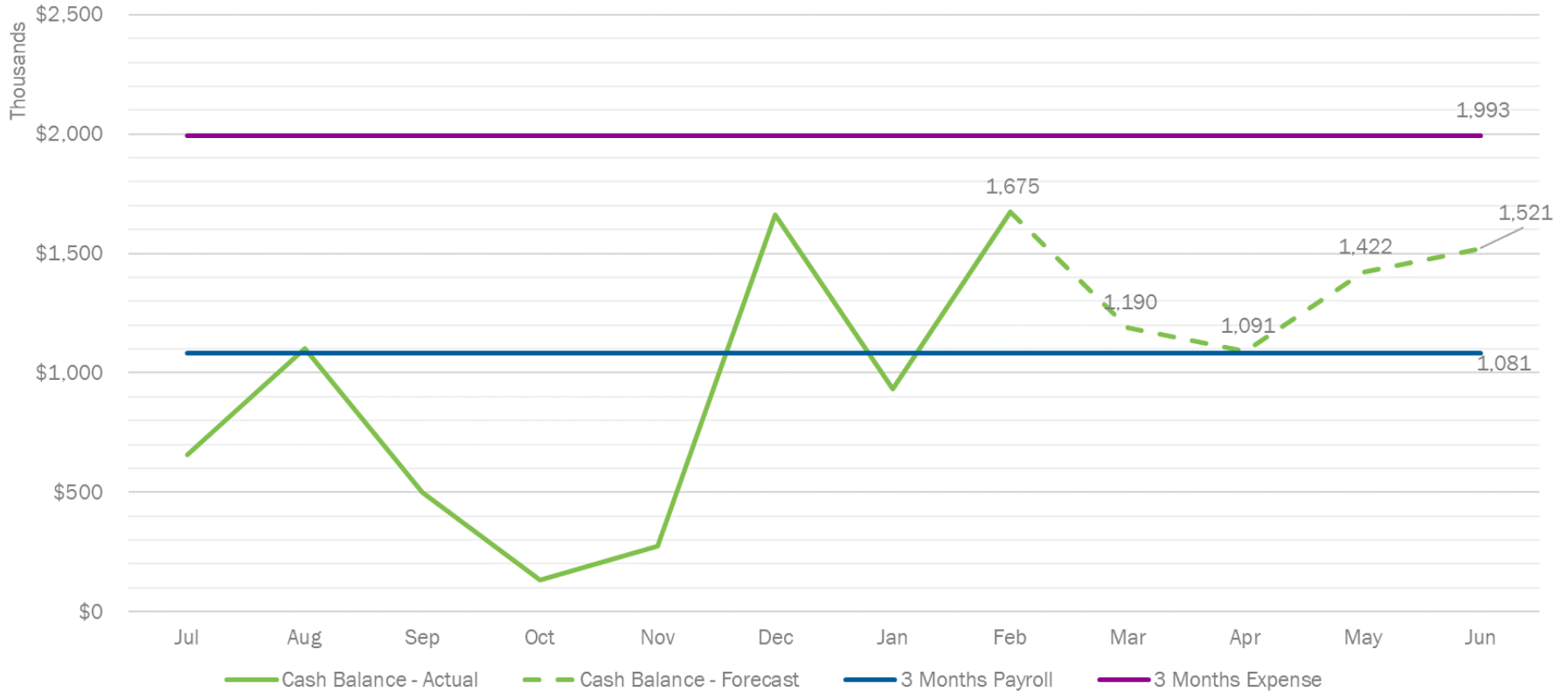


Balance Sheet Status

		Jun FY2023	Feb FY2024	YTD Change	Notes
Assets	Cash Balance	(8,350)	1,675,282	1,683,632	
	Current Assets	246,911	115,943	(130,969)	FY-23 Title Revenue
	Fixed Assets	5,633,841	5,651,410	17,569	Computers, Furniture, rou Asset
	Other Assets	400,399	400,399	-	Security Deposits
	Total Assets	6,272,802	7,843,034	1,570,232	
Liabilities & Equity	Current Liabilities	230,867	1,310,051	1,079,184	AP, Credit Card, Deferred Revenue
	Long-Term Liabilities	5,473,754	5,473,754	-	Facility Lease Liability
	Beginning Net Assets	1,623,498	568,181	(1,055,317)	Fund Balance
	Net Income (Loss) to Date	(1,055,317)	491,047	1,546,365	YTD Net Income
	Total Liabilities & Equity	6,272,802	7,843,034	1,570,232	



Monthly Cash Balance FY24



- **4 of 6 per pupil payments received**
- **Cash forecast assumes full spend of all budget lines**

FY Budget vs FY Forecast Variance

		2023-24	2023-24	Variance
		Budget	Current Forecast	
Revenue	Per Pupil Funding & State Grants	7,791,052	8,016,543	225,491
	Federal Grants	190,637	217,563	26,926
	Contributions & Grants	-	1,000	1,000
	Fundraising	-	-	-
	Interest	14	14	-
	Miscellaneous Revenues	-	200,000	200,000
	Total Revenue	7,981,703	8,435,120	453,417
Expenses	Personnel	3,558,500	3,574,957	(16,457)
	Benefits & Insurances	711,600	748,413	(36,812)
	Curriculum & Classroom	298,818	301,785	(2,966)
	Administrative Expenses & Insurances	194,210	204,408	(10,198)
	Professional Development & Services	950,184	932,051	18,133
	Marketing & Recruitment	30,466	32,934	(2,468)
	Facilities	1,876,085	1,817,230	58,855
	Miscellaneous Expenses	187,124	360,866	(173,742)
	Total Expenses	7,806,988	7,972,643	(165,656)
Operating Income	174,715	462,477	287,761	
	Beginning Balance (Audited)	778,623	568,181	(210,442)
	Operating Income	174,715	462,477	287,761
Ending Fund Balance (incl. Depreciation)		953,339	1,030,658	77,319
Ending Fund Balance as % of Expenses		12.2%	12.9%	0.7%

FY25 Proposed Budget Key Drivers

	FY24	FY25
Enrollment	Budgeted: 285 Actual: 292	Total: 312
Per Pupil Rate	\$18,340	\$19,044
SPED	20% - 60% Count: 9 >60% Count: 37	20% - 60% Count: 10 >60% Count: 39
FTEs	Budgeted: 46	Budgeted: 49

Brooklyn Rise Charter School
Income Statement
As of Feb FY2024

	Actual			YTD			Budget						
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY													
Revenue													
Per Pupil Funding & State Grants	638,692	953,174	833,574	5,253,035	5,176,489	76,546	7,791,052	8,016,543	8,016,543	-	225,491	2,763,508	66%
Federal Grants	-	31,544	31,544	70,622	117,715	(47,093)	190,637	217,563	217,563	-	26,926	146,941	32%
Contributions & Grants	66	-	97	401	-	401	-	1,000	1,000	-	1,000	599	40%
Interest	1	1	1	10	9	1	14	14	14	-	-	4	71%
Miscellaneous Revenues	10,000	238,748	-	251,366	-	251,366	-	200,000	200,000	-	200,000	(51,366)	126%
Total Revenue	648,759	1,223,467	865,217	5,575,434	5,294,213	281,220	7,981,703	8,435,120	8,435,120	-	453,417	2,859,687	66%
Expenses													
Personnel	280,488	420,119	284,699	2,220,556	2,149,398	(71,158)	3,558,500	3,574,957	3,574,957	-	(16,457)	1,354,401	62%
Benefits & Insurances	44,049	90,368	66,385	453,626	511,035	57,408	711,600	748,413	748,413	-	(36,812)	294,786	61%
Curriculum & Classroom	24,805	19,172	16,925	195,333	171,438	(23,895)	298,818	312,197	301,785	10,412	(2,966)	106,452	65%
Administrative Expenses & Insurances	16,286	22,527	9,037	153,942	141,837	(12,105)	194,210	196,981	204,408	(7,427)	(10,198)	50,466	75%
Professional Development & Services	(38,004)	209,461	149,176	716,077	614,087	(101,991)	950,184	956,672	932,051	24,621	18,133	215,974	77%
Marketing & Recruitment	-	-	25	5,591	17,231	11,640	30,466	32,934	32,934	-	(2,468)	27,343	17%
Facilities	136,701	140,459	140,176	1,228,903	1,386,892	157,989	1,876,085	1,876,085	1,817,230	58,855	58,855	588,327	68%
Miscellaneous Expenses	42,030	13,608	16,370	110,358	124,754	14,395	187,124	360,866	360,866	-	(173,742)	250,508	31%
Total Expenses	506,354	915,713	682,793	5,084,386	5,116,670	32,284	7,806,988	8,059,105	7,972,643	86,461	(165,656)	2,888,257	64%
Operating Income	142,405	307,753	182,424	491,047	177,543	313,504	174,715	376,015	462,477	86,461	287,761	(28,571)	
Fund Balance													
Beginning Balance (Unaudited)							778,623	568,181	568,181				
Operating Income							174,715	376,015	462,477				
Ending Fund Balance							953,339	944,197	1,030,658				
Total Revenue Per Enrollment							28,006	28,425	28,425				
Total Expenses Per Enrollment							27,393	27,158	26,867				
Operating Income Per Enrollment							613	1,267	1,558				
Fund Balance as a % of Expenses							12.2%	11.7%	12.9%				
KEY ASSUMPTIONS													
Enrollment Breakdown													
Enrollment Summary													
K-5							285	297	297	-	12		
Total Enrolled							285	297	297	-	12		

Brooklyn Rise Charter School
Income Statement
As of Feb FY2024

	Actual			YTD			Budget							
	Dec	Jan	Feb	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
REVENUE														
Per Pupil Funding & State Grants														
4101	Per Pupil Aid-General Ed	407,244	444,000	444,000	3,571,944	3,484,600	87,344	5,226,900	5,442,395	5,442,395	-	215,495	1,870,451	66%
4102.1	Per Pupil Aid-Special Ed - 20 to 60	5,428	11,888	11,888	76,060	62,340	13,720	93,510	95,328	95,328	-	1,818	19,268	80%
4102.2	Per Pupil Aid-Special Ed - Greater than 60	53,739	47,553	47,553	480,602	584,169	(103,568)	876,254	699,098	699,098	-	(177,156)	218,497	69%
4103	NYSTL	-	-	-	-	-	-	23,656	24,631	24,631	-	975	24,631	0%
4104	NYSSL	-	-	-	-	-	-	601	626	626	-	25	626	0%
4105	NYSLIB	-	-	-	-	-	-	2,062	2,147	2,147	-	85	2,147	0%
4106	DYCD	-	119,600	-	119,600	-	119,600	-	119,600	119,600	-	119,600	-	100%
4108	Facility Rental Assistance	172,281	330,133	330,133	1,004,829	1,045,380	(40,551)	1,568,070	1,632,719	1,632,719	-	64,649	627,889	62%
	SUBTOTAL - Per Pupil Funding & State Grants	638,692	953,174	833,574	5,253,035	5,176,489	76,546	7,791,052	8,016,543	8,016,543	-	225,491	2,763,508	66%
Federal Grants														
4201	Title I	-	-	-	266	60,441	(60,175)	120,882	125,877	125,877	-	4,995	125,611	0%
4202	Title II	-	-	-	-	7,482	(7,482)	14,963	15,582	15,582	-	618	15,582	0%
4204	IDEA	-	31,544	31,544	70,356	44,792	25,564	44,792	33,849	33,849	-	(10,944)	(36,507)	208%
4207	Title III	-	-	-	-	-	-	-	32,256	32,256	-	32,256	32,256	0%
4208	Title IV	-	-	-	-	5,000	(5,000)	10,000	10,000	10,000	-	-	10,000	0%
	SUBTOTAL - Federal Grants	-	31,544	31,544	70,622	117,715	(47,093)	190,637	217,563	217,563	-	26,926	146,941	32%
Contributions & Grants														
4301	Individual Contributions	66	-	97	401	-	401	-	1,000	1,000	-	1,000	599	40%
	SUBTOTAL - Contributions & Grants	66	-	97	401	-	401	-	1,000	1,000	-	1,000	599	40%
Fundraising														
	SUBTOTAL - Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest														
4500	Interest Revenue	1	1	1	10	9	1	14	14	14	-	-	4	71%
	SUBTOTAL - Interest	1	1	1	10	9	1	14	14	14	-	-	4	71%
Miscellaneous Revenues														
4600	Misc Revenue	-	200,000	-	200,000	-	200,000	-	200,000	200,000	-	200,000	-	100%
4900	Revenue Suspense	10,000	38,748	-	51,366	-	51,366	-	-	-	-	-	(51,366)	-
	SUBTOTAL - Miscellaneous Revenues	10,000	238,748	-	251,366	-	251,366	-	200,000	200,000	-	200,000	(51,366)	128%
	TOTAL REVENUE	648,759	1,223,467	865,217	5,575,434	5,294,213	281,220	7,981,703	8,435,120	8,435,120	-	453,417	2,859,687	66%

