

APPROVED



## Lake View Charter School

# Minutes

## Regular Scheduled Board Meeting

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### Date and Time

Wednesday April 27, 2022 at 4:30 PM

### Location

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

Passcode: 546272

One tap mobile

+ 14086380968,,4075258260# US (San Jose)

+ 16699006833,,4075258260# US (San Jose)

Dial by your location

+ 1 408 638 0968 US (San Jose)

+ 1 669 900 6833 US (San Jose)

+ 1 253 215 8782 US (Tacoma)

+ 1 346 248 7799 US (Houston)

+ 1 301 715 8592 US (Washington DC)

+ 1 312 626 6799 US (Chicago)

+ 1 646 876 9923 US (New York)

Meeting ID: 407 525 8260

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“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

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### **Directors Present**

Glad Donahue (remote), Jessica Coombs (remote), Serra Wells (remote)

### **Directors Absent**

Billie Adkins, Lindsay Mower

### **Guests Present**

Darcy Belleza (remote), James Surmeian (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote)

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## **I. Opening Items**

### **A. Record Attendance/Establish Quorum**

### **B. Approval to Continue Meeting Virtually**

Serra Wells made a motion to continue meeting virtually.  
Jessica Coombs seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **C. Call the Meeting to Order**

Glad Donahue called a meeting of the board of directors of Lake View Charter School to order on Wednesday Apr 27, 2022 at 4:32 PM.

### **D. Approval of Consent Agenda**

Jessica Coombs made a motion to approve the Consent Agenda.  
Serra Wells seconded the motion.  
The Consent Agenda includes:

1. Approval of the Agenda
2. Approval of Minutes from March 30, 2022 Special Board Meeting
3. Expense Reimbursement Policy
4. Animals at School Policy
5. Salary Schedule Placement and Advancement Policy
6. Master Contracts 2022-2023
7. Vendor Agreements 2022-2023

The board **VOTED** unanimously to approve the motion.  
Jessica Coombs made a motion to approve the minutes from Special Board Meeting on 03-30-22.  
Serra Wells seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **E. Public Comments on Non-Agenda Items**

Jenny Johnston praised the testing team for their amazing work.  
Rebecca Matthews is excited for Shannon Breckenridge becoming Associate Executive Director.

#### **F. Presentation of Executive Director's Report**

Julie Haycock-Cavender presented the *Executive Director's Report*.

### **II. Finances**

#### **A. Approval of March Financials**

Serra Wells made a motion to approve March Financials.  
Jessica Coombs seconded the motion.  
James Surmeian presented the March Financials.  
The board **VOTED** unanimously to approve the motion.

### **III. Operations**

#### **A. Approval of Resolution Regarding Staff Uniforms and Equipment**

Jessica Coombs made a motion to approve Resolution Regarding Staff Uniforms and Equipment.  
Serra Wells seconded the motion.  
Julie Haycock-Cavender presented the Resolution regarding Staff Uniforms and Equipment.

Glad Donahue requested lanyards for Board members at school events.  
The board **VOTED** unanimously to approve the motion.

### **IV. Governance**

#### **A. Approval of Reaffirmation of Governing Board Positions**

Discussion included:

- Term staggering with Third Amended By-Laws
- What happens if there are more candidates than member spots
- Interview Committee

#### **B. Approval of Third Amended Bylaws**

Serra Wells made a motion to approve the Third Amended Bylaws.  
Jessica Coombs seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### **C. Approval of Board Calendar 2022-2023**

Julie Haycock-Cavendar presented the new scheduling format for Board Calendar 2022-2023.

The Governing Board comments:

- Glad Donahue prefers a monthly meeting to needing a candid special meeting
- Serra Wells and Jessica Coombs have concerns about long gap between Oct-Dec and the public not having access to the Board
- Concerns over travel time if/when meetings go back in person
- Wednesdays is the preferred date for 2022-2023

Public comments:

- Staff member prefers whatever the Board members want

Darcy Belleza will build out both styles of calendars for next Board Meeting.

### **D. Approval of Meeting Date Changes for May and June 2022**

Serra Wells made a motion to approve the May and June 2022 Regular Scheduled meeting date changes as noted.

Jessica Coombs seconded the motion.

Darcy Belleza presented the proposed new dates: May 26, 2022 and June 2, 2022.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Board Requests for Future Agenda Items**

Serra Wells would like a discussion regarding unconscious bias for staff and board members at the May 2022 Board Meeting.

Glad Donahue would like an Organizational Chart with Staff Names and a list of Home School Teachers for board members and families.

### **B. Announcement of Next Regular Scheduled Board Meeting**

Glad Donahue announced the Next Regular Scheduled Board Meeting is May 26, 2022 at 4:30 PM.

### **C. Adjourn Meeting**

Jessica Coombs made a motion to adjourn the Meeting.

Serra Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:48 PM.

Respectfully Submitted,  
Glad Donahue

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Prepared by:  
Katie Royer

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Board Secretary

Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).