



Brooklyn RISE Charter School

Brooklyn RISE Board Meeting

Published on February 27, 2024 at 6:37 PM EST

Amended on February 28, 2024 at 2:04 PM EST

Date and Time

Wednesday February 28, 2024 at 7:00 PM EST

Location

9 Hanover Place, Brooklyn, NY 11201

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Christina Hu	1 m
C. Approve Minutes	Approve Minutes	Christina Hu	5 m
Approve minutes for Brooklyn RISE Board Meeting on January 31, 2024			
II. Finance			7:07 PM
A. Finance Updates	Discuss	Bryson Wilson	15 m
III. Head of School Update			7:22 PM

	Purpose	Presenter	Time	
<p>As we finish up the last week of February, we are feeling re-energized after the break and ready to take on March with purpose! This month we did our Winter Map Testing and had professional development focused on the science of reading. We are beginning the process of hiring for next year and are excited that many of our staff are planning to return again. Student recruitment is underway for next school year and at the moment are numbers are looking lower than previous years, so we will be putting more focus and priority on student recruitment in the month of March as we get ready for our 24-25 SY Lottery on April 2nd.</p>				
A.	Cary's School Update	FYI	Cary Finnegan	10 m
<p>The month of January was a great start to the new year at Brooklyn RISE! We came back from the winter break ready to hit the ground running with fresh data and intervention/instructional plans to support students. We have had some fluctuations in our enrollment due to the number of students we have living in the migrant/asylee shelters, but overall our numbers have stayed stable. We are looking forward to two more strong weeks before the February break!</p>				
IV.	Governance			7:32 PM
A.	Open meeting policy	Vote	Katie Zaunbrecher	10 m
V.	Academic			7:42 PM
A.	Academic committee updates	Discuss		10 m
VI.	2024 Board Goals			7:52 PM
A.	Recruitment	Discuss		10 m
B.	Fundraiser	Discuss		10 m
C.	Board succession planning	Discuss		10 m
VII.	Any Other Business			8:22 PM
A.	Executive Session Updates	Discuss	Cary Finnegan	10 m
<p>school operating cashflow contingency planning</p>				
VIII.	Closing Items			8:32 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	FYI		2 m

Coversheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Brooklyn RISE Board Meeting on January 31, 2024

APPROVED



Brooklyn RISE Charter School

Minutes

Brooklyn RISE Board Meeting

Date and Time

Wednesday January 31, 2024 at 7:00 PM

Location

9 Hanover Place, Brooklyn, NY 11201

Trustees Present

B. Cabrera (remote), C. Hu, E. Waite, G. Han (remote), J. Ni, K. Zaunbrecher

Trustees Absent

B. Herbst, L. Tomana

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Hu called a meeting of the board of trustees of Brooklyn RISE Charter School to order on Wednesday Jan 31, 2024 at 7:04 PM.

C. Approve Minutes

D. Approve December Meeting Minute

G. Han made a motion to approve the minutes from Brooklyn RISE Board Meeting on 11-29-23.

C. Hu seconded the motion.

The board **VOTED** to approve the motion.

G. Han made a motion to approve the minutes from Brooklyn RISE Board Meeting on 12-20-23.

K. Zaunbrecher seconded the motion.

The board **VOTED** to approve the motion.

II. Finance

A. Finance Updates

- Bryson reviewed December financials
 - Negative variance driven by state per pupil funding
- Expenses to be reallocated to determine where savings can be found
- Received tenant reimbursement from building landlord
- Recently cash balance was very tight around payroll, putting measures in place to ensure that this doesn't happen again in future
 - Weekly invoice submission
 - Monitoring per pupil invoices to reconcile amounts
 - Calendar to monitor bank account before payroll

III. Head of School Update

A. Cary's School Update

- First month back from long break
- Data day before break
- Fluctuations in enrollment due to migrant crisis (60 day shelter policy) causing morale issues among school community
 - Measures to support:
 - Offering guided meditation and mindfulness for staff
- Family events
 - Math night with ~70 families
 - Family BINGO Night upcoming

IV. Governance

A. Vote on Laura Tomana board membership

K. Zaunbrecher made a motion to remove Laura Tomana from the Board of Trustees.

B. Cabrera seconded the motion.

- Due to attendance history
- Has been mostly unresponsive to emails

The board **VOTED** to approve the motion.

B.

Retreat Planning

- Start at 9am
- Christina to reshuffle agenda to ensure meeting and discussions are in compliance with Open Meeting Law

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
C. Hu

Coversheet

Finance Updates

Section: II. Finance
Item: A. Finance Updates
Purpose: Discuss
Submitted by:
Related Material: Brooklyn RISE - Jan 2024 Cash Flow 02282024.pdf
Brooklyn RISE - Jan 2024 Budget vs Actuals 02282024.pdf
Brooklyn RISE - Jan 2024 Balance Sheet 02282024.pdf
01 - BRCS - Jan 2024 Board Ck Reg.pdf
Brooklyn RISE - Jan 2024 Financial Update 02282024.pdf

Brooklyn Rise Charter School
Monthly Cash Forecast
As of Jan FY2024

	2023-24												Forecast	Remaining Balance
	Actuals & Forecast													
	Jul Actuals	Aug Actuals	Sep Actuals	Oct Actuals	Nov Actuals	Dec Actuals	Jan Actuals	Feb Forecast	Mar Forecast	Apr Forecast	May Forecast	Jun Forecast		
Beginning Cash	(8,350)	658,535	1,104,234	497,825	134,529	275,289	1,661,062	931,150	545,557	951,588	873,423	1,225,063		
REVENUE														
Per Pupil Funding & State Grants	546,726	546,726	547,725	547,725	638,692	638,692	953,174	587,758	1,018,162	615,761	1,018,162	588,358	8,016,543	(231,119)
Federal Grants	-	-	3,901	3,635	-	-	31,544	91,591	54,391	-	-	-	32,634	217,563
Contributions & Grants	48	48	47	47	47	66	-	83	83	83	83	83	1,000	280
Fundraising	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Interest	1	1	1	1	1	1	1	1	1	1	1	1	14	(1)
Miscellaneous Revenues	-	-	2,618	-	-	10,000	238,748	(51,366)	-	-	-	-	200,000	-
TOTAL REVENUE	546,774	546,774	554,293	551,409	638,741	648,759	1,223,467	628,068	1,072,637	615,846	1,018,247	621,077	8,435,120	(230,971)
EXPENSES														
Personnel	163,131	247,350	266,651	271,895	286,222	280,488	420,119	60,200	304,973	304,973	304,973	304,973	3,574,957	359,007
Benefits & Insurances	29,143	52,043	57,602	59,040	54,997	44,049	90,368	73,766	73,766	73,766	73,766	44,900	748,413	21,206
Curriculum & Classroom	150	14,962	54,672	23,495	39,218	30,592	10,639	29,911	29,966	57,370	29,966	40,379	312,197	(49,125)
Administrative Expenses & Insurances	136	76,788	18,176	7,316	23,143	9,647	27,261	12,759	12,759	12,759	12,759	12,759	196,981	(29,280)
Professional Development & Services	57,678	47,179	50,057	39,352	182,044	(37,041)	207,000	83,857	83,857	83,857	83,857	83,857	956,672	(8,879)
Marketing & Recruitment	1,000	-	65	102	7,323	-	-	4,889	4,889	4,889	4,889	4,889	32,934	-
Facilities	207,192	163,895	154,966	103,596	180,597	136,590	146,719	156,778	156,778	156,778	156,778	20,614	1,876,085	134,804
Miscellaneous Expenses	18,526	51	17,445	892	1,437	42,030	13,608	59,221	59,677	59,677	59,677	59,677	360,866	(31,050)
TOTAL EXPENSES	476,955	602,269	619,635	505,686	774,980	506,354	915,713	481,381	726,665	754,069	726,665	572,046	8,059,105	396,685
Operating Cash Inflow (Outflow)	69,820	(55,495)	(65,343)	45,722	(136,239)	142,405	307,753	146,687	345,972	(138,223)	291,581	49,031	376,015	(627,656)
Revenues - Prior Year Accruals	-	-	-	-	(2,072)	(2,072)	(2,072)	104,582	-	-	-	-	-	-
Other Current Assets	139,258	-	-	-	-	-	-	-	-	-	-	-	-	-
Fixed Assets	(10,440)	(7,129)	-	-	-	-	-	60,058	60,058	60,058	60,058	60,058	-	-
Accounts Payable - Current Year	(27,591)	62,214	4,094	136,234	(291,964)	174,425	(182,171)	124,759	-	-	-	-	-	-
Expenses - Prior Year Accruals	(57,445)	(115,981)	-	-	(22,500)	-	-	12	-	-	-	-	-	-
Other Current Liabilities	553,284	562,090	(545,160)	(545,251)	593,534	1,071,015	(853,422)	(821,691)	-	-	-	-	-	-
Ending Cash	658,535	1,104,234	497,825	134,529	275,289	1,661,062	931,150	545,557	951,588	873,423	1,225,063	1,334,152		
Days Cash on Hand	31	52	23	6	13	78	44	26	45	41	58	63		