Brooklyn Rise Charter School
Income Statement
As of Feb FY2024

		Actual			YTD			Budget						
		Dec	Jan	Feb	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES														
Personnel														
5000	Personnel Expenses	144,774	-	-	244,774	-	(244,774)	-	-	-	-	-	(244,774)	
5101	Leadership Salaries	10,038	30,115	20,077	156,083	174,000	17,917	261,000	261,000	261,000	-	-	104,917	60%
5102	Deans & Directors	10,577	31,731	21,154	165,385	180,606	15,221	275,000	271,215	271,215	-	3,785	105,830	61%
5103	Operations/Admin Salaries	17,592	52,552	35,046	264,022	268,833	4,811	415,000	451,581	451,581	-	(36,581)	187,558	58%
5104	Clerical Salaries	2,250	6,750	4,500	35,031	39,333	4,303	59,000	58,500	58,500	-	500	23,469	60%
5201	General Education Salaries	62,750	193,471	125,846	873,000	932,458	59,458	1,598,500	1,528,992	1,528,992	-	69,508	655,992	57%
5202	Instructional Support	7,885	23,654	15,769	110,300	154,000	43,700	264,000	324,992	324,992	-	(60,992)	214,692	34%
5203	Special Education Salaries	9,180	35,519	31,423	163,388	240,333	76,945	412,000	454,677	454,677	-	(42,677)	291,289	36%
5205	Student Support Services Salaries	15,442	46,327	30,885	208,573	159,833	(48,740)	274,000	224,000	224,000	-	50,000	15,427	93%
	SUBTOTAL - Personnel	280,488	420,119	284,699	2,220,556	2,149,398	(71,158)	3,558,500	3,574,957	3,574,957	-	(16,457)	1,354,401	62%
Benefits & Insurances														
5402	Social Security-ER	8,278	25,460	17,178	119,772	133,263	13,491	220,627	221,647	221,647	-	(1,020)	101,876	54%
5404	Medicare-ER	2,739	9,802	5,803	41,382	31,166	(10,215)	51,598	51,837	51,837	-	(239)	104,455	80%
5409	SUI/DIS	108	24,425	9,677	40,514	15,784	(24,730)	23,676	24,306	24,306	-	(629)	(16,208)	167%
5411	403B Contribution-Match	-	-	-	-	62,652	62,652	103,725	104,219	104,219	-	(494)	104,219	0%
5501	Medical	32,924	30,681	33,727	251,959	268,170	16,210	311,974	346,404	346,404	-	(34,430)	94,445	73%
	SUBTOTAL - Benefits & Insurances	44,049	90,368	66,385	453,626	511,035	57,408	711,600	748,413	748,413	-	(36,812)	294,786	61%
Curriculum & Classroom														
6100	Curriculum and Classroom	570	42	1,010	38,207	25,455	(12,753)	40,000	41,649	41,649	-	(1,649)	3,442	92%
6101	Classroom Supplies & Materials	12,436	9,599	434	106,232	66,500	(39,732)	99,750	103,863	135,045	(31,183)	(35,295)	28,813	79%
6103	Library Books	-	-	146	146	12,983	12,837	14,250	14,838	-	14,838	14,250	(146)	
6104	Assessments	-	6,166	2,855	14,480	20,000	5,520	20,000	20,825	14,480	6,345	5,520	(0)	100%
6105	Field Trip Expenses	-	1,380	2,310	5,430	9,500	4,070	28,500	29,675	29,675	-	(1,175)	24,245	18%
6106	Afterschool/ Saturday Academy	-	-	-	-	6,000	6,000	10,000	10,412	10,412	-	(412)	10,412	0%
6107	Extracurricular Supplies & Materials	-	-	187	2,395	10,000	7,605	15,000	15,618	5,618	10,000	9,382	3,223	43%
6108	NYSTL Expenses	-	-	-	-	-	-	23,656	24,631	24,631	-	(975)	24,631	0%
6109	NYSSL Expenses	-	-	-	-	-	-	601	626	626	-	(25)	626	0%
6110	NYSLIB Expenses	-	-	-	-	-	-	2,062	2,147	2,147	-	(85)	2,147	0%
6111	Student Life Organizations	340	396	350	1,806	6,000	4,194	10,000	10,412	10,412	-	(412)	8,607	17%
6112	Student Food	1,733	1,360	2,066	9,035	6,000	(3,035)	10,000	10,412	10,412	-	(412)	1,377	87%
6113	Summer Academy	-	-	-	-	-	-	10,000	10,412	-	10,412	10,000	-	
6114	Uniforms/Misc Expenses	9,725	46	-	9,356	9,000	(356)	15,000	15,618	15,618	-	(618)	6,262	60%
6115	Snacks	-	184	7,566	8,246	-	(8,246)	-	1,059	1,059	-	(1,059)	(7,187)	779%
	SUBTOTAL - Curriculum & Classroom	24,805	19,172	16,925	195,333	171,438	(23,895)	298,818	312,197	301,785	10,412	(2,966)	106,452	65%
Administrative Expenses & Insurances														
7001	Materials and Supplies	4,844	3,554	1,441	17,996	13,333	(4,663)	20,000	20,000	20,000	-	-	2,004	90%
7002	Phone & Internet Expenses	-	-	-	8,452	5,733	(2,719)	8,600	8,600	8,600	-	-	148	98%
7003	Dues,Subscriptions & Memberships	158	148	335	8,224	6,667	(1,557)	10,000	10,000	10,000	-	-	1,776	82%
7004	Postage & Delivery	-	-	-	68	840	772	1,260	1,260	1,260	-	-	1,192	5%
7005	Equipment Lease	-	5,652	3,096	22,132	22,400	268	33,600	33,600	33,600	-	-	11,468	66%
7006	Equipment-Non Capitalized	-	-	1,264	1,264	3,333	2,070	5,000	5,206	5,206	-	(206)	3,942	24%
7007	Computers-Non Capitalized	-	-	-	-	8,000	8,000	12,000	12,495	12,495	-	(495)	12,495	0%
7008	Furniture & Fixtures-Non Capitalized	3,606	-	109	15,059	3,333	(11,726)	5,000	5,000	16,000	(11,000)	(11,000)	941	94%
7009	Software-Non Capitalized	-	5,049	999	7,071	10,500	3,429	15,750	15,750	15,750	-	-	8,679	45%
7012	Staff Appreciation	585	10,261	591	15,993	15,333	(660)	23,000	23,009	23,009	-	(9)	7,016	70%
7014	Special Events	7,093	(2,138)	1,203	9,195	6,000	(3,195)	10,000	10,000	10,000	-	-	805	92%
7100	Insurances	-	-	-	48,489	46,364	(2,125)	50,000	52,061	48,489	3,573	1,511	-	100%
	SUBTOTAL - Administrative Expenses & Insurances	16,286	22,527	9,037	153,942	141,837	(12,105)	194,210	196,981	204,408	(7,427)	(10,198)	50,466	75%

Brooklyn Rise Charter School
Income Statement
As of Feb FY2024

		Actual			YTD			Budget						
		Dec	Jan	Feb	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
Professional Development & Services														
7200	Professional Services	(85,241)	130,950	92,525	245,004	183,333	(61,671)	275,000	275,000	275,000	-	-	29,996	89%
7201	Auditing Services	10,000	-	-	17,500	-	(17,500)	27,951	27,951	27,951	-	-	10,451	63%
7202	Payroll Fees	4,183	4,183	4,272	32,629	39,867	7,238	59,800	59,822	59,822	-	(22)	27,193	55%
7203	Special Educational Services	340	340	1,159	5,935	3,000	(2,935)	5,000	5,000	5,000	-	-	(935)	119%
7205	Financial Management Services	7,616	14,663	14,663	110,345	122,191	11,846	183,286	187,337	187,337	-	(4,051)	76,992	59%
7207	Technology Service	3,000	14,643	1,950	40,229	38,868	(1,361)	58,302	60,706	60,706	-	(2,404)	20,476	66%
7208	Security Services	4,698	4,698	4,698	42,708	33,409	(9,299)	52,500	52,500	52,500	-	-	9,792	81%
7209	Legal Service	-	-	-	5,208	24,500	19,293	36,750	36,750	15,207	21,543	21,543	10,000	34%
7211	Custodial Services	15,000	21,260	16,832	149,704	105,000	(44,704)	157,500	157,500	157,500	-	-	7,796	95%
7214	Other Educational Services	-	2,086	-	12,418	18,900	6,482	31,500	31,500	31,500	-	-	19,082	39%
7301	Leadership Consultants & PD	2,400	-	-	5,395	13,333	7,938	20,000	20,000	20,000	-	-	14,605	27%
7302	General Education PD	-	-	805	11,933	19,091	7,158	30,000	30,011	26,933	3,078	3,067	15,000	44%
7303	Board Exps & Strategic Planning	-	16,638	12,272	37,070	12,595	(24,475)	12,595	12,595	12,595	-	-	(24,475)	294%
	SUBTOTAL - Professional Development & Services	(38,004)	209,461	149,176	716,077	614,087	(101,991)	950,184	956,672	932,051	24,621	18,133	215,974	77%
Marketing & Recruitment														
7401	Student Recruitment	-	-	25	5,358	13,337	7,978	20,005	22,473	22,473	-	(2,468)	17,114	24%
7402	Staff Recruitment	-	-	-	232	3,080	2,848	9,240	9,240	9,240	-	-	9,008	3%
7403	Marketing Expenses	-	-	-	-	814	814	1,221	1,221	1,221	-	-	1,221	0%
	SUBTOTAL - Marketing & Recruitment	-	-	25	5,591	17,231	11,640	30,466	32,934	32,934	-	(2,468)	27,343	17%
Facilities														
8100	Facilities	111	1,760	3,386	21,145	66,667	45,522	100,000	100,000	51,145	48,855	48,855	30,000	41%
8101	Rent	136,165	136,165	136,165	1,055,557	1,225,481	169,924	1,633,975	1,633,975	1,633,975	-	-	578,418	65%
8102	Utilities - All	-	-	-	119,261	54,744	(64,517)	82,110	82,110	82,110	-	-	(37,151)	145%
8103	Repairs & Maintenance	425	2,534	292	32,606	26,667	(5,940)	40,000	40,000	40,000	-	-	7,394	82%
8104	Cleaning Supplies	-	-	333	333	6,667	6,333	10,000	10,000	10,000	-	-	9,667	3%
8106	Signage	-	-	-	-	6,667	6,667	10,000	10,000	-	10,000	10,000	-	-
	SUBTOTAL - Facilities	136,701	140,459	140,176	1,228,903	1,386,892	157,989	1,876,085	1,876,085	1,817,230	58,855	58,855	588,327	68%
8802	Travel Expenses	105	17	-	711	1,264	553	1,896	1,896	1,896	-	-	1,185	38%
8804	Bank/Misc Fees	712	749	50	3,871	180	(3,690)	271	271	271	-	-	(3,600)	1430%
8805	Suspended Expenses	1,205	6,545	16,320	41,073	-	(41,073)	-	-	-	-	-	(41,073)	-
8806	Prior Year Expenses Unaccrued	40,008	6,296	-	63,610	-	(63,610)	-	57,313	57,313	-	(57,313)	(6,297)	111%
8807	Interest Expense - Short Term	-	-	-	1,094	-	(1,094)	-	1,094	1,094	-	(1,094)	0	100%
8900	Depreciation Expense	-	-	-	-	123,309	123,309	184,958	300,292	300,292	-	(115,335)	300,292	0%
	TOTAL EXPENSES	506,354	915,713	682,793	5,084,386	5,116,670	32,284	7,806,988	8,059,105	7,972,643	86,461	(165,656)	2,888,257	64%

Coversheet

Open meeting policy

Section: IV. Governance
Item: A. Open meeting policy
Purpose: Vote
Submitted by:
Related Material: BRCS_Videoconferencing_Procedure_-_DRAFT.docx
BRCS_Board_Resolution__Videoconferencing_Authorization.docx



Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a

In compliance with Public Officers Law (POL) § 103-a(2)(a), the Brooklyn RISE Charter School Board of Trustees, following a public hearing, authorized by resolution on [date] the use of videoconferencing as described in POL § 103-a.

The following procedures are hereby established to satisfy the requirement of POL § 103-a(2)(b) that any public body which in its discretion wishes to permit its members to participate in meetings by videoconferencing from private locations – under extraordinary circumstances – must establish written procedures governing member and public attendance.

