

APPROVED



## Lake View Charter School

# Minutes

## Regular Scheduled Board Meeting

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### Date and Time

Wednesday October 20, 2021 at 4:30 PM

### Location

Join Zoom Meeting

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

One tap mobile

+14086380968,,4075258260# US (San Jose)

+16699006833,,4075258260# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 407 525 8260

Find your local number: <https://sequoiagrove-org.zoom.us/u/kcv9bkellW>

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### Directors Present

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Billie Adkins (remote), Glad Donahue (remote), Jessica Coombs (remote), Lindsay Mower (remote), Serra Wells (remote)

**Directors Absent**

*None*

**Guests Present**

Darcy Belleza (remote), Dr. Amanda Fernandez (remote), James Surmeian (remote), Julie Haycock-Cavender (remote), Katie Royer (remote), Megan Nason (remote), Royce Gough (remote)

**I. Opening Items**

**A. Record Attendance**

**B. AB 361 Report of Findings**

Billie Adkins made a motion to continue the School Board meetings virtually pursuant to AB 361.

Glad Donahue seconded the motion.

The School Board has met the finding that a state of emergency continues to directly impact the ability of the members to meet safely in person.

The board **VOTED** to approve the motion.

**Roll Call**

Serra Wells	Aye
Jessica Coombs	Aye
Billie Adkins	Aye
Glad Donahue	Aye
Lindsay Mower	Aye

**C. Call the Meeting to Order**

Lindsay Mower called a meeting of the board of directors of Lake View Charter School to order on Wednesday Oct 20, 2021 at 4:33 PM.

**D. Approval of the Agenda**

Lindsay Mower made a motion to approve the Agenda.

Billie Adkins seconded the motion.

ESSER III Funding Expenditure Plan and Salary Schedule with Nurse Salary will be presented by Dr. Amanda Johnson.

The board **VOTED** unanimously to approve the motion.

**E. Public Comments**

No public comments.

## F. Approve Minutes

Glad Donahue made a motion to approve the minutes from Regular Scheduled Board Meeting on 09-15-21.

Serra Wells seconded the motion.

The board **VOTED** unanimously to approve the motion.

## G. Approve Minutes

Lindsay Mower made a motion to approve the minutes from Special Board Meeting on 10-12-21.

Billie Adkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

## H. Executive Director's Report

Julie Haycock-Cavender presented the *Executive Director's Report*.

- Enrollment- 618 students
- Enrichment update- less than 500 orders in queue, Amazon Punchout and Library system is up and running, vendor onboarding within 2 days, students enrolling between 11/15-11/30/21 will receive a prorated funds drop on 12/1/21
- Adventure Academy update
- Junior High Virtual Academy update
- High School Virtual Academy update
- Honor Society News- community service projects
- Megan Nason presented updates for Special Education and Student Support
- Clubs- sample schedule
- Park Days are taking place, Field Trip ordering system coming soon
- Royce Gough presented Sequoia Grove Charter Alliance fall update
- Follow Up on Complaint Process

## II. Finances

### A. September Financials

Glad Donahue made a motion to approve the September Financials.

Lindsay Mower seconded the motion.

James Surmeian presented the September Financials.

The board **VOTED** to approve the motion.

#### Roll Call

Lindsay Mower    Aye  
Glad Donahue    Aye  
Serra Wells        Aye  
Jessica Coombs   Aye  
Billie Adkins      Aye

### III. Governance Training

#### A. Brown Act Training

Jennifer McQuarrie presented Governing Board Brown Act Training for 2021-2022 School Year.

### IV. Finances

#### A. ESSER III Funding

Billie Adkins made a motion to approve ESSER III Funding Expenditure Plan.

Jessica Coombs seconded the motion.

Dr. Amanda Johnson presented the ESSER III Funding Expenditure Plan.

The board **VOTED** to approve the motion.

##### Roll Call

Glad Donahue Aye

Jessica Coombs Aye

Serra Wells Aye

Lindsay Mower Aye

Billie Adkins Aye

#### B. Salary Schedule with Nurse Salary

Lindsay Mower made a motion to approve the Salary Schedule with Nurse Salary.

Serra Wells seconded the motion.

Dr. Amanda Johnson presented the Salary Schedule with Nurse Salary.

The board **VOTED** to approve the motion.

##### Roll Call

Glad Donahue Aye

Lindsay Mower Aye

Serra Wells Aye

Jessica Coombs Aye

Billie Adkins Aye

### V. Operations

#### A. COVID-19 Schoolwide Health and Safety Policy Revised

Glad Donahue made a motion to approve the COVID-19 Schoolwide Health and Safety Policy.

Billie Adkins seconded the motion.

Julie Haycock-Cavender presented the COVID-19 Schoolwide Health and Safety Policy.

The board **VOTED** unanimously to approve the motion.

## VI. Governance

### A. Public Comment Policy

Glad Donahue made a motion to approve the Public Comment Policy.

Jessica Coombs seconded the motion.

Julie Haycock-Cavender presented the Public Comment Policy.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Billie Adkins Aye

Glad Donahue Aye

Lindsay Mower Aye

Serra Wells Aye

Jessica Coombs Aye

## VII. Closing Items

### A. Board of Director's Comments & Requests

No comments or requests from the Governing Board.

### B. Announcement of Next Regular Scheduled Board Meeting

Lindsay Mower announced the Next Regular Scheduled Board Meeting is November 17, 2021 at 4:30 PM.

### C. Adjourn Meeting

Lindsay Mower made a motion to adjourn the meeting.

Billie Adkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,

Lindsay Mower

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Prepared by:

Katie Royer

Noted by:

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Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).