Brooklyn Rise Charter School
Income Statement
As of Jan FY2024

	Actual			YTD			Budget						
	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
SUMMARY													
Revenue													
Per Pupil Funding & State Grants	638,692	638,692	953,174	4,419,461	4,529,428	(109,968)	7,791,052	7,892,681	8,016,543	123,862	225,491	3,597,083	55%
Federal Grants	-	-	31,544	39,079	117,715	(78,636)	190,637	215,318	217,563	2,245	26,926	178,485	18%
Contributions & Grants	47	66	-	303	-	303	-	1,000	1,000	-	1,000	697	30%
Interest	1	1	1	9	8	1	14	14	14	-	-	5	62%
Miscellaneous Revenues	-	10,000	238,748	251,366	-	251,366	-	-	200,000	200,000	200,000	(51,366)	126%
Total Revenue	638,741	648,759	1,223,467	4,710,217	4,647,151	63,066	7,981,703	8,109,013	8,435,120	326,107	453,417	3,724,903	56%
Expenses													
Personnel	286,222	280,488	420,119	1,935,856	1,852,174	(83,682)	3,558,500	3,574,957	3,574,957	-	(16,457)	1,639,101	54%
Benefits & Insurances	54,997	44,049	90,368	387,241	447,864	60,623	711,600	748,413	748,413	-	(36,812)	361,172	52%
Curriculum & Classroom	39,218	30,592	10,639	173,729	148,672	(25,056)	298,818	305,738	312,197	(6,459)	(13,379)	138,468	56%
Administrative Expenses & Insurances	23,143	9,647	27,261	162,465	128,744	(33,722)	194,210	195,770	196,981	(1,211)	(2,771)	34,515	82%
Professional Development & Services	182,044	(37,041)	207,000	546,269	537,050	(9,218)	950,184	954,333	956,672	(2,340)	(6,489)	410,404	57%
Marketing & Recruitment	7,323	-	-	8,490	13,922	5,431	30,466	31,852	32,934	(1,082)	(2,468)	24,443	26%
Facilities	180,597	136,590	146,719	1,093,554	1,230,551	136,997	1,876,085	1,876,085	1,876,085	-	-	782,531	58%
Miscellaneous Expenses	1,437	42,030	13,608	93,988	109,159	15,171	187,124	357,352	360,866	(3,514)	(173,742)	266,878	26%
Total Expenses	774,980	506,354	915,713	4,401,593	4,468,137	66,543	7,806,988	8,044,500	8,059,105	(14,605)	(252,117)	3,657,512	55%
Operating Income	(136,239)	142,405	307,753	308,624	179,014	129,609	174,715	64,513	376,015	311,503	201,300	67,392	
Fund Balance													
Beginning Balance (Unaudited)							778,623	568,181	568,181				
Operating Income							174,715	64,513	376,015				
Ending Fund Balance							953,339	632,694	944,197				
Total Revenue Per Enrollment							28,006	27,809	28,425				
Total Expenses Per Enrollment							27,393	27,587	27,158				
Operating Income Per Enrollment							613	221	1,267				
Fund Balance as a % of Expenses							12.2%	7.9%	11.7%				
KEY ASSUMPTIONS													
Enrollment Breakdown													
Enrollment Summary													
K-5							285	292	297	5	12		
Total Enrolled							285	292	297	5	12		

Brooklyn Rise Charter School
Income Statement
As of Jan FY2024

	Actual			YTD			Budget							
	Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent	
REVENUE														
Per Pupil Funding & State Grants														
4101	Per Pupil Aid-General Ed	407,244	407,244	444,000	3,127,944	3,049,025	78,919	5,226,900	5,347,944	5,442,395	94,451	215,495	2,314,451	57%
4102.1	Per Pupil Aid-Special Ed - 20 to 60	5,428	5,428	11,888	64,172	54,548	9,624	93,510	95,328	95,328	-	1,818	31,157	67%
4102.2	Per Pupil Aid-Special Ed - Greater than 60	53,739	53,739	47,553	433,049	511,148	(78,100)	876,254	699,098	699,098	-	(177,156)	266,050	62%
4103	NYSTL	-	-	-	-	-	-	23,656	24,203	24,631	427	975	24,631	0%
4104	NYSSL	-	-	-	-	-	-	601	615	626	11	25	626	0%
4105	NYSLIB	-	-	-	-	-	-	2,062	2,109	2,147	37	85	2,147	0%
4106	DYCD	-	-	119,600	119,600	-	119,600	-	119,000	119,600	600	119,600	-	100%
4108	Facility Rental Assistance	172,281	172,281	330,133	674,696	914,708	(240,011)	1,568,070	1,604,383	1,632,719	28,335	64,649	958,022	41%
SUBTOTAL - Per Pupil Funding & State Grants		638,692	638,692	953,174	4,419,461	4,529,428	(109,968)	7,791,052	7,892,681	8,016,543	123,862	225,491	3,597,083	55%
Federal Grants														
4201	Title I	-	-	-	266	60,441	(60,175)	120,882	123,879	125,877	1,998	4,995	125,611	0%
4202	Title II	-	-	-	-	7,482	(7,482)	14,963	15,334	15,582	247	618	15,582	0%
4204	IDEA	-	-	31,544	38,813	44,792	(5,980)	44,792	33,849	33,849	-	(10,944)	(4,964)	115%
4207	Title III	-	-	-	-	-	-	-	32,256	32,256	-	32,256	32,256	0%
4208	Title IV	-	-	-	-	5,000	(5,000)	10,000	10,000	10,000	-	-	10,000	0%
SUBTOTAL - Federal Grants		-	-	31,544	39,079	117,715	(78,636)	190,637	215,318	217,563	2,245	26,926	178,485	18%
Contributions & Grants														
4301	Individual Contributions	47	66	-	303	-	303	-	1,000	1,000	-	1,000	697	30%
SUBTOTAL - Contributions & Grants		47	66	-	303	-	303	-	1,000	1,000	-	1,000	697	30%
Fundraising														
SUBTOTAL - Fundraising		-	-	-	-	-	-	-	-	-	-	-	-	-
Interest														
4500	Interest Revenue	1	1	1	9	8	1	14	14	14	-	-	5	62%
SUBTOTAL - Interest		1	1	1	9	8	1	14	14	14	-	-	5	62%
Miscellaneous Revenues														
4600	Misc Revenue	-	-	200,000	200,000	-	200,000	-	-	200,000	200,000	200,000	-	100%
4900	Revenue Suspense	-	10,000	38,748	51,366	-	51,366	-	-	-	-	-	(51,366)	-
SUBTOTAL - Miscellaneous Revenues		-	10,000	238,748	251,366	-	251,366	-	-	200,000	200,000	200,000	(51,366)	126%
TOTAL REVENUE		638,741	648,759	1,223,467	4,710,217	4,647,151	63,066	7,981,703	8,109,013	8,435,120	326,107	453,417	3,724,903	56%