1. Brooklyn RISE Charter School Board of Trustees members shall be physically present at any meeting of the Brooklyn RISE Charter School Board of Trustees unless such member is unable to be physically present at one of the designated public meeting locations due to extraordinary circumstances.
2. For purposes of these procedures, the term “extraordinary circumstances” includes disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting.
3. If a member is unable to be physically present at one of the designated public meeting locations and wishes to participate by videoconferencing from a private location due to extraordinary circumstances, the member must notify the Chair of the Brooklyn RISE Charter School Board of Trustees no later than one business day prior to the scheduled meeting in order for proper notice to the public to be given.
4. If there is a quorum of members participating at a physical location(s) open to the public, the Brooklyn RISE Charter School Board of Trustees may properly convene a meeting. A member who is participating from a remote location that is not open to in-person physical attendance by the public shall not count toward a quorum of the Brooklyn RISE Charter School Board of Trustees but may participate and vote if there is a quorum of members at a physical location(s) open to the public.
5. Except in the case of executive sessions conducted pursuant to POL § 105, the Brooklyn RISE Charter School Board of Trustees shall ensure that its members can be heard, seen, and identified while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon. For members participating by videoconferencing from private locations due to extraordinary circumstances, such members must ensure that their full first and last name appears on their videoconferencing screen.

DRAFT for discussion



6. The minutes of the meetings involving videoconferencing based on extraordinary circumstances pursuant to POL § 103-a shall include which, if any, members participated by videoconferencing from a private location due to such extraordinary circumstances.
7. The public notice for the meeting shall inform the public: (i) that videoconferencing will (or may) be used, (ii) where the public can view and/or participate in such meeting, (iii) where required documents and records will be posted or available, and (iv) the physical location(s) for the meeting where the public can attend.
8. The Brooklyn RISE Charter School Board of Trustees shall provide that each open portion of any meeting conducted using extraordinary circumstances videoconferencing shall be recorded and such recordings posted or linked on the Brooklyn RISE Charter School Board of Trustees website within five business days following the meeting, and shall remain so available for a minimum of five years thereafter. Such recordings shall be transcribed upon request.
9. If members of the Brooklyn RISE Charter School Board of Trustees are authorized to participate by videoconferencing from a private location due to extraordinary circumstances, the Brooklyn RISE Charter School Board of Trustees shall provide the opportunity for members of the public to view such meeting by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized. The Brooklyn RISE Charter School Board of Trustees shall ensure that where extraordinary circumstances videoconferencing is used, it authorizes the same public participation or testimony as in person participation or testimony.
10. Open meetings of the Brooklyn RISE Charter School Board of Trustees conducted using extraordinary circumstances videoconferencing pursuant to the provisions of POL § 103-a shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this guideline, "disability" shall have the meaning defined in Executive Law § 292.
11. The in-person participation requirements of POL § 103-a(2)(c) shall not apply during a state disaster emergency declared by the governor pursuant to Executive Law § 28 or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to § 24 of the Executive Law if the Brooklyn RISE Charter School Board of Trustees determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Brooklyn RISE Charter School Board of Trustees to hold an in-person meeting.
12. These procedures shall be conspicuously posted on the Brooklyn RISE Charter School Board of Trustees website.
13. This policy will be reviewed at least annually by the Brooklyn RISE Charter School Board



of Trustees to ensure continued compliance with POL § 103-a.



**RESOLUTION OF THE
BROOKLYN RISE CHARTER SCHOOL BOARD OF TRUSTEES
For the purpose of authorizing member videoconferencing**

February 28, 2024

WHEREAS, by passing Chapter 56 of the Laws of 2022 (“Chapter 56”), the New York State Legislature amended Section 103 of the Open Meetings Law; and

WHEREAS, Chapter 56 adds Section 103-a of the Open Meetings Law, permitting Brooklyn RISE Charter School to authorize its members to attend meetings by videoconferencing under extraordinary circumstances; and

WHEREAS, Section 103-a(2)(a) requires the Brooklyn RISE Charter School Board of Trustees to adopt a resolution following a public hearing authorizing the limited use of videoconferencing under such circumstances; and

WHEREAS, Section 103-a(2)(c) requires that members be physically present at any such meeting “unless such member is unable to be physically present at any such meeting location due to extraordinary circumstances . . . including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting”; and

WHEREAS, in accordance with Section 103-a(2)(d), any members attending by videoconference must, except during executive session, be “heard, seen and identified, while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon”; and

WHEREAS, Section 103-a(2)(g) requires that any meeting where a member attends by videoconference be recorded, posted to the Brooklyn RISE Charter School Board of Trustees webpage within five business days, and transcribed upon request; and

WHEREAS, Section 103-a(2)(h) requires that members of the public be permitted to attend and participate, if authorized, in any meeting by videoconference when a member attends by videoconference.

BE IT RESOLVED, that the Brooklyn RISE Charter School Board of Trustees authorizes its members who experience an extraordinary circumstance, as described above and further defined by any rules or written procedures later adopted, to attend meetings by videoconference: (i) as long as a quorum of the members attend in-person at one or more locations open to the public; (ii) as long as the member can be seen, heard, and identified while the open portion of the



meeting is being conducted; and (iii) as otherwise permitted under Chapter 56 of the Laws of 2022; and be it further

RESOLVED, that the Brooklyn RISE Charter School Board of Trustees shall create written procedures further governing its use of videoconferencing by its members in compliance with Chapter 56 of the Laws of 2022.

SECRETARY'S CERTIFICATE

The undersigned does hereby certify that the foregoing resolution of the Brooklyn RISE Charter School Board of Trustees was duly adopted by the Board of Trustees of Brooklyn RISE Charter School on February 28, 2024.

Secretary of the Board

Coversheet

Academic committee updates

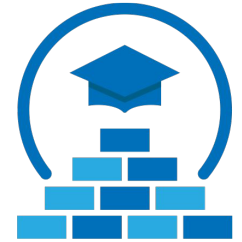
Section: V. Academic
Item: A. Academic committee updates
Purpose: Discuss
Submitted by:
Related Material: AcademicCommittee_March_2023-24.pdf



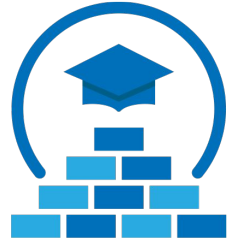
BROOKLYN RISE
CHARTER SCHOOL

Academic Committee Update

March 18, 2024



W A T H



BOY vs MOY CGA Math Assessment Data

	BOY	MOY	EOY
5	38%	40% (+2)	
4	48%	62% (+13)	
3	44%	69% (+25)	
2	43%	56% (+13)	
1	56%	60% (+4)	
K	53%	69% (+16)	


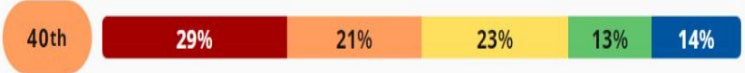
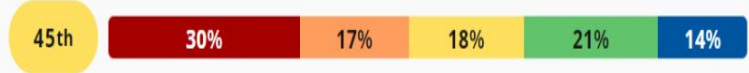
3rd, 4th, and 5th took a mock state exam instead of Bridges CGA for MOY assessment

Brooklyn RISE Charter School

School Profile

Growth and Achievement Overview

Brooklyn RISE Charter School | Math K-12

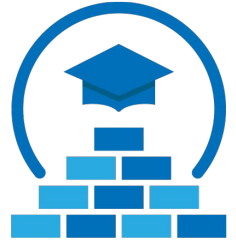
Grade		Number of Students i
All Grades	<p>Growth Median and Distribution</p>  <p>Achievement Fall 2023-2024 Median and Distribution</p>  <p>Achievement Winter 2023-2024 Median and Distribution</p> 	205

Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

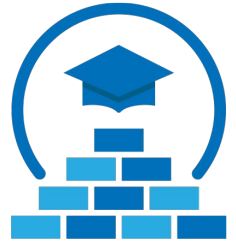
Rostered Spring 2023-2024
Tested Fall 2023-2024 - Winter 2023-2024

