

APPROVED



## Lake View Charter School

# Minutes

## Regular Scheduled Board Meeting

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### Date and Time

Wednesday December 7, 2022 at 4:30 PM

### Location

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

Passcode: 546272

One tap mobile

+14086380968,,4075258260# US (San Jose)

+16699006833,,4075258260# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 407 525 8260

Find your local number: <https://sequoiagrove-org.zoom.us/u/kcv9bkellW>

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“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

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**Directors Present**

Glad Donahue (remote), Kirsten Murray (remote), Serra Wells (remote)

**Directors Absent**

*None*

**Guests Present**

Darcy Belleza (remote), Dr. Amanda Fernandez (remote), James Surmeian (remote), Jenell Sherman (remote), Katie Royer (remote), Kristie Nicosia (remote), Megan Nason (remote), Royce Gough (remote), Shannon Breckenridge (remote)

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**I. Opening Items**

**A. Record Attendance/Establish Quorum**

**B. Public Comment on Approval of Resolution Regarding Continuing to Meet Virtually Per AB361**

No public comment on Resolution Regarding Continuing to Meet Virtually Per AB 361.

**C. Approval of Resolution Regarding Continuing to Meet Virtually Per AB361**

Glad Donahue made a motion to approve Resolution Regarding Continuing to Meet Virtually Per AB 361.

Serra Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Call the Meeting to Order**

Serra Wells called a meeting of the board of directors of Lake View Charter School to order on Wednesday Dec 7, 2022 at 4:36 PM.

**E. Public Comment on Consent Agenda**

No public comments on Consent Agenda.

**F. Approval of Consent Agenda**

Glad Donahue made a motion to approve the Consent Agenda.

Kirsten Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

Glad Donahue made a motion to approve the minutes from Lake View Special Board Meeting on 11-02-22.

Kirsten Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Public Comments on Agenda and Non-Agenda Items**

Amy Joel would like vendor onboarding to be more streamlined.

Staff will follow up.

**H. Public Comment on Executive Director Report**

No comments on *Executive Director Report*.

**I. Presentation of Executive Director Report**

Jenell Sherman presented *Executive Director Report*.

**II. Finances**

**A. Public Comment on Approval of October 2022 Financials and First Interim Report**

No public comment on Approval of October 2022 Financials and First Interim Report.

**B. Approval of October 2022 Financials**

Glad Donahue made a motion to approve October 2022 Financials.

Kirsten Murray seconded the motion.

James Surmeian presented October 2022 Financials.

The board **VOTED** unanimously to approve the motion.

**C. Approval of First Interim Report**

Glad Donahue made a motion to approve First Interim Report.

Kirsten Murray seconded the motion.

James Surmeian presented First Interim Report.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment on Presentation of 2021-2022 Audit Report**

No public comment on Presentation of 2021-2022 Audit Report.

Serra Wells made a motion to approve changing 2021-2022 Audit Report from "presentation" to "vote" item.

Glad Donahue seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Presentation of 2021-2022 Audit Report**

Kirsten Murray made a motion to approve the 2021-2022 Audit Report.

Glad Donahue seconded the motion.

James Surmeian presented 2021-2022 Audit Report.

The board **VOTED** unanimously to approve the motion.

### **III. Governance**

#### **A. Public Comment on Approval of Board Goals**

No public comment on Approval of Board Goals.

#### **B. Approval of Board Goals**

Kirsten Murray made a motion to approve tabling the Board Goals until January 2023 Regular Scheduled Board Meeting.

Glad Donahue seconded the motion.

Lake View Governing Board Goals ideas:

- Better engage community to fill SGCA Governing Board seat and Lake View Charter School Board.
- Lanyard and ID cards for each board member
- Attending local events or virtual clubs
- Family liaison and ITAs have reached out to local families to apply for board positions
- Email from Lake View Board Members to Lake View families about the need for more board members
- Better support onboarding of board members

Board goal: more accessibility to the community

Will come back in January to approve specific goals.

The board **VOTED** unanimously to approve the motion.

#### **C. Public Comment on Approval of Anti-bias Training Timeline**

No public comment on Approval of Anti-bias Training Timeline.

#### **D. Approval of Anti-bias Training Timeline**

Glad Donahue made a motion to approve Anti-bias Training Timeline as noted.

Kirsten Murray seconded the motion.

Timeline: Governing Board will have it completed by January 18, 2023 Regular Scheduled Board Meeting

The board **VOTED** unanimously to approve the motion.

#### **E. Public Comment on Discussion of Teacher Ratios by County**

No public comment on discussion of Teacher Ratios by County.

#### **F.**

**Discussion of Teacher Ratios by County**

Glad Donahue made a motion to vote to table Discussion of Teacher Ratios by County to January 2023 Regular Scheduled Board Meeting.

Kirsten Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Public Comment on Approval of Resignation of Board Member #3: Sarah Stroup**

No public comment on Approval of Resignation of Board Member # 3: Sarah Stoup.

**H. Approval of Resignation of Board Member #3: Sarah Stroup**

Glad Donahue made a motion to approve Resignation of Board Member #3: Sarah Stroup.

Serra Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Public Comment on Approval of Board Secretary**

No public comment.

**J. Approval of Board Secretary**

Serra Wells made a motion to approve Kirsten Murray as Board Secretary.

Glad Donahue seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Serra Wells Aye

Kirsten Murray Abstain

Glad Donahue Aye

**K. Public Comment on Educational Partners Survey of Governing Board Members**

No public comment.

**L. Approval of Educational Partners Survey of Governing Board Members**

Serra Wells made a motion to approve Educational Partners Survey of Governing Board Members as noted.

Kirsten Murray seconded the motion.

Darcy Belleza noted that staff will add option to state role of the person taking the survey- i.e. student, parent, staff, etc.

The board **VOTED** unanimously to approve the motion.

**M. Public Comment on Governing Board Self-Evaluation**

No public comment on Governing Board Self Evaluation.

**N.**

### **Approval of Governing Board Self-Evaluation**

Glad Donahue made a motion to approve Governing Board Self Evaluation.

Kirsten Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Closing Items**

### **A. Board Requests for Future Agenda Items**

No requests from the Board.

### **B. Announcement of Next Regular Scheduled Board Meeting**

Serra Wells announced the Next Regular Scheduled Board Meeting is January 18, 2023 at 4:30 PM.

### **C. Adjourn Meeting**

Glad Donahue made a motion to adjourn the meeting.

Serra Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:08 PM.

Respectfully Submitted,  
Serra Wells

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Prepared by:  
Katie Royer

Noted by:

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Board Secretary

Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the

agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).