Brooklyn Rise Charter School
Income Statement
As of Jan FY2024

		Actual			YTD			Budget						
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
EXPENSES														
Personnel														
5000	Personnel Expenses	-	144,774	-	244,774	-	(244,774)	-	-	-	-	-	(244,774)	
5101	Leadership Salaries	20,077	10,038	30,115	136,006	152,250	16,244	261,000	261,000	261,000	-	-	124,994	52%
5102	Deans & Directors	21,154	10,577	31,731	144,231	157,008	12,777	275,000	271,215	271,215	-	3,785	126,984	53%
5103	Operations/Admin Salaries	45,260	17,592	52,552	228,977	234,250	5,273	415,000	451,581	451,581	-	(36,581)	222,604	51%
5104	Clerical Salaries	4,500	2,250	6,750	30,531	34,417	3,886	59,000	58,500	58,500	-	500	27,969	52%
5201	General Education Salaries	125,615	62,750	193,471	747,154	799,250	52,096	1,598,500	1,528,992	1,528,992	-	69,508	781,838	49%
5202	Instructional Support	15,769	7,885	23,654	94,531	132,000	37,469	264,000	324,992	324,992	-	(60,992)	230,461	29%
5203	Special Education Salaries	23,346	9,180	35,519	131,965	206,000	74,035	412,000	454,677	454,677	-	(42,677)	322,713	29%
5205	Student Support Services Salaries	30,500	15,442	46,327	177,688	137,000	(40,688)	274,000	224,000	224,000	-	50,000	46,312	79%
	SUBTOTAL - Personnel	286,222	280,488	420,119	1,935,856	1,852,174	(83,682)	3,558,500	3,574,957	3,574,957	-	(16,457)	1,639,101	54%
Benefits & Insurances														
5402	Social Security-ER	17,322	8,278	25,460	102,594	114,835	12,241	220,627	221,647	221,647	-	(1,020)	119,054	46%
5404	Medicare-ER	5,356	2,739	9,802	35,579	26,857	(8,722)	51,598	51,837	51,837	-	(239)	16,258	69%
5409	SUI/DIS	459	108	24,425	30,837	13,811	(17,025)	23,676	24,306	24,306	-	(629)	(6,531)	127%
5411	403B Contribution-Match	-	-	-	-	53,988	53,988	103,725	104,219	104,219	-	(494)	104,219	0%
5501	Medical	31,859	32,924	30,681	218,232	236,373	20,141	311,974	346,404	346,404	-	(34,430)	128,172	63%
	SUBTOTAL - Benefits & Insurances	54,997	44,049	90,368	387,241	447,864	60,623	711,600	748,413	748,413	-	(36,812)	361,172	52%
Curriculum & Classroom														
6100	Curriculum and Classroom	13,893	1,346	42	36,319	21,818	(14,501)	40,000	40,926	41,649	(723)	(1,649)	5,330	87%
6101	Classroom Supplies & Materials	18,768	18,544	7,462	116,614	58,188	(58,426)	99,750	102,060	103,863	(1,803)	(4,113)	(12,751)	112%
6103	Library Books	-	-	-	-	12,667	12,667	14,250	14,580	14,838	(258)	(588)	14,838	0%
6104	Assessments	2,704	-	-	2,704	20,000	17,296	20,000	20,463	20,825	(361)	(825)	18,121	13%
6105	Field Trip Expenses	1,740	-	1,380	3,120	4,750	1,630	28,500	29,160	29,675	(515)	(1,175)	26,555	11%
6106	Afterschool/ Saturday Academy	-	-	-	-	5,000	5,000	10,000	10,232	10,412	(181)	(412)	10,412	0%
6107	Extracurricular Supplies & Materials	2,208	-	-	2,208	8,750	6,542	15,000	15,347	15,618	(271)	(618)	13,410	14%
6108	NYSTL Expenses	-	-	-	-	-	-	23,656	24,203	24,631	(427)	(975)	24,631	0%
6109	NYSSL Expenses	-	-	-	-	-	-	601	615	626	(11)	(25)	626	0%
6110	NYSLIB Expenses	-	-	-	-	-	-	2,062	2,109	2,147	(37)	(85)	2,147	0%
6111	Student Life Organizations	-	340	396	1,456	5,000	3,544	10,000	10,232	10,412	(181)	(412)	8,956	14%
6112	Student Food	-	637	301	938	5,000	4,062	10,000	10,232	10,412	(181)	(412)	9,475	9%
6113	Summer Academy	55	-	-	55	-	(55)	10,000	10,232	10,412	(181)	(412)	10,357	1%
6114	Uniforms/Misc Expenses	(150)	9,725	-	9,256	7,500	(1,756)	15,000	15,347	15,618	(271)	(618)	6,363	59%
6115	Snacks	-	-	1,059	1,059	-	(1,059)	-	-	1,059	(1,059)	(1,059)	(0)	100%
	SUBTOTAL - Curriculum & Classroom	39,218	30,592	10,639	173,729	148,672	(25,056)	298,818	305,738	312,197	(6,459)	(13,379)	138,468	56%
Administrative Expenses & Insurances														
7001	Materials and Supplies	324	5,275	3,784	23,988	11,667	(12,322)	20,000	20,000	20,000	-	-	(3,988)	120%
7002	Phone & Internet Expenses	-	-	-	8,518	5,017	(3,501)	8,600	8,600	8,600	-	-	82	99%
7003	Dues,Subscriptions & Memberships	7,686	43	6,314	22,157	5,833	(16,324)	10,000	10,000	10,000	-	-	(12,157)	222%
7004	Postage & Delivery	-	137	-	226	735	509	1,260	1,260	1,260	-	-	1,034	18%
7005	Equipment Lease	8,478	-	5,652	19,036	19,600	564	33,600	33,600	33,600	-	-	14,564	57%
7006	Equipment-Non Capitalized	-	-	-	-	2,917	2,917	5,000	5,116	5,206	(90)	(206)	5,206	0%
7007	Computers-Non Capitalized	-	-	-	-	7,000	7,000	12,000	12,278	12,495	(217)	(495)	12,495	0%
7008	Furniture & Fixtures-Non Capitalized	-	3,606	-	10,665	2,917	(7,749)	5,000	5,000	5,000	-	-	(5,665)	213%
7009	Software-Non Capitalized	3,778	-	1,250	9,361	9,188	(174)	15,750	15,750	15,750	-	-	6,389	59%
7012	Staff Appreciation	1,024	585	10,261	17,948	13,417	(4,531)	23,000	23,009	23,009	-	(9)	5,061	78%
7014	Special Events	1,852	-	-	2,077	5,000	2,923	10,000	10,000	10,000	-	-	7,923	21%
7100	Insurances	-	-	-	48,489	45,455	(3,034)	50,000	51,158	52,061	(904)	(2,061)	3,573	93%
	SUBTOTAL - Administrative Expenses & Insurances	23,143	9,647	27,261	162,465	128,744	(33,722)	194,210	195,770	196,981	(1,211)	(2,771)	34,515	82%

Brooklyn Rise Charter School
Income Statement
As of Jan FY2024

		Actual			YTD			Budget						
		Nov	Dec	Jan	Actual YTD	Budget YTD	Variance	Approved Budget v1	Previous Forecast	Current Forecast	Previous Forecast vs. Current Forecast	Approved Budget v1 vs. Current Forecast	Current Forecast Remaining	% Current Forecast Spent
Professional Development & Services														
7200	Professional Services	106,921	(84,141)	130,950	153,880	160,417	6,537	275,000	275,000	275,000	-	-	121,120	56%
7201	Auditing Services	7,500	10,000	-	17,500	-	(17,500)	27,951	27,951	27,951	-	-	10,451	63%
7202	Payroll Fees	4,183	4,183	4,183	28,357	34,883	6,526	59,800	59,822	59,822	-	(22)	31,465	47%
7203	Special Educational Services	46	-	-	1,546	2,500	954	5,000	5,000	5,000	-	-	3,454	31%
7205	Financial Management Services	14,663	7,479	14,663	95,456	106,917	11,461	183,286	186,051	187,337	(1,286)	(4,051)	91,881	51%
7207	Technology Service	11,414	3,000	14,643	38,279	34,010	(4,269)	58,302	59,652	60,706	(1,054)	(2,404)	22,427	63%
7208	Security Services	4,698	4,698	4,698	32,886	28,636	(4,250)	52,500	52,500	52,500	-	-	19,614	63%
7209	Legal Service	5,208	-	-	5,208	21,438	16,230	36,750	36,750	36,750	-	-	31,543	14%
7211	Custodial Services	15,015	15,000	15,000	125,867	91,875	(33,992)	157,500	157,500	157,500	-	-	31,633	80%
7214	Other Educational Services	4,237	340	2,426	9,393	15,750	6,357	31,500	31,500	31,500	-	-	22,107	30%
7301	Leadership Consultants & PD	8,160	2,400	20,437	30,997	11,667	(19,330)	20,000	20,000	20,000	-	-	(10,997)	155%
7302	General Education PD	-	-	-	6,900	16,364	9,464	30,000	30,011	30,011	-	(11)	23,111	23%
7303	Board Exps & Strategic Planning	-	-	-	-	12,595	12,595	12,595	12,595	12,595	-	-	12,595	0%
SUBTOTAL - Professional Development & Services		182,044	(37,041)	207,000	546,269	537,050	(9,218)	950,184	954,333	956,672	(2,340)	(6,489)	410,404	57%
Marketing & Recruitment														
7401	Student Recruitment	7,258	-	-	8,258	11,670	3,411	20,005	21,391	22,473	(1,082)	(2,468)	14,214	37%
7402	Staff Recruitment	65	-	-	232	1,540	1,308	9,240	9,240	9,240	-	-	9,008	3%
7403	Marketing Expenses	-	-	-	-	712	712	1,221	1,221	1,221	-	-	1,221	0%
SUBTOTAL - Marketing & Recruitment		7,323	-	-	8,490	13,922	5,431	30,466	31,852	32,934	(1,082)	(2,468)	24,443	26%
Facilities														
8100	Facilities	22	-	8,020	22,090	58,333	36,244	100,000	100,000	100,000	-	-	77,910	22%
8101	Rent	129,084	136,165	136,165	919,393	1,089,317	169,924	1,633,975	1,633,975	1,633,975	-	-	714,582	56%
8102	Utilities - All	50,000	-	-	119,261	47,901	(71,360)	82,110	82,110	82,110	-	-	(37,151)	145%
8103	Repairs & Maintenance	995	425	2,534	32,314	23,333	(8,981)	40,000	40,000	40,000	-	-	7,686	81%
8104	Cleaning Supplies	496	-	-	496	5,833	5,337	10,000	10,000	10,000	-	-	9,504	5%
8106	Signage	-	-	-	-	5,833	5,833	10,000	10,000	10,000	-	-	10,000	0%
SUBTOTAL - Facilities		180,597	136,590	146,719	1,093,554	1,230,551	136,997	1,876,085	1,876,085	1,876,085	-	-	782,531	58%
8802	Travel Expenses	-	105	17	711	1,106	395	1,896	1,896	1,896	-	-	1,185	38%
8804	Bank/Misc Fees	1,013	712	749	3,821	158	(3,663)	271	271	271	-	-	(3,550)	1412%
8805	Suspended Expenses	-	1,205	6,545	24,753	-	(24,753)	-	-	-	-	-	(24,753)	
8806	Prior Year Expenses Unaccrued	424	40,008	6,296	63,610	-	(63,610)	-	57,313	57,313	-	(57,313)	(6,297)	111%
8807	Interest Expense : Short Term	-	-	-	1,094	-	(1,094)	-	1,094	1,094	-	(1,094)	0	100%
8900	Depreciation Expense	-	-	-	-	107,896	107,896	184,958	296,779	300,292	(3,514)	(115,335)	300,292	0%
TOTAL EXPENSES		774,980	506,354	915,713	4,401,593	4,468,137	66,543	7,806,988	8,044,500	8,059,105	(14,605)	(252,117)	3,657,512	55%