[More information about this chart](#) ▼

LITERACY

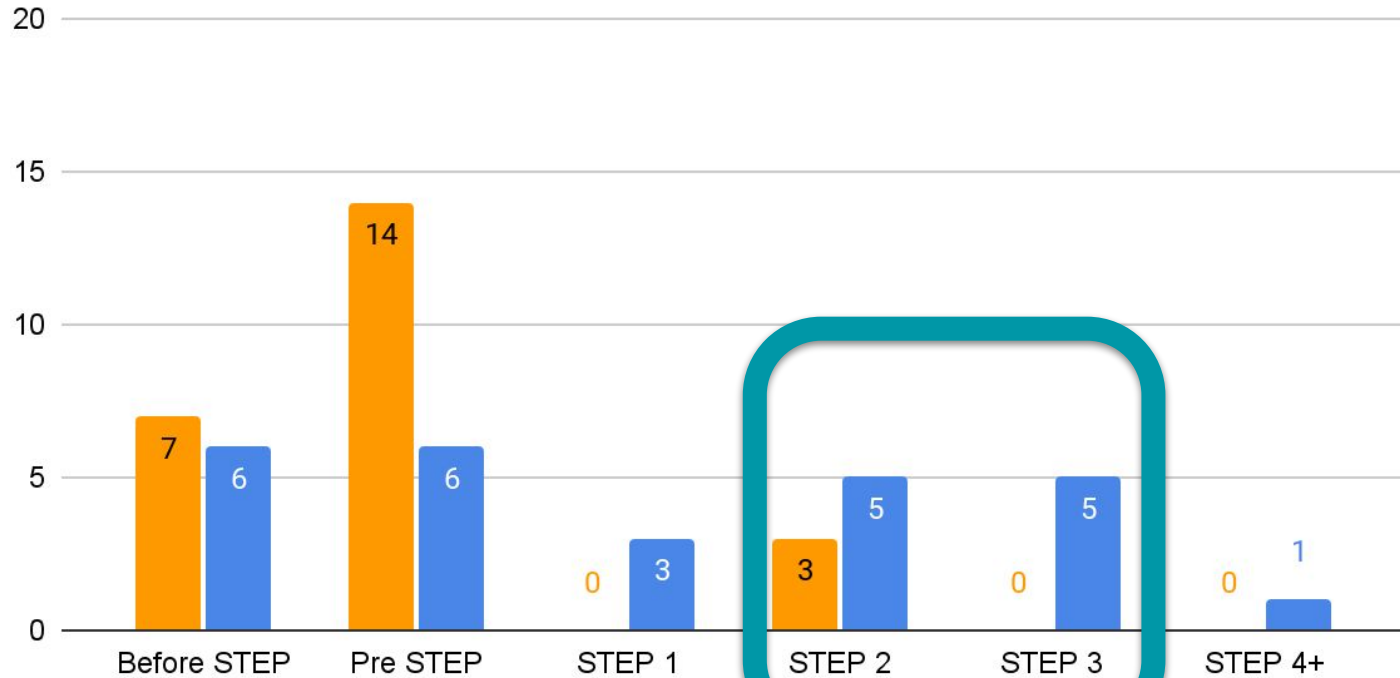


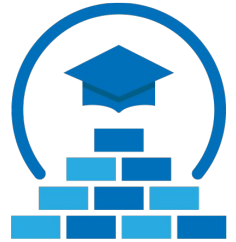
KINDERGARTEN



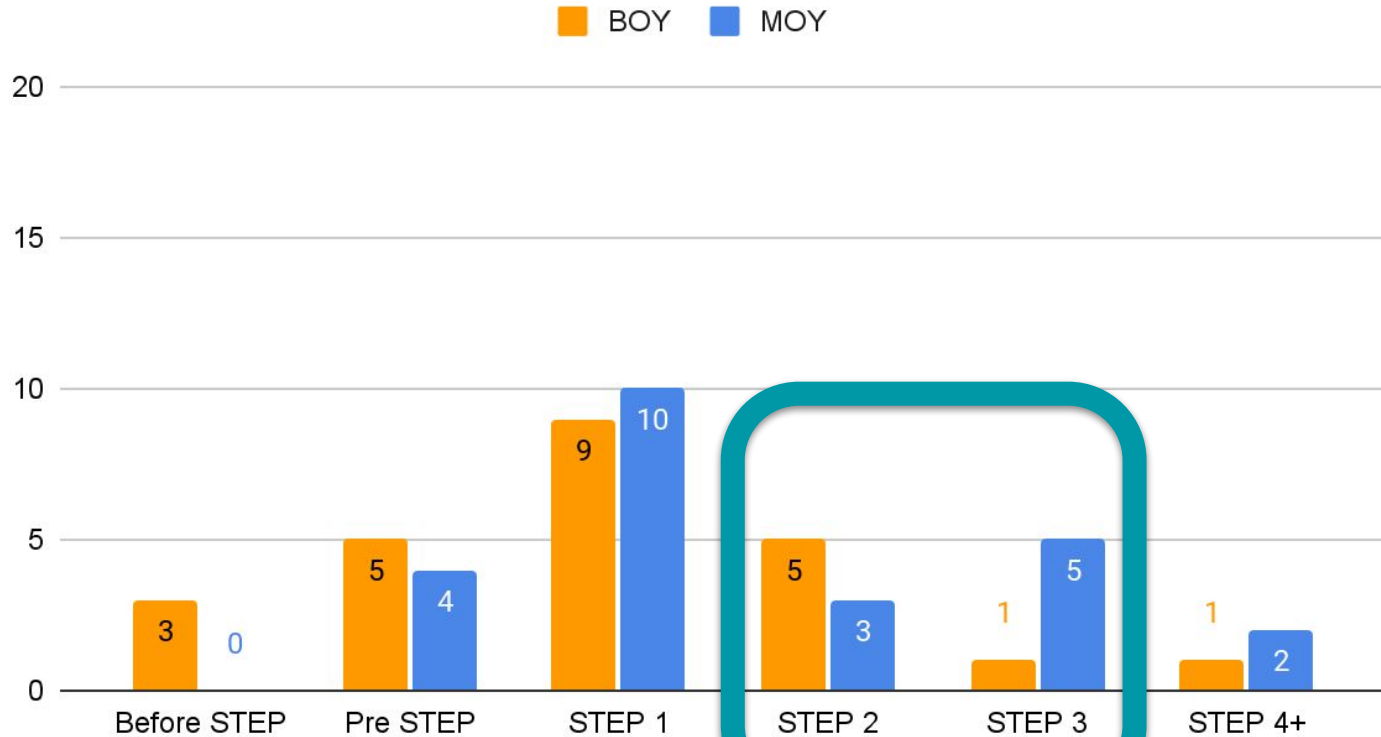
FIT STEP SCORES

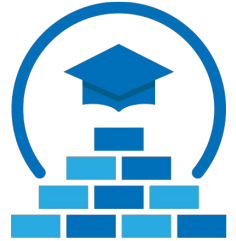
BOY MOY



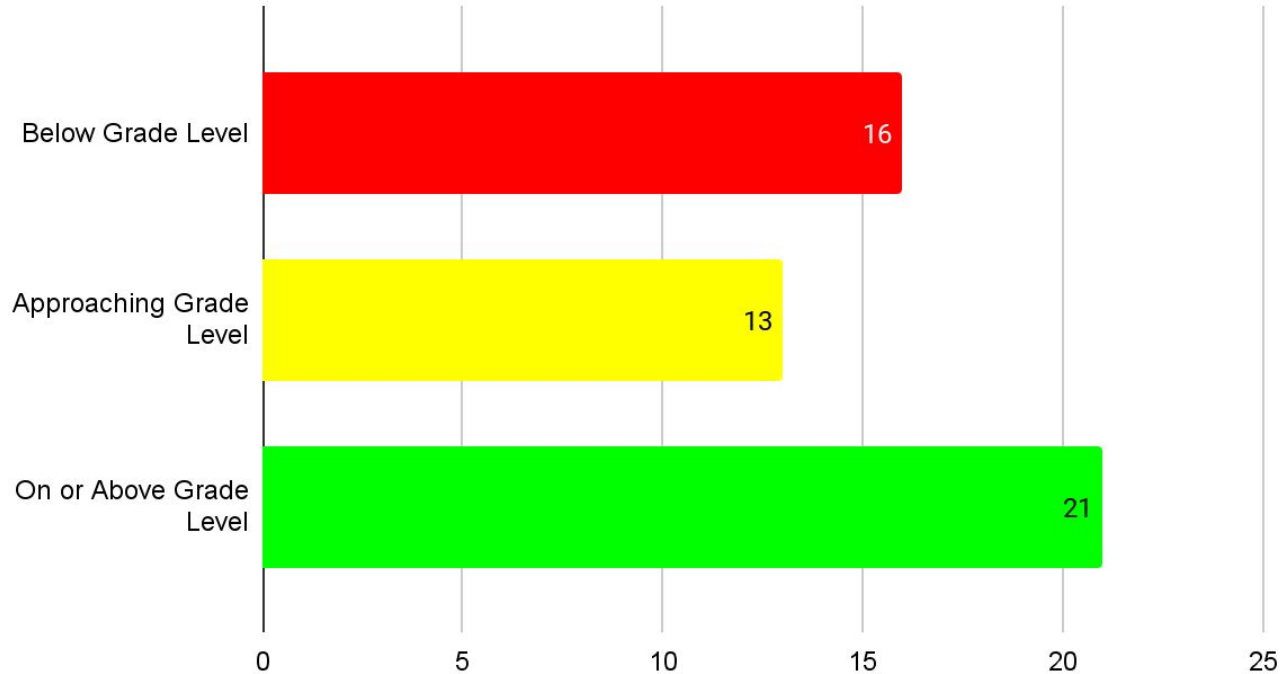


Fordham STEP Scores

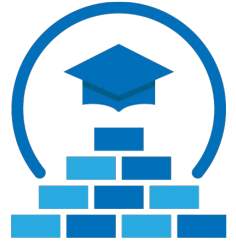




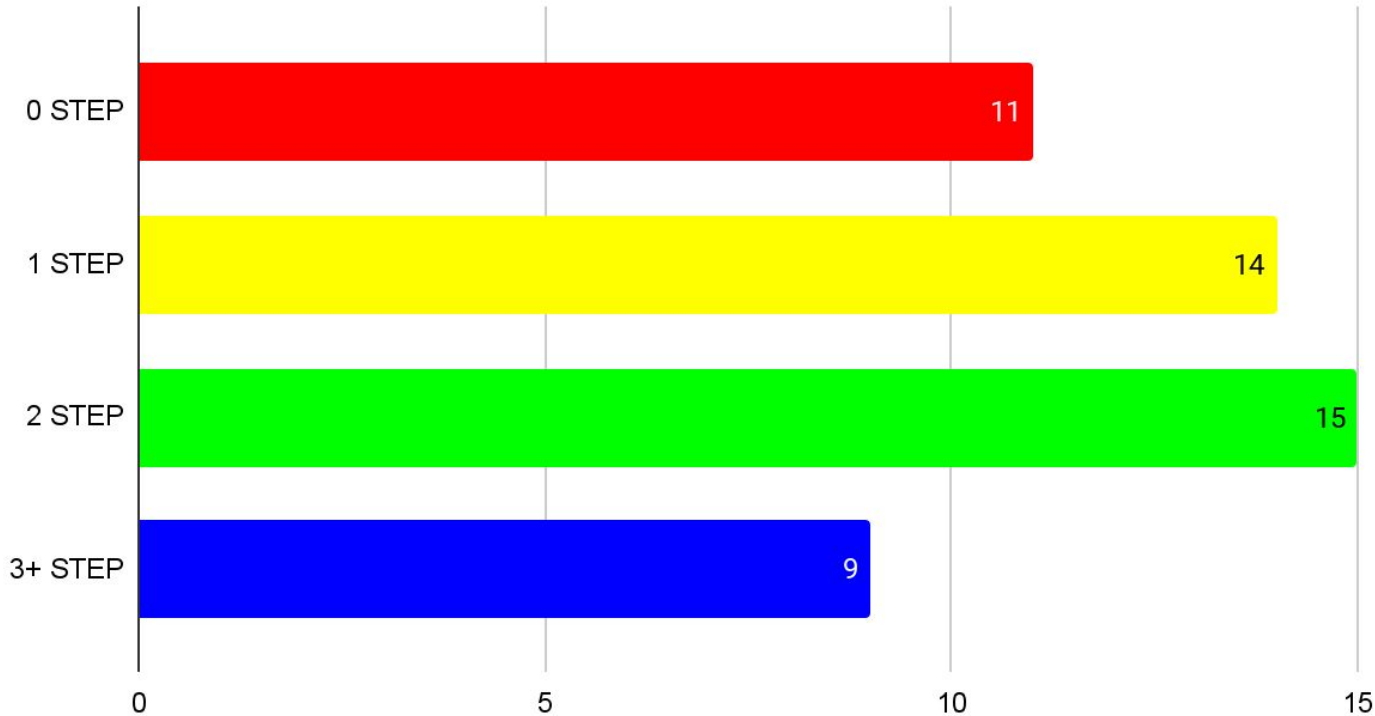
Kindergarten Achievement



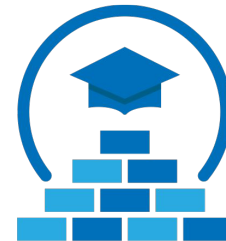
**42% of
students are
on or above
benchmark**



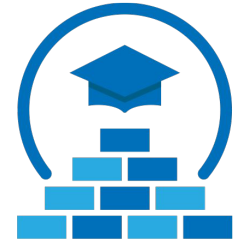
Kindergarten Growth



48% of students are on track to making a years (+) growth in reading

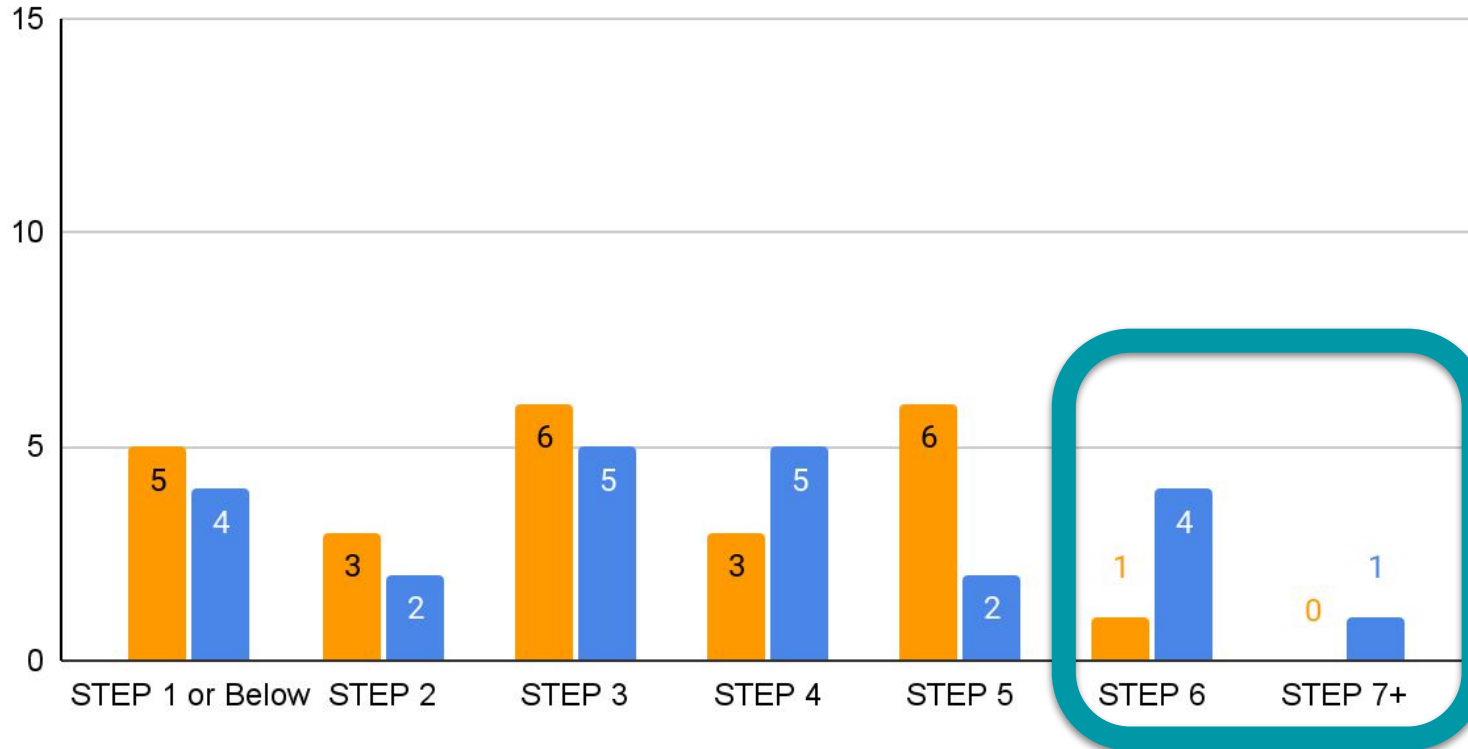


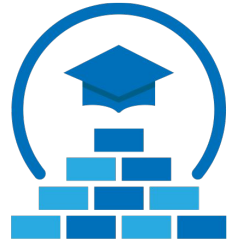
FIRST GRADE



NYU STEP Scores

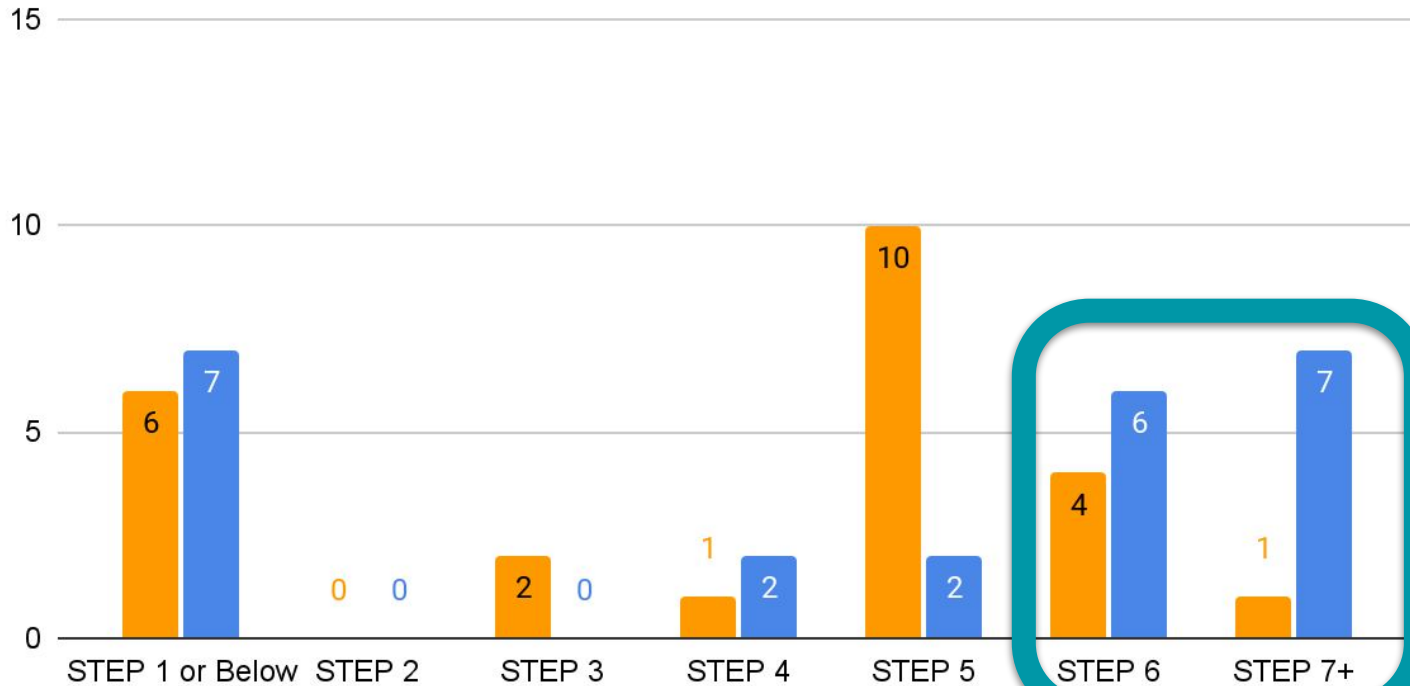
BOY MOY





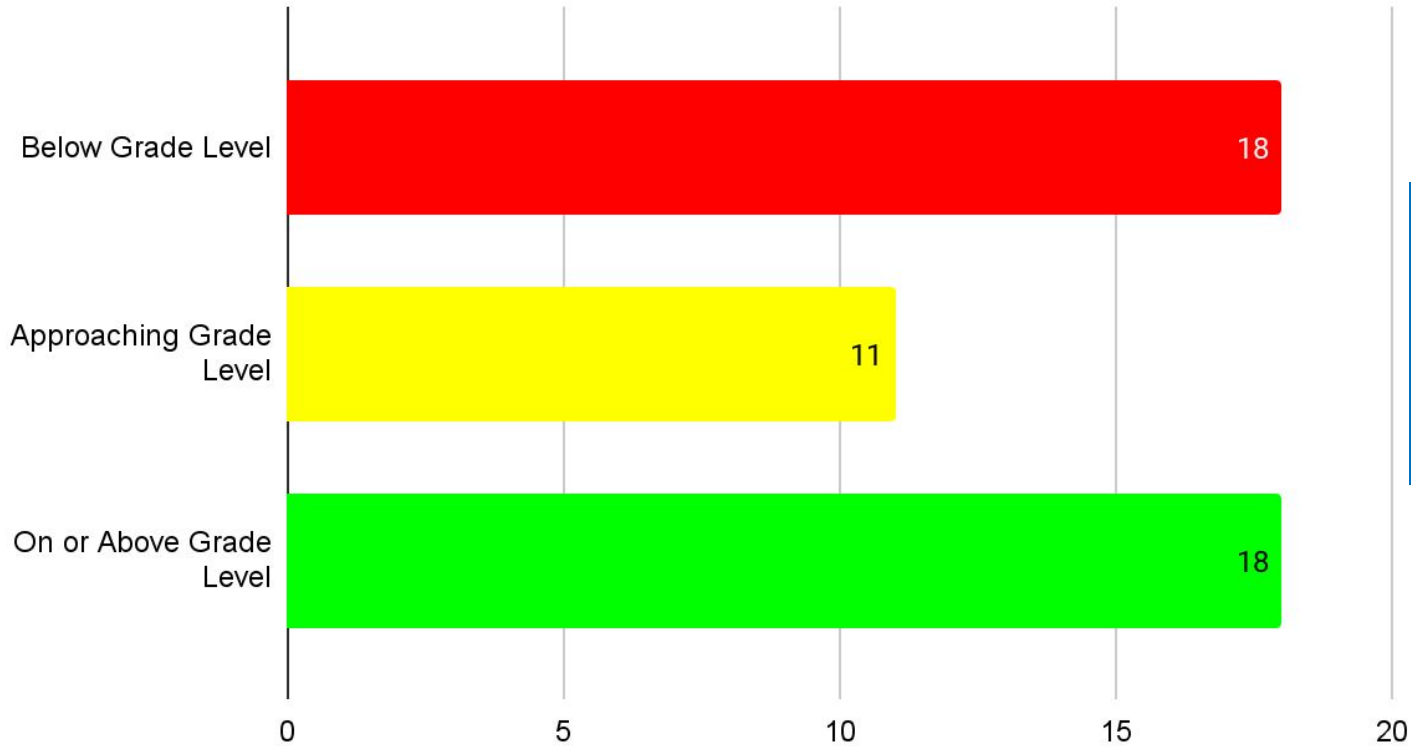
LIU STEP Scores

BOY MOY

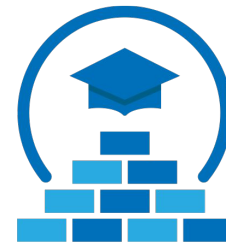




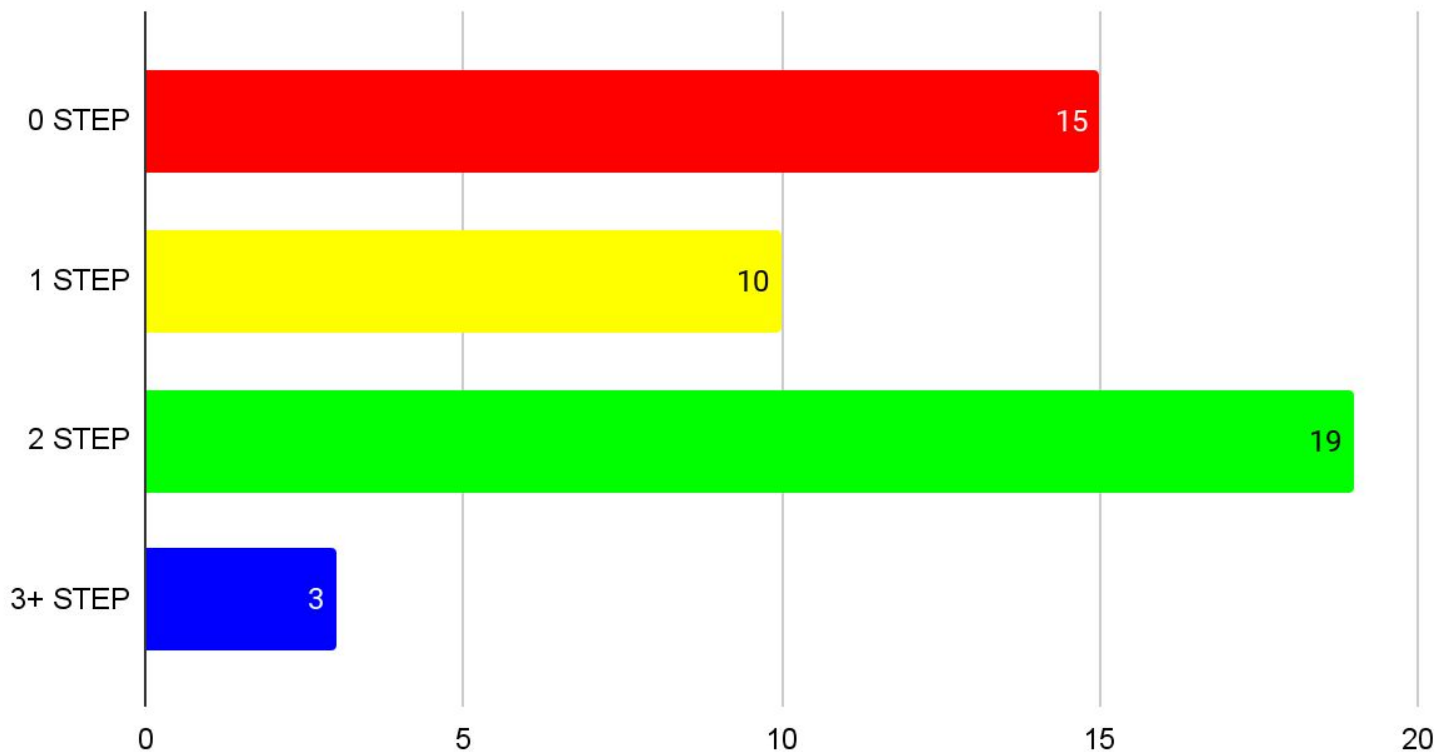
First Grade Achievement



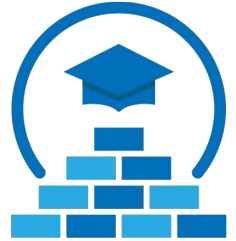
**38% of
students are
on or above
benchmark**