Brooklyn Rise Charter School
Balance Sheet
As of Jan FY2024

	Jun FY2023	Jan FY2024	YTD Change
ASSETS			
Cash Balance	(8,350)	931,150	939,500
Current Assets	246,911	113,870	(133,041)
Fixed Assets	5,633,841	5,651,410	17,569
Other Assets	400,399	400,399	-
TOTAL ASSETS	6,272,802	7,096,830	824,028
LIABILITIES & EQUITY			
Current Liabilities	230,867	746,271	515,404
Long-Term Liabilities	5,473,754	5,473,754	-
Beginning Net Assets	1,623,498	568,181	(1,055,317)
Net Income (Loss) to Date	(1,055,317)	308,624	1,363,941
TOTAL LIABILITIES & EQUITY	6,272,802	7,096,830	824,028



Combined Board Check Register

School: BRCS

Month: 01/2024

					Total Paid By Check:	\$ 583,133.64
					Total Paid By Credit Card:	\$ 28,203.56

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	21286	Ancillary LLC	1/3/2024	Bill #January 2024--Daytime and nighttime custodial services at 9 Hanover Place		\$ 15,000.00
Check	21287	Bell Tower Security	1/3/2024	Bill #January 2024--Daytime Security at 9 Hanover Place		\$ 4,698.00
Check	21288	Edtec, Inc.	1/17/2024	Bill #28435--FY 23-24 discount/credit		\$ 7,616.01
Check	21289	Ancillary LLC	1/22/2024	Bill #February 2024--Daytime and nighttime custodial services at 9 Hanover Place		\$ 15,000.00
Check	21290	Bell Tower Security	1/22/2024	Bill #February 2024--Daytime Security at 9 Hanover Place		\$ 4,698.00
Check	21291	Edtec, Inc.	1/29/2024	Bill #27342--Fed Ex Postage		\$ 33.26
Check	21292	Kokua Education, Inc.	1/29/2024	Bill #49226--NYC Half Day: 12/01/23 Bill #47392--NYC Daily: 10/23 - 10/27/23 Bill #50122--NYC Daily: 12/12/2023 Bill #48221--NYC Half Day: 11/10/23		\$ 2,086.00
Check	21293	SchoolWorks	1/29/2024	Bill #INV03894--Plan Site Visit Training - Board Members & Leadership Team; 11/01-11/30/23 Bill #INV03786--Fees for Services : 07/01 - 07/31/23		\$ 16,637.50
Check	21294	The Comfort Guys	1/29/2024	Bill #18--Unit and Maintenance inspection Bill #17--Repairs and Maintenance Bill #16--Water Filtration Installation		\$ 2,320.00
Check	21295	The Nature Company	1/29/2024	Bill #11272024-BR--Live Animal Lessons - 11/27 - 11/30/23		\$ 1,380.00
Check	21296	UChicago Impact LLC	1/29/2024	Bill #ST5187--DMS Configuration Fee & OAS student licenses fee for FY24		\$ 6,166.00
Check	21297	Vinny's Bus	1/29/2024	Bill #BR23.04--Bus Services : December Bill #BR23.03--Bus Services: November		\$ 130,950.00
Check	21298	WeClean Hospitality	1/29/2024	Bill #INV-5503--Cleaning Services for Brooklyn Rise		\$ 6,260.31
Check	ACH6001	CA 522 Fulton LLC	1/17/2024	Bill #January 2024--Monthly rent at 9 Hanover Place		\$ 136,164.58
Check	ACH6002	CA 522 Fulton LLC	1/22/2024	Bill #February 2024--Monthly rent at 9 Hanover Place		\$ 136,164.58

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Check	ACH6003	Charter Technology Solutions	1/29/2024	Bill #25002--Microsoft Surface Laptop 5 13.5" Touchscreen Notebook - 2256 x 1504 Bill #22943BAL--Po# CTSQ8775-02; Microsoft Office 365 A3 for Faculty (Monthly) (Balance Due) Bill #24595--Monthly Billing for November Bill #24015--Monthly Billing for September Bill #24422--Shipping & Handling Charges		\$ 20,906.36
Check	ACH6004	Dreambox Learning Inc.	1/29/2024	Bill #DB0923114934--Advanced Licenses - 1 to 500 & PD Math Up to 60-Minute Webinar: 10/02/23 - 10/01/24		\$ 3,799.00
Check	ACH6005	Macia Inspection & Testing laboratories, Inc	1/29/2024	Bill #21241--Repairs & Maintenance		\$ 1,760.00
Check	ACH6006	Reliable Office Solutions	1/29/2024	Bill #LC027065--Monthly ROS Lease contract: 11/21 - 12/20/23 Bill #LC027339--Monthly ROS Lease contract: 12/25/23 - 01/24/24 Bill #LC027105--Monthly ROS Lease contract: 11/25 - 12/24/23 Bill #LC027313--Monthly ROS Lease contract: 12/21/23 - 01/20/24		\$ 5,652.02
Check	DB010524	Chase CC #8410	1/5/2024	DB010524 - Chase CC #8410		\$ 59,378.02
Check	DB010824	Google	1/8/2024	DB010824 - Google		\$ 14.00
Check	DB011924	MoMath	1/31/2024	DB011924 - MoMath		\$ 3,450.00
Check	DB013124	Melissa Garber	1/31/2024	DB013124 - Garber Consulting Group LLC		\$ 3,000.00
Credit Card	21120-8410	Minuteman Brooklyn	1/10/2024	12/14 - Minuteman Brooklyn		\$ 523.00
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/02 - Amazon Mktp US		\$ 180.73
Credit Card	21120-Brooklyn RISE	Amazon Mktp US	1/10/2024			\$ -
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/11 - Amazon Mktp US		\$ 46.57
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/11 - Amazon.Com		\$ 339.29
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/10 - Amazon Mktp US		\$ 11.99
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/10 - Amazon.Com		\$ 32.32
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/11 - Amazon Mktp US		\$ 999.50
Credit Card	21120-8410	Math Kangaroo	1/10/2024	12/11 - Math Kangaroo		\$ 21.00
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/11 - Amazon.Com		\$ 461.56
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/11 - Amazon Mktp US		\$ 54.95
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/13 - Amazon Mktp US		\$ 38.80
Credit Card	21120-8410	CENTO PERCENTO	1/10/2024	12/12 - CENTO PERCENTO		\$ 2,008.74
Credit Card	21120-8410	Math Kangaroo	1/10/2024	12/12 - Math Kangaroo		\$ 21.00
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/13 - Amazon Mktp US		\$ 62.75
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/13 - Amazon.Com		\$ 19.44
Credit Card	21120-8410	Target	1/10/2024	12/13 - Target		\$ 25.59

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/13 - Amazon Mktp US		\$ 19.78
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/13 - Amazon Mktp US		\$ 62.99
Credit Card	21120-8410	Target	1/10/2024	12/15 - Target		\$ 134.97
Credit Card	21120-8410	Zoom.us	1/10/2024	12/16 - Zoom.us		\$ 50.00
Credit Card	21120-8410	Squarespace	1/10/2024	12/17 - Squarespace		\$ 29.00
Credit Card	21120-8410	Seamless Black Seedboeru	1/10/2024	12/15 - Seamless Black Seedboeru		\$ 41.81
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/15 - Amazon Mktp US		\$ 70.49
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/16 - Amazon Mktp US		\$ 77.12
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/15 - Amazon.Com		\$ 85.14
Credit Card	21120-8410	Dunkin	1/10/2024	12/15 - Dunkin		\$ 142.03
Credit Card	21120-8410	Www.Costco.Com	1/10/2024	12/15 - Www.Costco.Com		\$ 407.76
Credit Card	21120-8410	TST* Royal Palms	1/10/2024	12/16 - TST* Royal Palms		\$ 4,757.08
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/16 - Amazon Mktp US		\$ 55.94
Credit Card	21120-8410	Target	1/10/2024	12/15 - Target		\$ 251.00
Credit Card	21120-8410	BLS* Tomedes Ltd	1/10/2024	12/14 - BLS* Tomedes Ltd		\$ 240.00
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/16 - Amazon Mktp US		\$ 415.57
Credit Card	21120-8410	LYFT *Ride	1/10/2024	12/17 - LYFT *Ride		\$ 8.55
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/15 - Amazon Mktp US		\$ 116.95
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/16 - Amazon Mktp US		\$ 23.99
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/17 - Amazon Mktp US		\$ 66.17
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 256.00
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 151.81
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 49.98
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 273.30
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/17 - Amazon Mktp US		\$ 34.20
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 46.15
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/17 - Amazon Mktp US		\$ 35.90
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/17 - Amazon.Com		\$ 141.78
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/17 - Amazon Mktp US		\$ 24.77
Credit Card	21120-8410	Pronto Pizza	1/10/2024	12/18 - Pronto Pizza		\$ 300.60
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/18 - Amazon.Com		\$ 18.95
Credit Card	21120-8410	SQ *Black Seed Boerum	1/10/2024	12/19 - SQ *Black Seed Boerum		\$ 171.04
Credit Card	21120-8410	FDNY Business	1/10/2024	12/19 - FDNY Business		\$ 210.00
Credit Card	21120-8410	FDNY Business	1/10/2024	12/19 - FDNY Business		\$ 4.20
Credit Card	21120-8410	SQ *Black Seed Boerum	1/10/2024	12/19 - SQ *Black Seed Boerum		\$ 127.32
Credit Card	21120-8410	BHN *Giftcards.com	1/10/2024	12/19 - BHN *Giftcards.com		\$ 155.95
Credit Card	21120-8410	LYFT *Ride	1/10/2024	12/20 - LYFT *Ride		\$ 8.55
Credit Card	21120-8410	Uline Shipping Supplies	1/10/2024	12/20 - Uline Shipping Supplies		\$ 513.26
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/19 - Amazon.Com		\$ 375.20
Credit Card	21120-8410	Uline Shipping Supplies	1/10/2024	12/20 - Uline Shipping Supplies		\$ 731.41
Credit Card	21120-8410	Target	1/10/2024	12/19 - Target		\$ 58.87