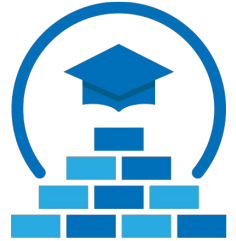
First Grade Growth



46% of students are on track to making a years (+) growth in reading

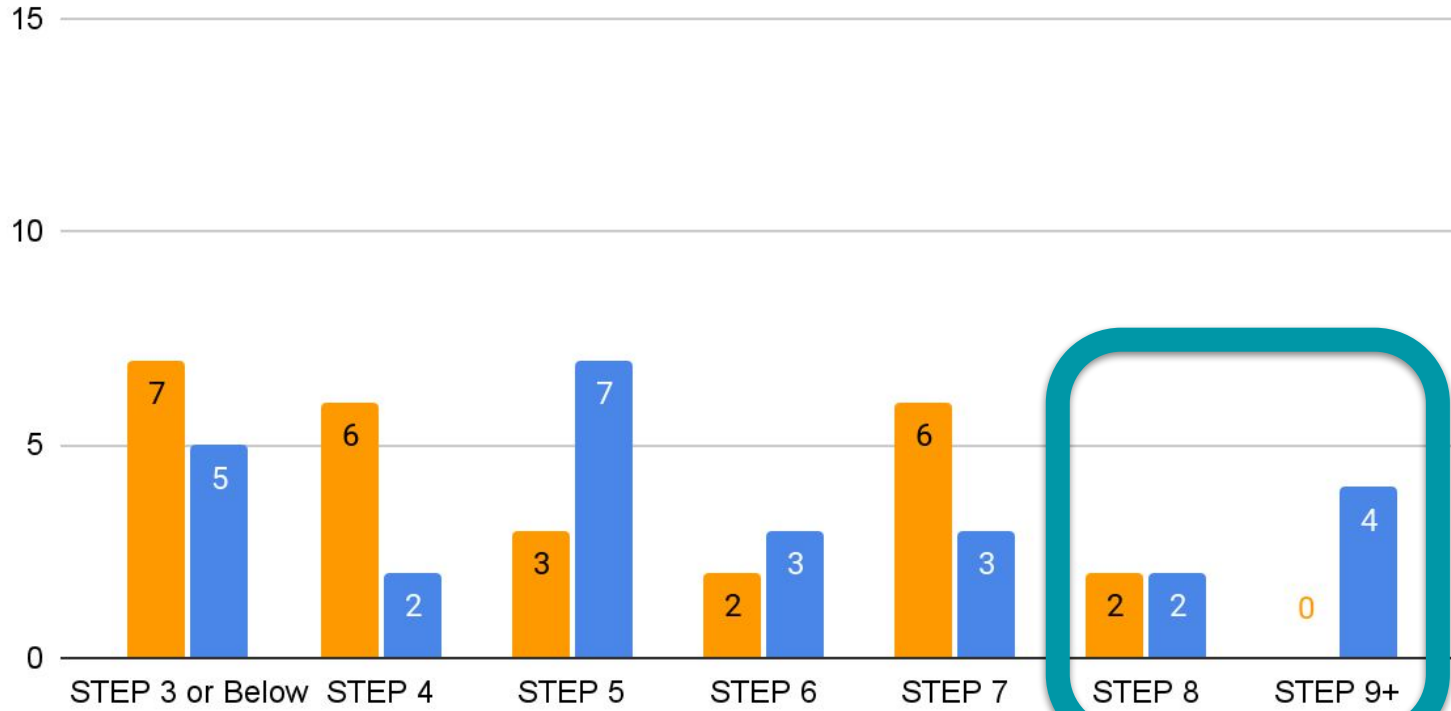


SECOND GRADE



SUNY STEP Scores

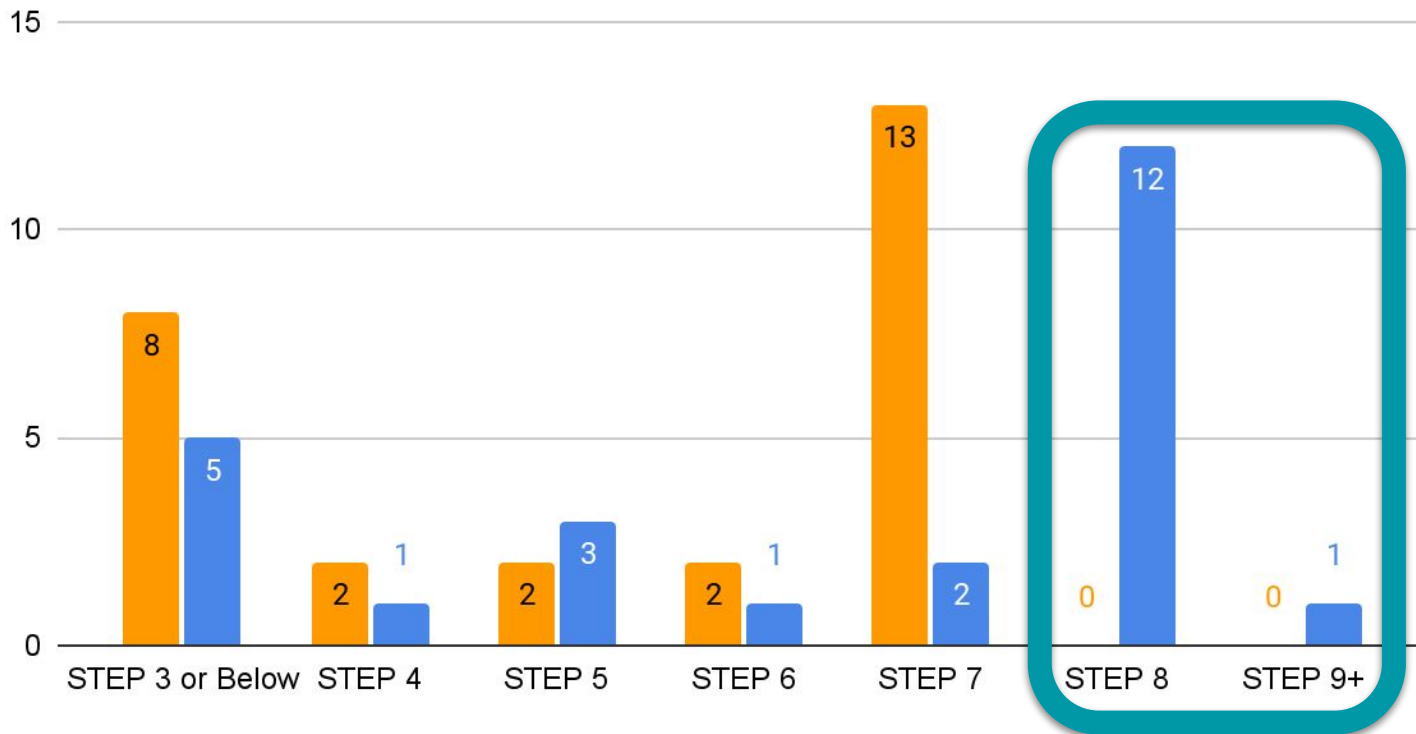
BOY MOY



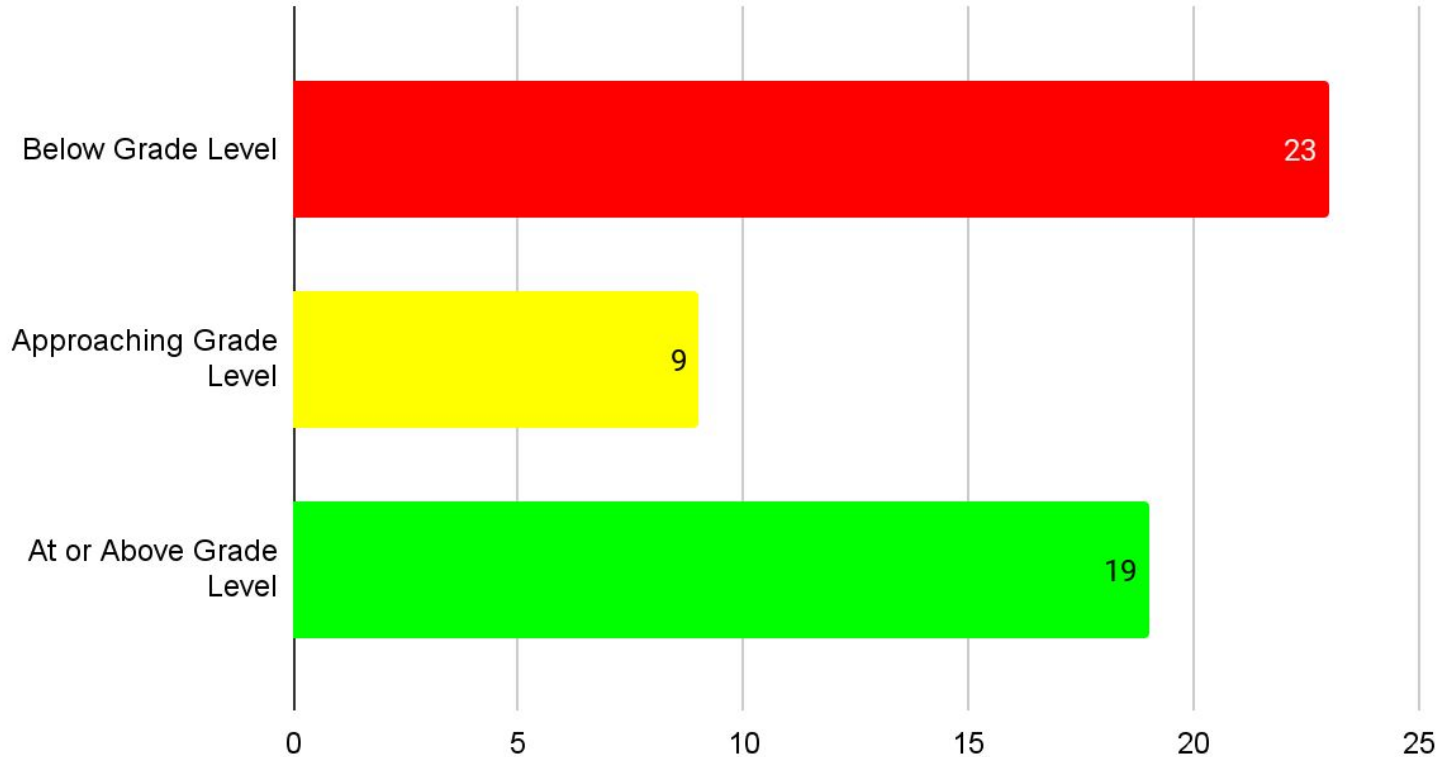
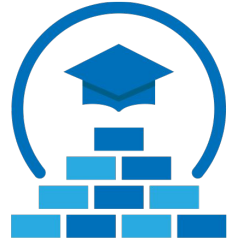