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	Tacombi	1/10/2024	12/20 - Tacombi		\$ 199.42
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/20 - Amazon Mktp US		\$ 93.34
Credit Card	21120-8410	Zeel Networks INC	1/10/2024	12/20 - Zeel Networks INC		\$ 1,807.91
Credit Card	21120-8410	K Pot Brooklyn	1/10/2024	12/20 - K Pot Brooklyn		\$ 116.22
Credit Card	21120-8410	Kelsey G Reeder	1/10/2024	12/22 - Kelsey G Reeder		\$ 170.00
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/23 - Amazon Mktp US		\$ 29.99
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/23 - Amazon Mktp US		\$ 69.26
Credit Card	21120-8410	Linkedin	1/10/2024	12/24 - Linkedin		\$ 65.31
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	12/24 - Amazon Mktp US		\$ 23.89
Credit Card	21120-8410	Amazon Prime	1/10/2024	12/27 - Amazon Prime		\$ 16.32
Credit Card	21120-8410	Staples	1/10/2024	12/28 - Staples		\$ 957.42
Credit Card	21120-8410	Amazon.Com	1/10/2024	12/30 - Amazon.Com		\$ 151.60
Credit Card	21120-8410	King David Tacos	1/10/2024	01/03 - King David Tacos		\$ 650.41
Credit Card	21120-8410	Target	1/10/2024	01/02 - Target		\$ 10.39
Credit Card	21120-8410	TARGET.COM	1/10/2024	01/02 - TARGET.COM		\$ 279.56
Credit Card	21120-8410	Prime Video	1/10/2024	01/03 - Prime Video		\$ 3.59
Credit Card	21120-8410	Kelsey G Reeder	1/10/2024	01/05 - Kelsey G Reeder		\$ 170.00
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/04 - Amazon Mktp US		\$ 40.17
Credit Card	21120-8410	taim mediterranean kitchen - Park Slope	1/10/2024	01/04 - taim mediterranean kitchen - Park Slope		\$ 24.01
Credit Card	21120-8410	IXL School Subscript	1/10/2024	01/04 - IXL School Subscript		\$ 1,250.00
Credit Card	21120-8410	Seamless Chick-fil-A's	1/10/2024	01/04 - Seamless Chick-fil-A's		\$ 112.66
Credit Card	21120-8410	Seamless Paris Baguette	1/10/2024	01/06 - Seamless Paris Baguette		\$ 79.92
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/07 - Amazon.Com		\$ 294.45
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/05 - Amazon Mktp US		\$ 41.70
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/06 - Amazon Mktp US		\$ 316.74
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/06 - Amazon Mktp US		\$ 44.99
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/06 - Amazon.Com		\$ 77.80
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/05 - Amazon.Com		\$ 69.38
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/06 - Amazon.Com		\$ 37.90
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/07 - Amazon.Com		\$ 129.99
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 124.05
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/07 - Amazon.Com		\$ 88.69
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 165.10
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/08 - Amazon Mktp US		\$ 39.72
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 1,180.83
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 17.46
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/07 - Amazon.Com		\$ 4.99
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 21.54
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 23.97
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 337.95

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Payment Type	Check #/CC Account	Vendor	Transaction Date	Description	Void	Amount
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/07 - Amazon Mktp US		\$ 855.80
Credit Card	21120-8410	TAIM. HTTPSTAIMKITC	1/10/2024	01/08 - TAIM. HTTPSTAIMKITC		\$ 22.43
Credit Card	21120-8410	TARGET.COM	1/10/2024	01/09 - TARGET.COM		\$ 15.91
Credit Card	21120-8410	Www.Costco.Com	1/10/2024	01/08 - Www.Costco.Com		\$ 209.90
Credit Card	21120-8410	Www.Costco.Com	1/10/2024	01/09 - Www.Costco.Com		\$ 199.88
Credit Card	21120-8410	Amazon.Com	1/10/2024	01/09 - Amazon.Com		\$ 15.64
Credit Card	21120-8410	Www.Costco.Com	1/10/2024	01/08 - Www.Costco.Com		\$ 151.94
Credit Card	21120-8410	Www.Costco.Com	1/10/2024	01/09 - Www.Costco.Com		\$ 89.94
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/08 - Amazon Mktp US		\$ 147.68
Credit Card	21120-8410	Instacart	1/10/2024	01/08 - Instacart		\$ 183.95
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/10 - Amazon Mktp US		\$ 181.18
Credit Card	21120-8410	Amazon Mktp US	1/10/2024	01/10 - Amazon Mktp US		\$ 350.49
Credit Card	21120-8410	Waverly Eastern	1/10/2024	01/08 - Waverly Eastern		\$ 45.50
Credit Card	21120-8410	TARGET.COM	1/10/2024	01/09 - TARGET.COM		\$ 53.02
Credit Card	21120-8410	Chase CC #8410	1/10/2024	01/10 - Chase CC #8410 - PURCHASE INTEREST CHARGE		\$ 748.85

Note: Multiple expenses or "Itemized/Invoice Amounts" may be paid by one check. The total "Check Amount" will appear for each "Itemized/Invoice Amount" paid by the check.

Brooklyn RISE Charter School January Financial Update

FEBRUARY 26, 2024





Contents

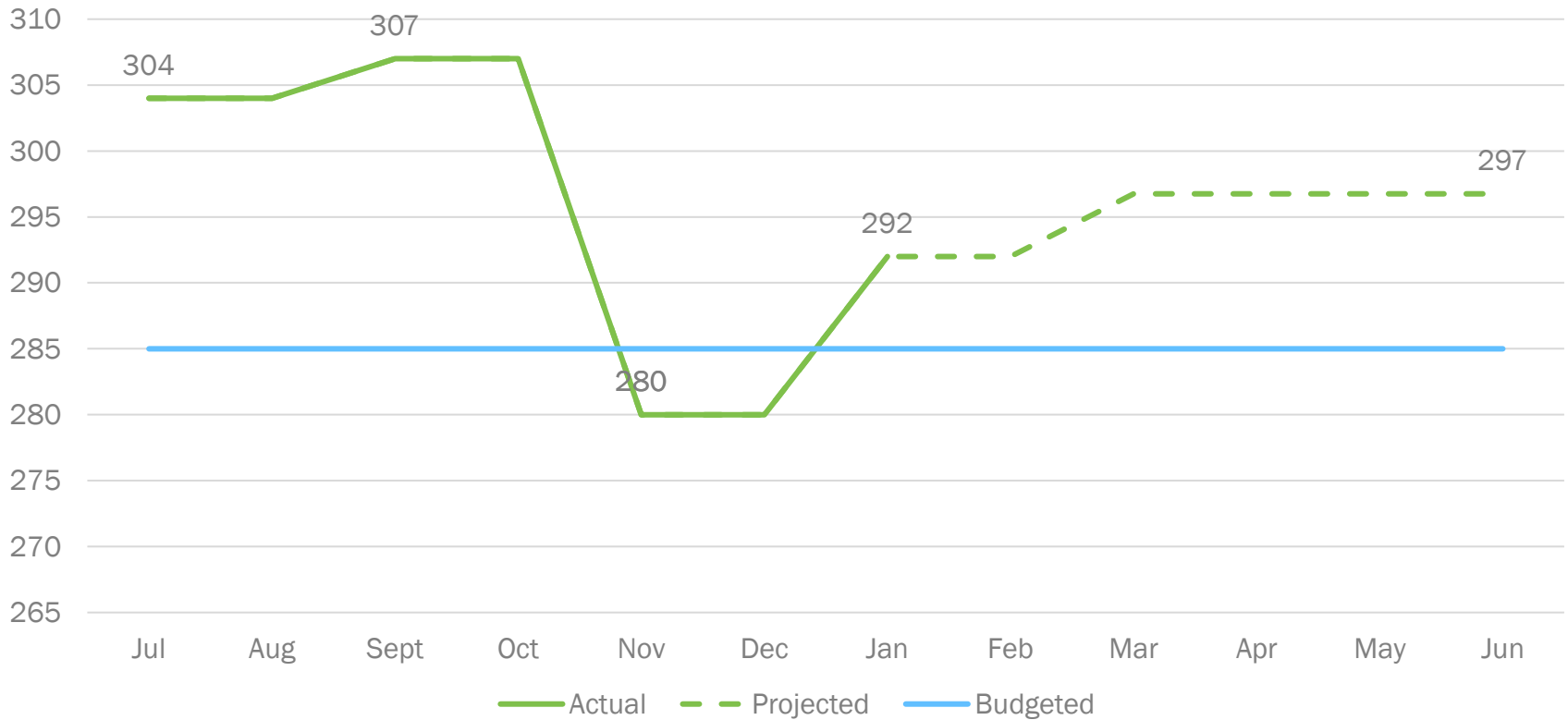
- 1. Financial Dashboards as of Jan 31, 2024.**

- 2. Supporting Financial Exhibits (Attachments)**
 - A. Budget Vs. Actuals through Jan 31, 2024.
 - B. Balance Sheet as of Jan 31, 2024.
 - C. Cash Flow Statement as of Jan 31, 2024.
 - D. Check and Credit Card Registers.



Total Monthly Enrollment (FTE)

GenEd = Billed for 292 (Jan)

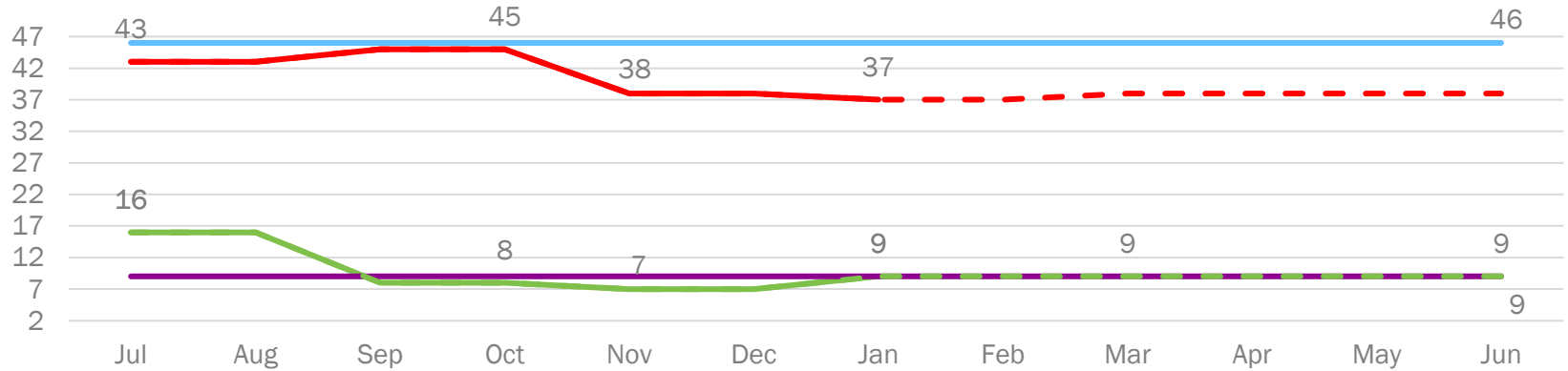


Projection of 296.75 FTEs based on March Invoice



SpEd Monthly Enrollment (FTE)

SpEd enrollment positive vs. budget



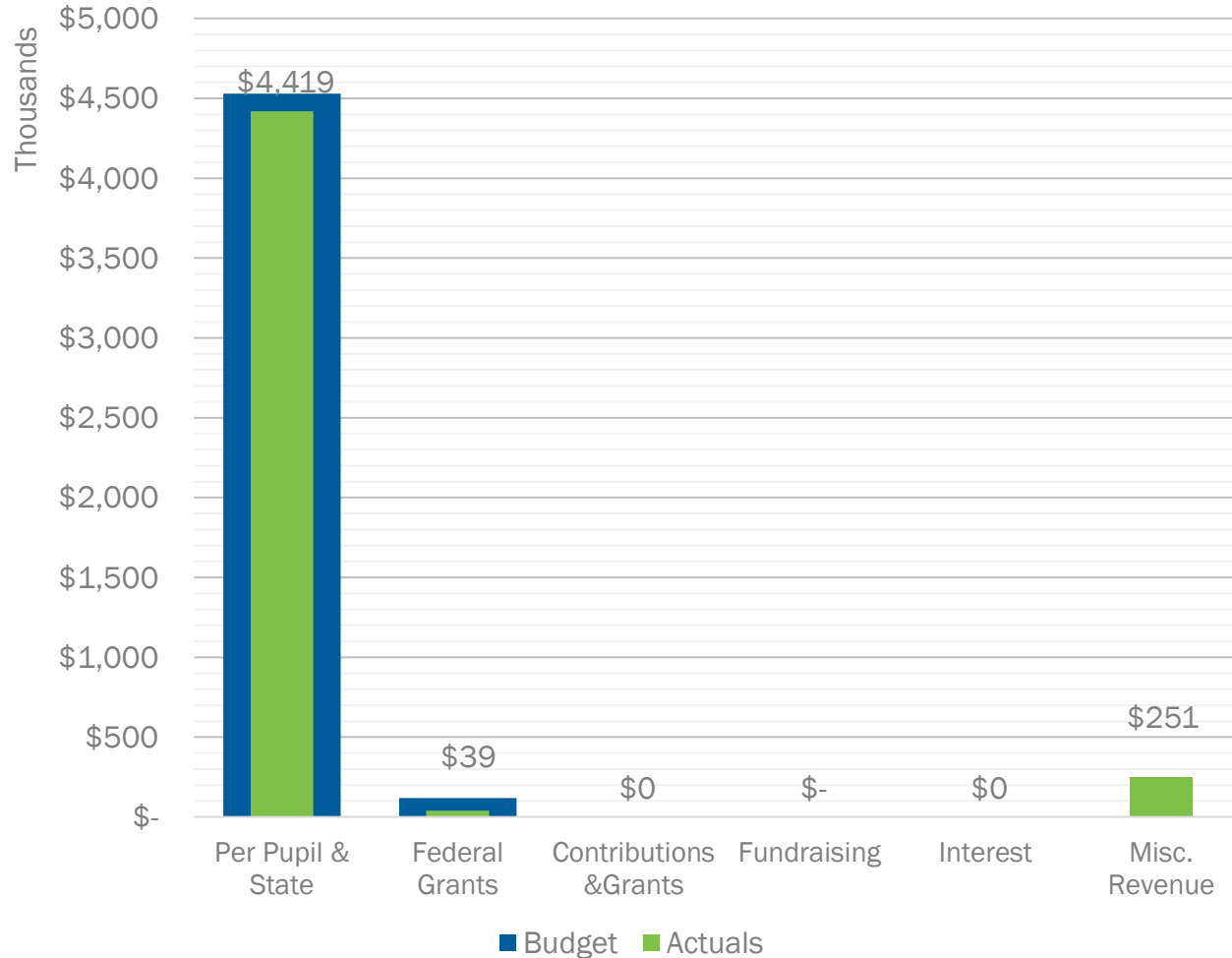
- Actual 20% to 60% SpEd
- Budgeted 20% to 60% SpEd Enrollment
- - Projected 20% to 60% SpEd
- Actual Greater than 60% SpEd
- Budgeted Greater than 60% SpEd Enrollment
- - Projected Greater than 60%

SpEd Enrollment Notes

- **Jan billed actuals of 9.1 (20-60%) and 36.7 (>60%)**
- **Projections of 9.175 (20-60%) and 37.975 (>60%) based on March invoice**