Brooklyn College STEP Scores

BOY MOY



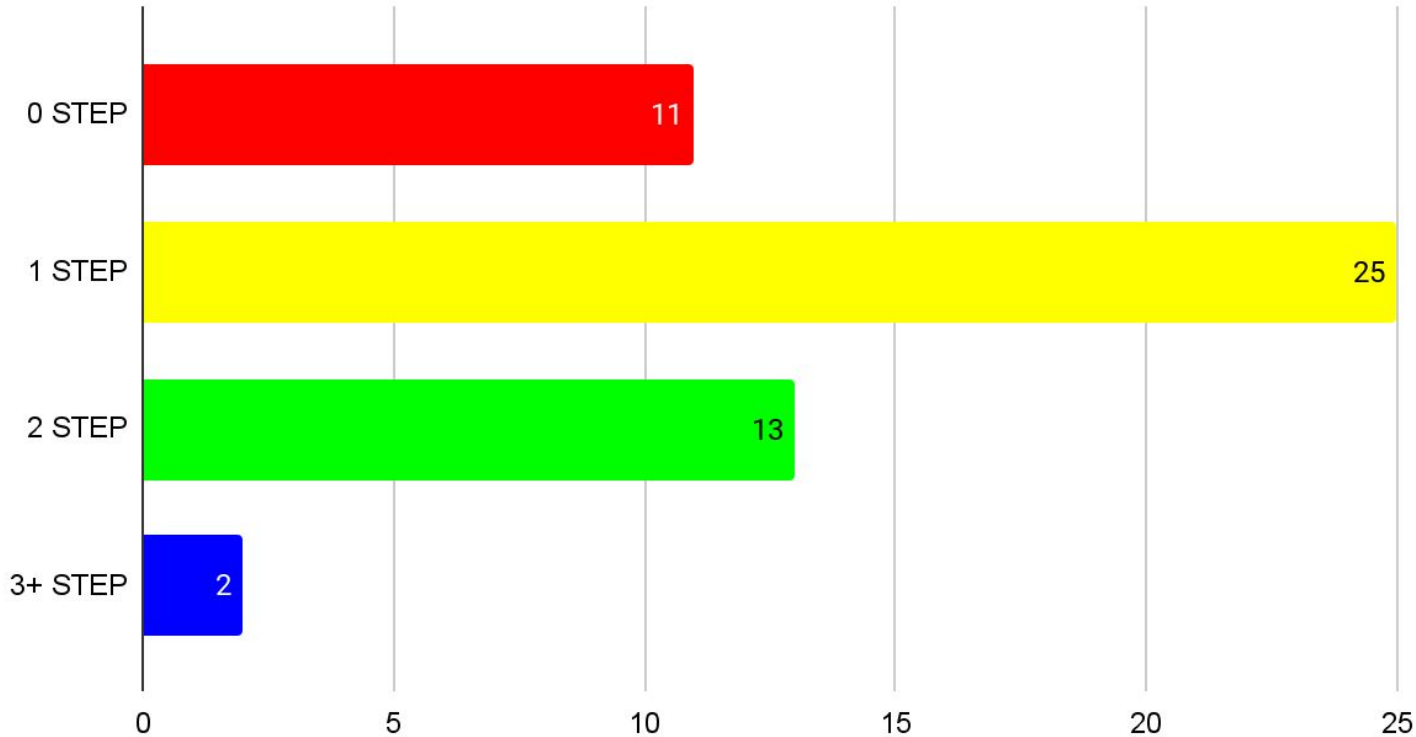
Second Grade Achievement



**37% of
students are
on or above
benchmark**



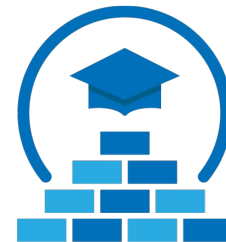
Second Grade Growth



30% of students are on track to making a years (+) growth in reading

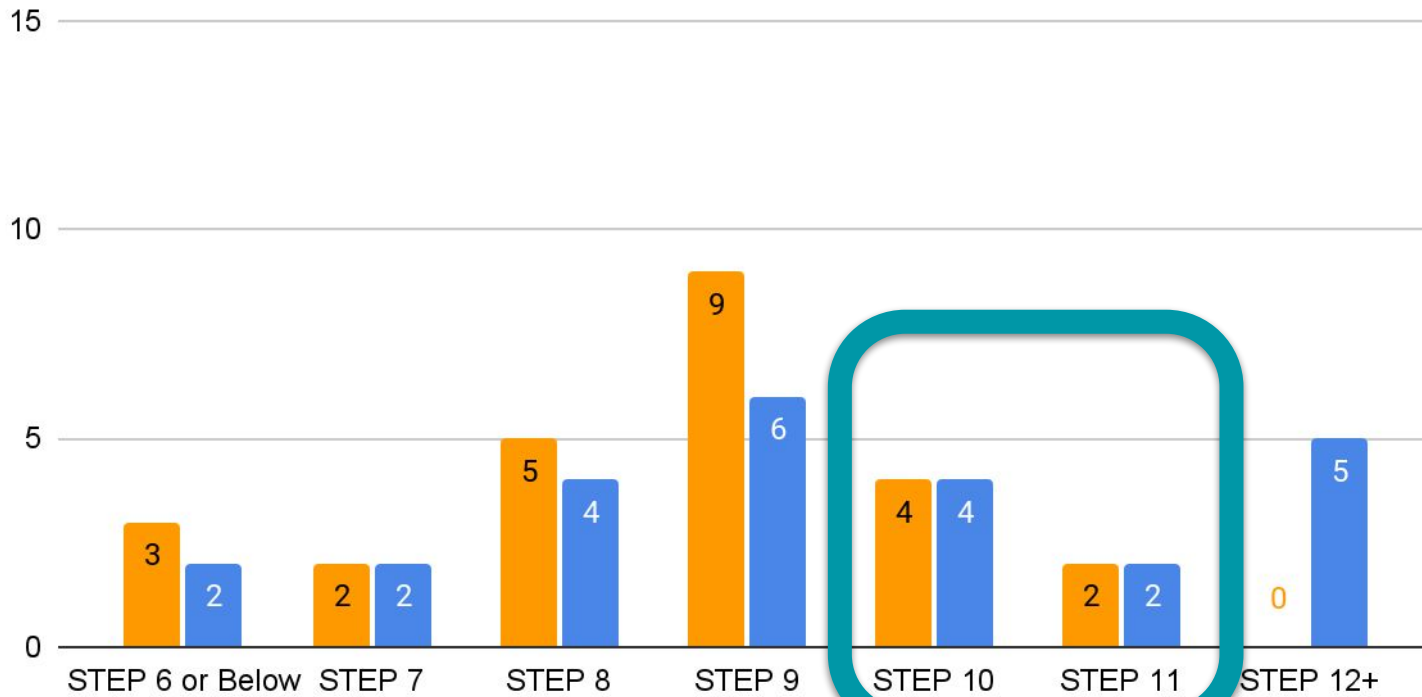


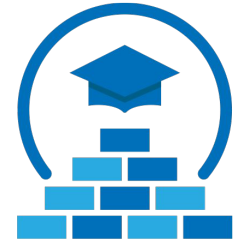
THIRD GRADE



SJU STEP Scores

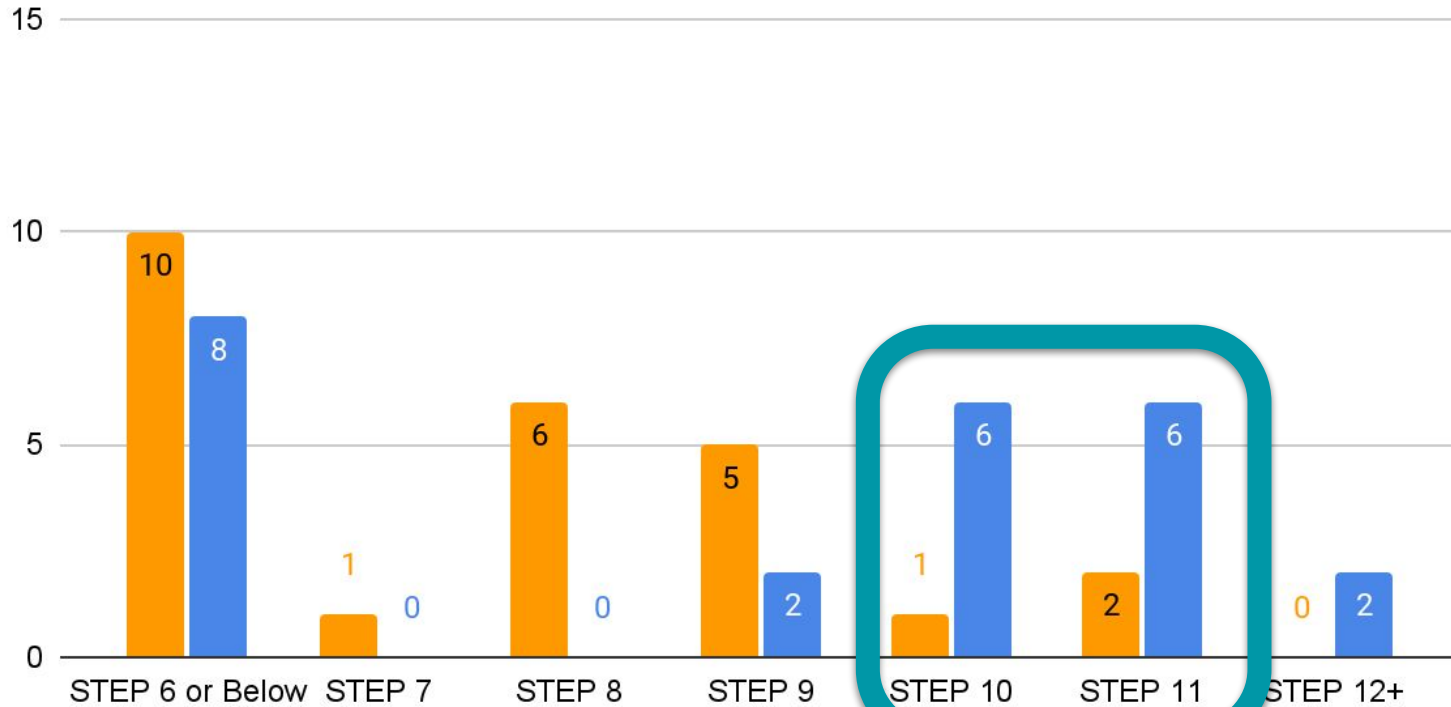
BOY MOY

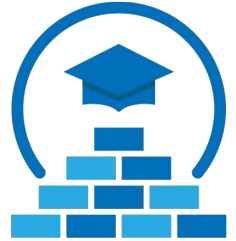




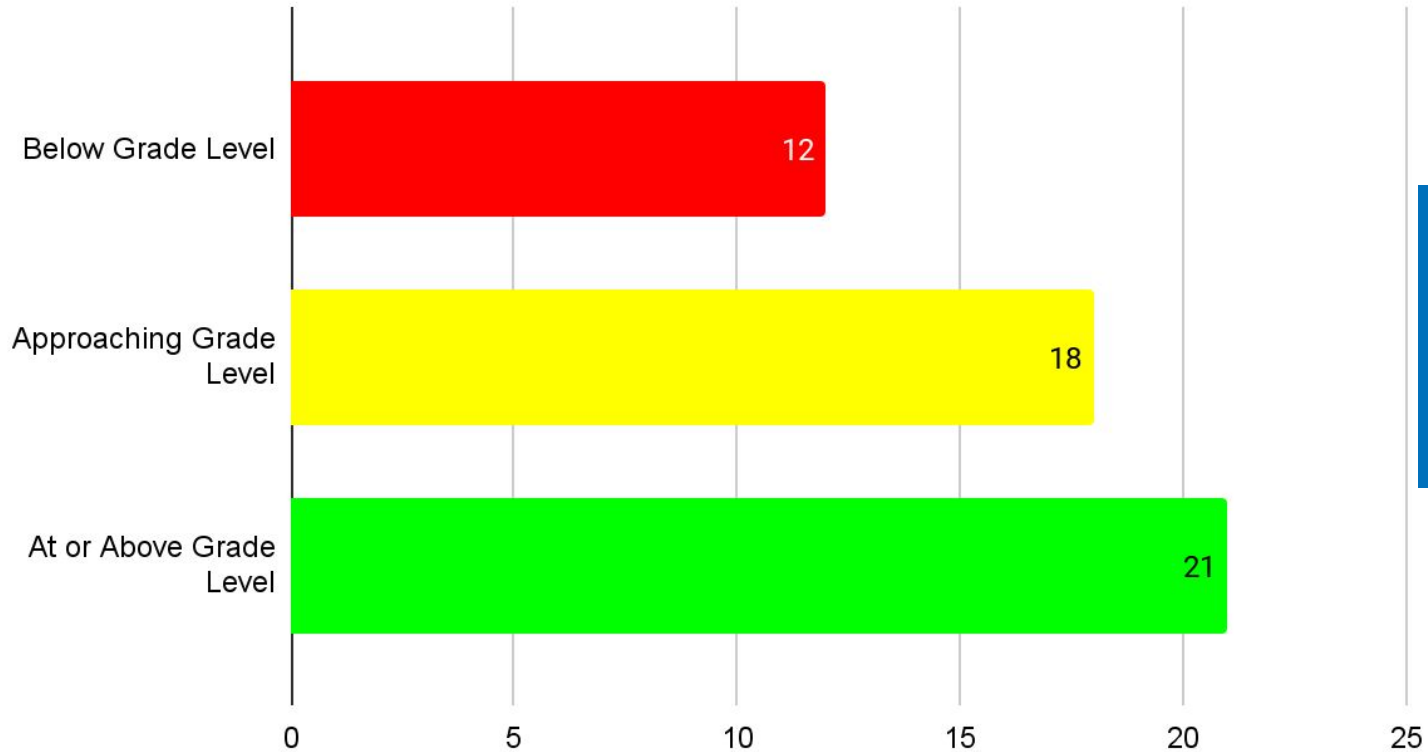
Columbia STEP Scores

BOY MOY

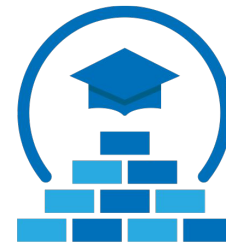




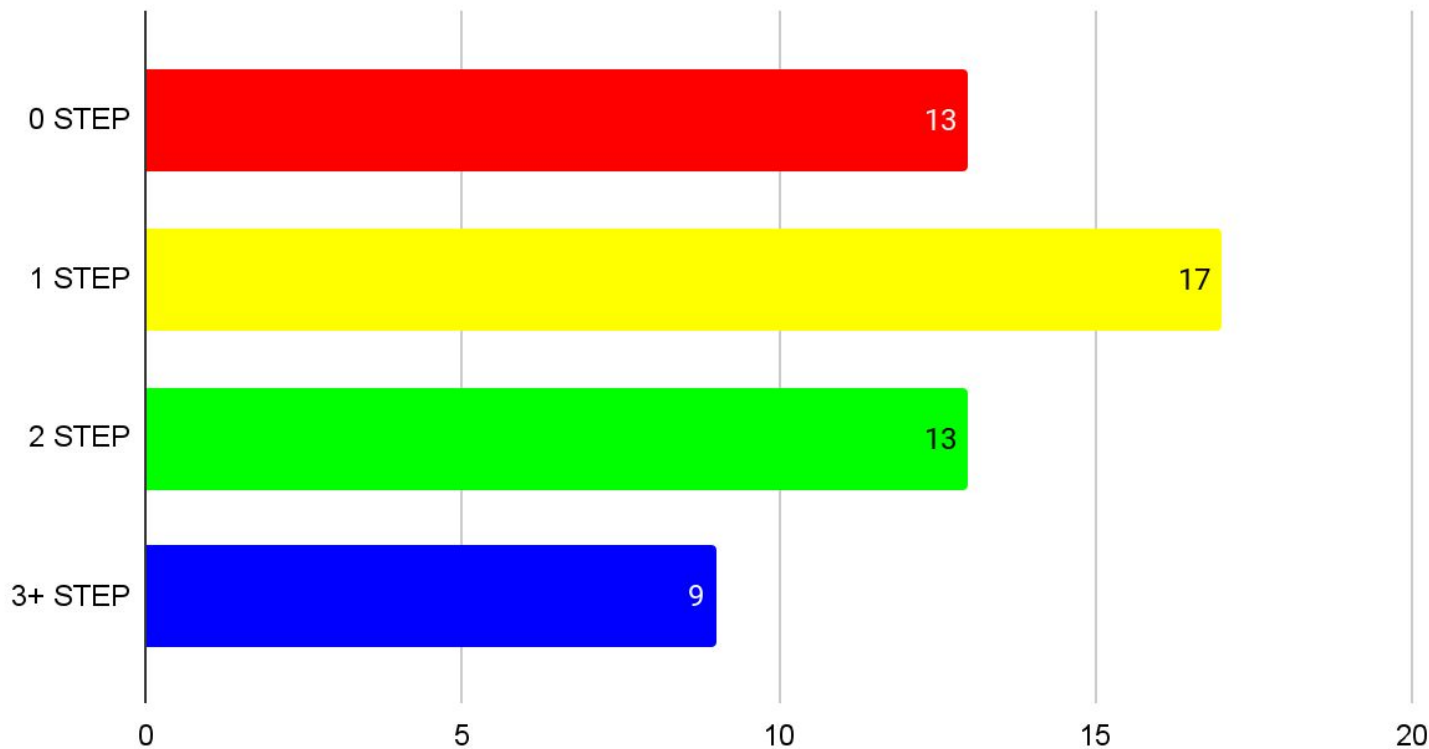
Third Grade Achievement



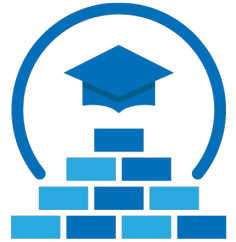
**41% of
students are
on or above
benchmark**