Budget YTD vs. Actuals YTD - Revenue

Total variance of 63K

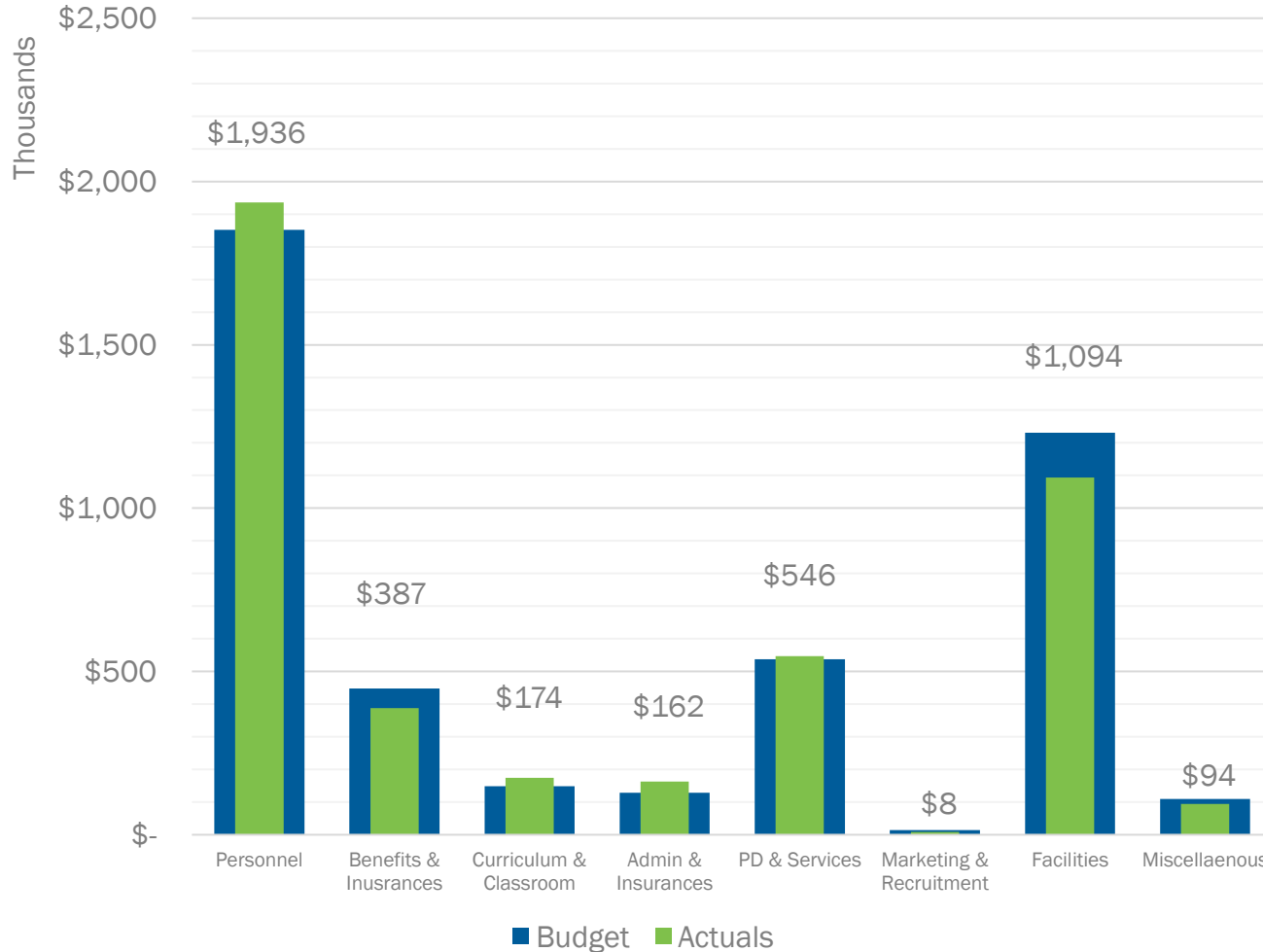


Revenue Notes

- **Per Pupil and State variance driven by slightly lower enrollment in the Greater than 60 SPED category as well as lower Facilities Assistance funding**
- **Federal Grants variance driven by timing of Title Revenue**
- **Misc. Revenue driven by \$200K deposit received for reimbursement for facilities expenses**

Budget YTD vs. Actuals YTD - Expenses

Overall YTD variance of \$66K



Expense Notes

- **Personnel and Benefits based on actuals – increased spending on Student Support Services**
- **Curriculum & Classroom variance largely driven by supplies and materials & snack expenses**
- **Admin and Insurances variance driven by Materials and Supplies, Dues and Subscriptions, and Furniture and Fixtures**
- **PD & Services largely driven by Custodial Services and Leadership Consultants & PD**
- **Facilities impacted by savings in Cleaning Supplies, Signage, and general facility contingency**

Budget YTD vs. Actuals YTD



		2023-24	2023-24	Variance
		Budget YTD	Actuals YTD	
Revenue	Per Pupil Funding & State Grants	4,529,428	4,419,461	(109,968)
	Federal Grants	117,715	39,079	(78,636)
	Contributions & Grants	-	303	303
	Fundraising	-	-	-
	Interest	8	9	1
	Miscellaneous Revenues	-	251,366	251,366
	Total Revenue	4,647,151	4,710,217	63,066
Expenses	Personnel	1,852,174	1,935,856	(83,682)
	Benefits & Insurances	447,864	387,241	60,623
	Curriculum & Classroom	148,672	173,729	(25,056)
	Administrative Expenses & Insurances	128,744	162,465	(33,722)
	Professional Development & Services	537,050	546,269	(9,218)
	Marketing & Recruitment	13,922	8,490	5,431
	Facilities	1,230,551	1,093,554	136,997
	Miscellaneous Expenses	109,159	93,988	15,171
	Total Expenses	4,468,137	4,401,593	66,543
Operating Income	179,014	308,624	129,609	
	Beginning Balance (Audited)	778,623	568,181	(210,442)
	Operating Income	179,014	308,624	129,609
Ending Fund Balance (incl. Depreciation)		957,638	876,805	(80,833)
Ending Fund Balance as % of Expenses		21.4%	19.9%	-1.5%

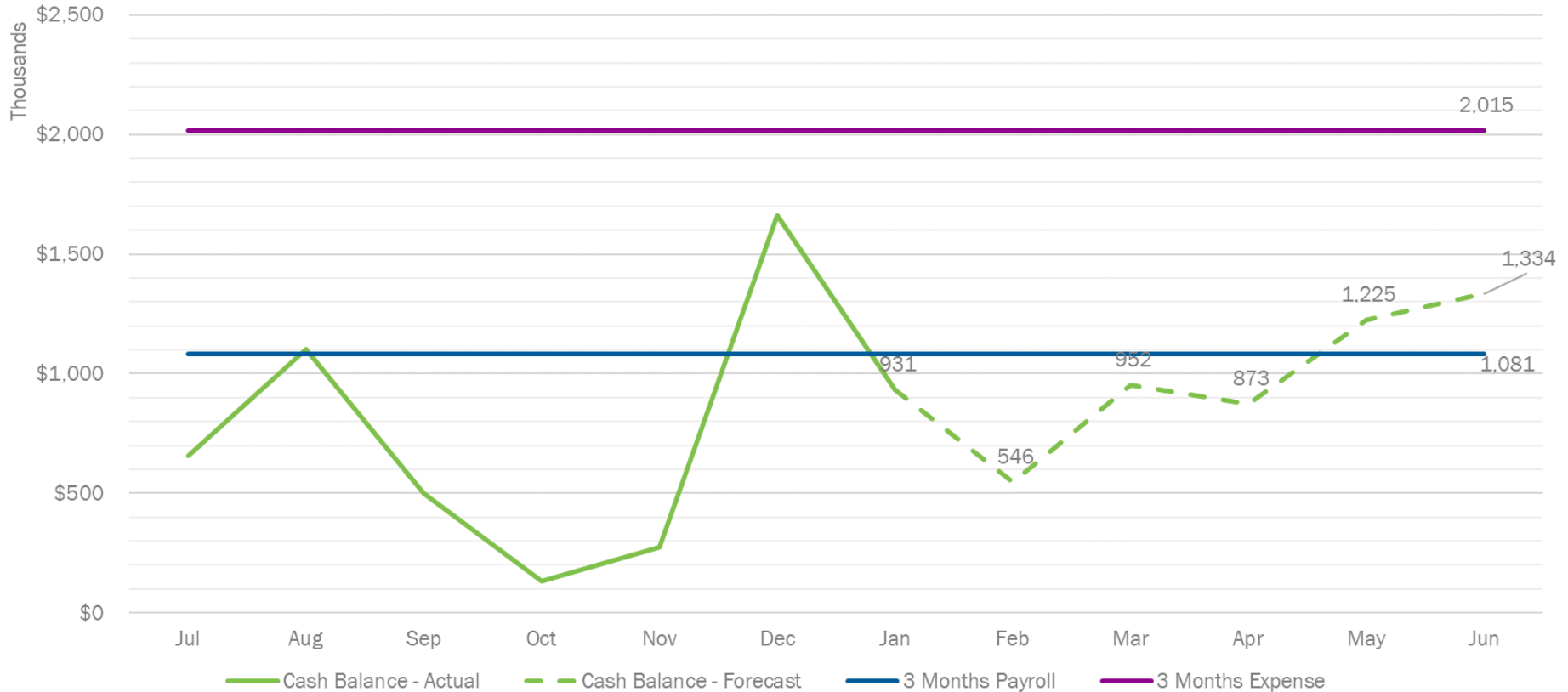


Balance Sheet Status

		Jun FY2023	Jan FY2024	YTD Change	Notes
Assets	Cash Balance	(8,350)	931,150	939,500	
	Current Assets	246,911	113,870	(133,041)	FY-23 Title Revenue
	Fixed Assets	5,633,841	5,651,410	17,569	Computers, Furniture, rou Asset
	Other Assets	400,399	400,399	-	Security Deposits
	Total Assets	6,272,802	7,096,830	824,028	
Liabilities & Equity	Current Liabilities	230,867	746,271	515,404	AP, Credit Card, Deferred Revenue
	Long-Term Liabilities	5,473,754	5,473,754	-	Facility Lease Liability
	Beginning Net Assets	1,623,498	568,181	(1,055,317)	Fund Balance
	Net Income (Loss) to Date	(1,055,317)	308,624	1,363,941	YTD Net Income
	Total Liabilities & Equity	6,272,802	7,096,830	824,028	