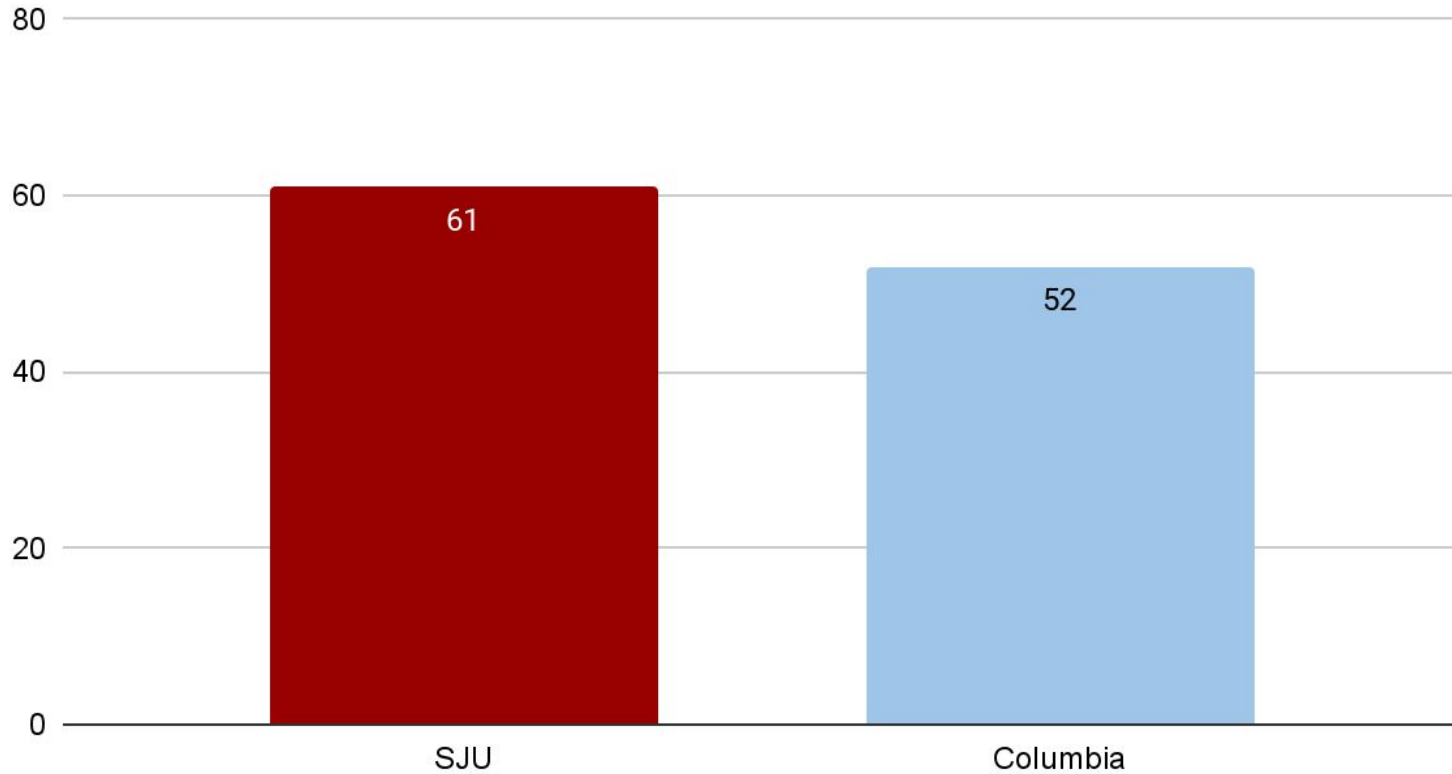
Third Grade Growth

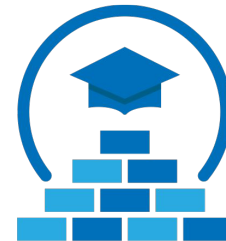


43% of students are on track to making a years (+) growth in reading

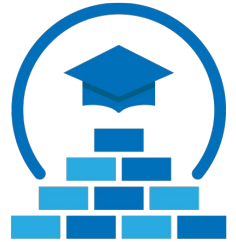


G3 Mock ELA Assessment (Average Score Per Class)

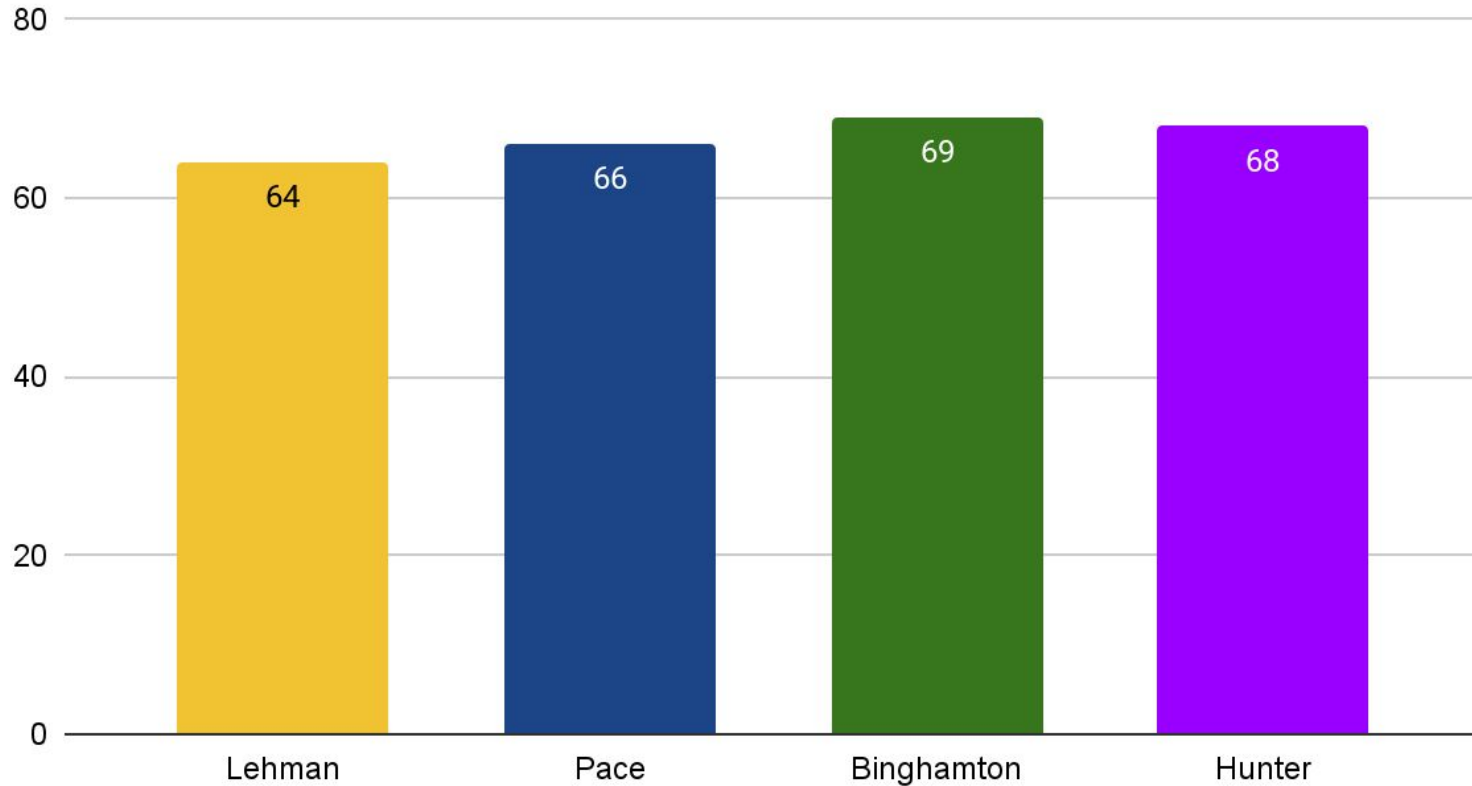


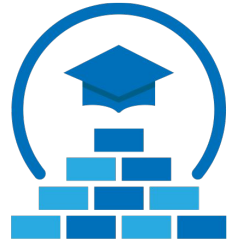


FOURTH & FIFTH GRADE



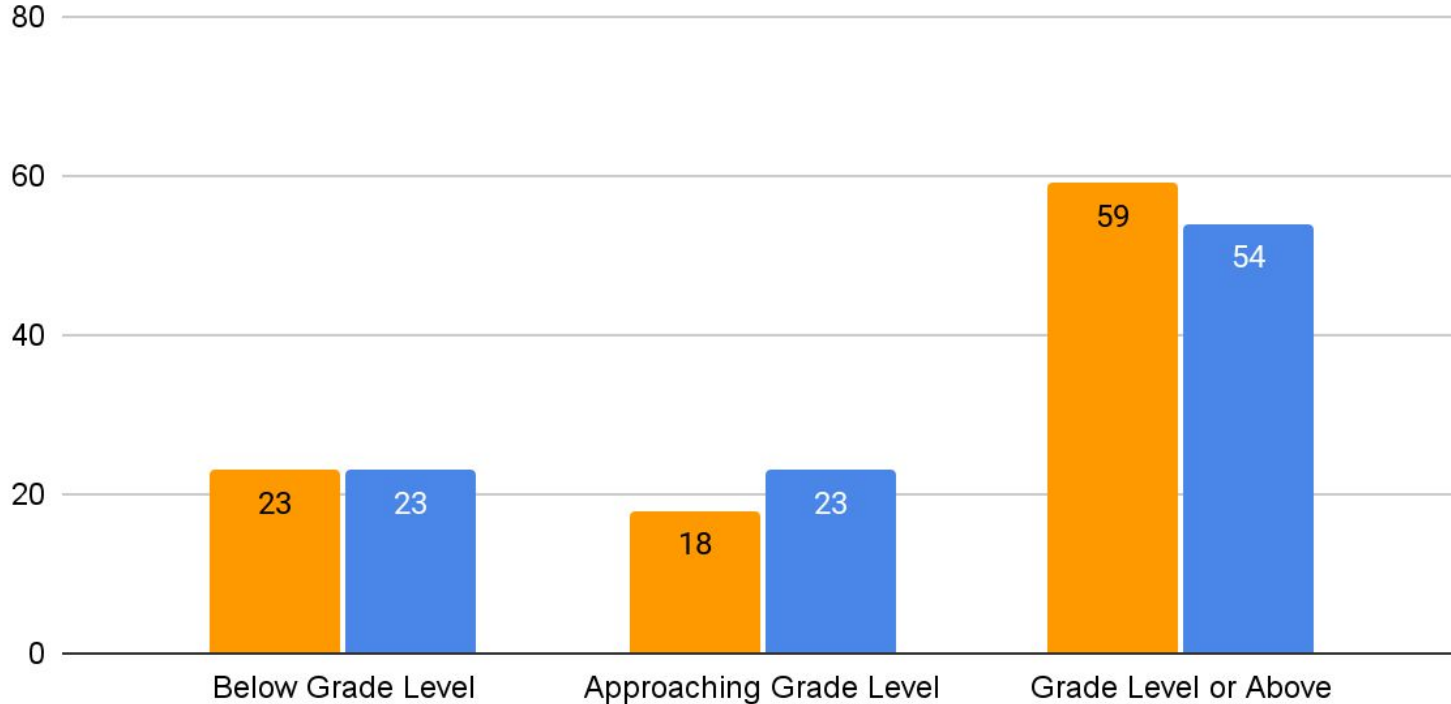
G4 and G5 Mock ELA Assessment (Average Score Per Class)





4th and 5th Grade MOY mCLASS Data

Grade 4 Grade 5

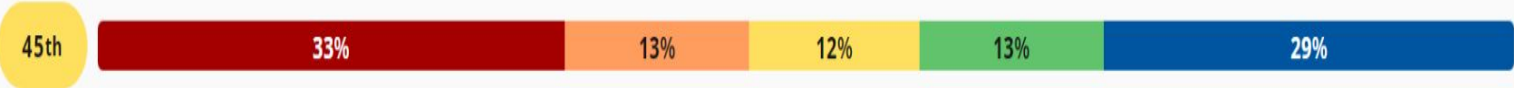




Brooklyn RISE Charter School

School Profile

Growth and Achievement Overview

Brooklyn RISE Charter School | Reading

Grade		Number of Students i
All Grades	<p>Growth Median and Distribution</p>  <p>Achievement Fall 2023-2024 Median and Distribution</p>  <p>Achievement Winter 2023-2024 Median and Distribution</p> 	206

Percentiles Key ● 1st - 20th ● 21st - 40th ● 41st - 60th ● 61st - 80th ● >80th

Rostered Spring 2023-2024
Tested Fall 2023-2024 - Winter 2023-2024