Monthly Cash Balance FY23



- **4 of 6 per pupil payments received**
- **Cash forecast assumes full spend of all budget lines**

FY Budget vs FY Forecast Variance

		2023-24	2023-24	Variance
		Budget	Current Forecast	
Revenue	Per Pupil Funding & State Grants	7,791,052	8,016,543	225,491
	Federal Grants	190,637	217,563	26,926
	Contributions & Grants	-	1,000	1,000
	Fundraising	-	-	-
	Interest	14	14	-
	Miscellaneous Revenues	-	200,000	200,000
	Total Revenue	7,981,703	8,435,120	453,417
Expenses	Personnel	3,558,500	3,574,957	(16,457)
	Benefits & Insurances	711,600	748,413	(36,812)
	Curriculum & Classroom	298,818	312,197	(13,379)
	Administrative Expenses & Insurances	194,210	196,981	(2,771)
	Professional Development & Services	950,184	956,672	(6,489)
	Marketing & Recruitment	30,466	32,934	(2,468)
	Facilities	1,876,085	1,876,085	-
	Miscellaneous Expenses	187,124	360,866	(173,742)
	Total Expenses	7,806,988	8,059,105	(252,117)
Operating Income	174,715	376,015	201,300	
	Beginning Balance (Audited)	778,623	568,181	(210,442)
	Operating Income	174,715	376,015	201,300
Ending Fund Balance (incl. Depreciation)	953,339	944,197	(9,142)	
Ending Fund Balance as % of Expenses	Powered by BoardOnTrack 12.2%	11.7%	-0.5%	

Coversheet

Open meeting policy

Section: IV. Governance
Item: A. Open meeting policy
Purpose: Vote
Submitted by: Katie Zaunbrecher
Related Material: BRCS Board Resolution_ Videoconferencing Authorization.docx
BRCS Videoconferencing Procedure - DRAFT.docx

BACKGROUND:

Following discussion at our Annual Board Retreat earlier this month and in order to be in compliance with NY Open Meetings Law, we must adopt a Resolution authorizing remote participation at monthly Board meetings and an accompanying policy governing the circumstances and requirements of remote participation. Both draft documents are attached to the agenda for discussion and vote (if the Board agrees to proceed).



**RESOLUTION OF THE
BROOKLYN RISE CHARTER SCHOOL BOARD OF TRUSTEES
For the purpose of authorizing member videoconferencing**

February 28, 2024

WHEREAS, by passing Chapter 56 of the Laws of 2022 (“Chapter 56”), the New York State Legislature amended Section 103 of the Open Meetings Law; and

WHEREAS, Chapter 56 adds Section 103-a of the Open Meetings Law, permitting Brooklyn RISE Charter School to authorize its members to attend meetings by videoconferencing under extraordinary circumstances; and

WHEREAS, Section 103-a(2)(a) requires the Brooklyn RISE Charter School Board of Trustees to adopt a resolution following a public hearing authorizing the limited use of videoconferencing under such circumstances; and

WHEREAS, Section 103-a(2)(c) requires that members be physically present at any such meeting “unless such member is unable to be physically present at any such meeting location due to extraordinary circumstances . . . including disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting”; and

WHEREAS, in accordance with Section 103-a(2)(d), any members attending by videoconference must, except during executive session, be “heard, seen and identified, while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon”; and

WHEREAS, Section 103-a(2)(g) requires that any meeting where a member attends by videoconference be recorded, posted to the Brooklyn RISE Charter School Board of Trustees webpage within five business days, and transcribed upon request; and

WHEREAS, Section 103-a(2)(h) requires that members of the public be permitted to attend and participate, if authorized, in any meeting by videoconference when a member attends by videoconference.

BE IT RESOLVED, that the Brooklyn RISE Charter School Board of Trustees authorizes its members who experience an extraordinary circumstance, as described above and further defined by any rules or written procedures later adopted, to attend meetings by videoconference: (i) as long as a quorum of the members attend in-person at one or more locations open to the public; (ii) as long as the member can be seen, heard, and identified while the open portion of the



meeting is being conducted; and (iii) as otherwise permitted under Chapter 56 of the Laws of 2022; and be it further

RESOLVED, that the Brooklyn RISE Charter School Board of Trustees shall create written procedures further governing its use of videoconferencing by its members in compliance with Chapter 56 of the Laws of 2022.

SECRETARY'S CERTIFICATE

The undersigned does hereby certify that the foregoing resolution of the Brooklyn RISE Charter School Board of Trustees was duly adopted by the Board of Trustees of Brooklyn RISE Charter School on February 28, 2024.

Secretary of the Board



Procedures for Member Videoconferencing Pursuant to Public Officers Law § 103-a

In compliance with Public Officers Law (POL) § 103-a(2)(a), the Brooklyn RISE Charter School Board of Trustees, following a public hearing, authorized by resolution on [date] the use of videoconferencing as described in POL § 103-a.

The following procedures are hereby established to satisfy the requirement of POL § 103-a(2)(b) that any public body which in its discretion wishes to permit its members to participate in meetings by videoconferencing from private locations – under extraordinary circumstances – must establish written procedures governing member and public attendance.

1. Brooklyn RISE Charter School Board of Trustees members shall be physically present at any meeting of the Brooklyn RISE Charter School Board of Trustees unless such member is unable to be physically present at one of the designated public meeting locations due to extraordinary circumstances.
2. For purposes of these procedures, the term “extraordinary circumstances” includes disability, illness, caregiving responsibilities, or any other significant or unexpected factor or event which precludes the member’s physical attendance at such meeting.
3. If a member is unable to be physically present at one of the designated public meeting locations and wishes to participate by videoconferencing from a private location due to extraordinary circumstances, the member must notify the Chair of the Brooklyn RISE Charter School Board of Trustees no later than one business day prior to the scheduled meeting in order for proper notice to the public to be given.
4. If there is a quorum of members participating at a physical location(s) open to the public, the Brooklyn RISE Charter School Board of Trustees may properly convene a meeting. A member who is participating from a remote location that is not open to in-person physical attendance by the public shall not count toward a quorum of the Brooklyn RISE Charter School Board of Trustees but may participate and vote if there is a quorum of members at a physical location(s) open to the public.
5. Except in the case of executive sessions conducted pursuant to POL § 105, the Brooklyn RISE Charter School Board of Trustees shall ensure that its members can be heard, seen, and identified while the meeting is being conducted, including but not limited to any motions, proposals, resolutions, and any other matter formally discussed or voted upon. For members participating by videoconferencing from private locations due to extraordinary circumstances, such members must ensure that their full first and last name appears on their videoconferencing screen.

DRAFT for discussion



6. The minutes of the meetings involving videoconferencing based on extraordinary circumstances pursuant to POL § 103-a shall include which, if any, members participated by videoconferencing from a private location due to such extraordinary circumstances.
7. The public notice for the meeting shall inform the public: (i) that videoconferencing will (or may) be used, (ii) where the public can view and/or participate in such meeting, (iii) where required documents and records will be posted or available, and (iv) the physical location(s) for the meeting where the public can attend.
8. The Brooklyn RISE Charter School Board of Trustees shall provide that each open portion of any meeting conducted using extraordinary circumstances videoconferencing shall be recorded and such recordings posted or linked on the Brooklyn RISE Charter School Board of Trustees website within five business days following the meeting, and shall remain so available for a minimum of five years thereafter. Such recordings shall be transcribed upon request.
9. If members of the Brooklyn RISE Charter School Board of Trustees are authorized to participate by videoconferencing from a private location due to extraordinary circumstances, the Brooklyn RISE Charter School Board of Trustees shall provide the opportunity for members of the public to view such meeting by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized. The Brooklyn RISE Charter School Board of Trustees shall ensure that where extraordinary circumstances videoconferencing is used, it authorizes the same public participation or testimony as in person participation or testimony.
10. Open meetings of the Brooklyn RISE Charter School Board of Trustees conducted using extraordinary circumstances videoconferencing pursuant to the provisions of POL § 103-a shall utilize technology to permit access by members of the public with disabilities consistent with the 1990 Americans with Disabilities Act (ADA), as amended, and corresponding guidelines. For the purposes of this guideline, "disability" shall have the meaning defined in Executive Law § 292.
11. The in-person participation requirements of POL § 103-a(2)(c) shall not apply during a state disaster emergency declared by the governor pursuant to Executive Law § 28 or a local state of emergency proclaimed by the chief executive of a county, city, village or town pursuant to § 24 of the Executive Law if the Brooklyn RISE Charter School Board of Trustees determines that the circumstances necessitating the emergency declaration would affect or impair the ability of the Brooklyn RISE Charter School Board of Trustees to hold an in-person meeting.
12. These procedures shall be conspicuously posted on the Brooklyn RISE Charter School Board of Trustees website.
13. This policy will be reviewed at least annually by the Brooklyn RISE Charter School Board



of Trustees to ensure continued compliance with POL § 103-a.