

APPROVED



## Lake View Charter School

# Minutes

## Special Board Meeting

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### Date and Time

Tuesday January 19, 2021 at 6:00 PM

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Zoom Link: <https://zoom.us/j/96568347400>

Meeting ID: 965 6834 7400

Join by Phone: (669) 900-6833

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### Directors Present

Billie Adkins (remote), Glad Donahue (remote), Jessica Coombs (remote), Lindsay Mower (remote), Sara Rose Bonetti (remote)

### Directors Absent

*None*

### Guests Present

Darcy Belleza (remote), Julie Haycock-Cavender (remote), Royce Gough (remote), Samantha Myers (remote), Shannon Breckenridge (remote), Spencer Styles (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Lindsay Mower called a meeting of the board of directors of Lake View Charter School to order on Tuesday Jan 19, 2021 at 6:05 PM.

### **C. Approval of the Agenda**

Billie Adkins made a motion to approve the agenda.

Sara Rose Bonetti seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Lindsay Mower Aye

Jessica Coombs Aye

Sara Rose Bonetti Aye

Glad Donahue Aye

Billie Adkins Aye

### **D. Public Comments**

- No public comments

## **II. Finance**

### **A. Finance Training Workshop - Part 2**

The board participated in an interactive exercise where Spencer Styles presented an example financial package and the board members identified areas of potential conversation that they would like to hear more about.

## **III. Operations**

### **A. Shared Services Presentation**

Royce Gough presented on forming a Charter Services Organization (CSO): a membership-driven non-profit organization controlled by its members. The goal of this organizational structure is to collaboratively represent the joint interests between Lake View Charter School, Clarksville Charter School, Feather River Charter School, and Winship Community School and to strengthen their identity. The presentation included:

- Initial steps to get started
- Six-month timeline overview for getting the Charter Services Organization up and running

#### **Discussion:**

- Lindsay Mower asked: What services from our current vendors would we no longer continue?
  - Royce Gough responded: We would explore all services.

- Darcy Belleza said: We love our current Enrichment Ordering System provided by ThinkSuite and would like to continue utilizing it. If that is not possible, we will look into other options such as Procurify.
- Sara Rose Bonetti asked: Is this in the budget/can we afford this?
  - Royce Gough responded: Absolutely. These are all services we are already paying for. The goal is to find better products that are lower cost.
- Sara Rose Bonetti asked: This is happening rather quickly and I don't know the other schools very well. Is this a good decision?
  - Lindsay Mower responded: The other schools want what is best for their schools, their boards are trustworthy and this would be a good relationship.
  - Darcy Belleza responded: This is an opportunity to take the shared vision of the four schools and provide opportunities for all of the charters, especially the smaller ones.
- Lindsay Mower asked: What is a specific example of a benefit that will come from this new structure?
  - Darcy Belleza responded: If we want to roll out a new way of doing the enrollment process, we will be able to collaborate and facilitate that through the CSO. The CSO will be able to establish activities such as sports or a choir because they are a non-profit organization. This will also strengthen our community and shared identity.
- Billie Adkins asked: How would we go about finding our board member that would join the CSO?
  - Darcy Belleza responded: We can reach out to staff members to see if they know of any Lake View parents that would like to be on the CSO board.
- Sara Rose Bonetti asked: Will The Cottonwood School be apart of the CSO?
  - Darcy Belleza responded: No, The Cottonwood School is their own organization and will not be involved in this CSO.
- Sara Rose Bonetti asked: Will the CSO board members receive a stipend?
  - Darcy Belleza responded: Yes, I believe so.
- Sara Rose Bonetti asked: Do the CSO board members take on any risks with the increased activities?
  - Royce Gough responded: The CSO board will write the bylaws and will remove liability from the board members. The CSO will have an insurance policy.
- Glad Donahue: If the CSO establishes activities such as sports, will that reach the smaller, rural areas?
  - Royce Gough responded: We could incorporate families that live in remote areas in some group enrichment activities, but probably not sports.

## **B. Uniform Complaint Policy and Procedures**

Lindsay Mower made a motion to approve the Uniform Complaint Policy and Procedures. Billie Adkins seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Billie Adkins Aye  
Glad Donahue Aye  
Sara Rose Bonetti Aye  
Lindsay Mower Aye  
Jessica Coombs Aye

**C. Admissions & Enrollment Policy**

Sara Rose Bonetti made a motion to approve the Admissions & Enrollment Policy.

Glad Donahue seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Lindsay Mower Aye  
Sara Rose Bonetti Aye  
Jessica Coombs Aye  
Billie Adkins Aye  
Glad Donahue Aye

**IV. Closing Items**

**A. Board of Director's Comments & Requests**

- The board would like a resolution brought forward for the Charter Services Organization (CSO) during the next board meeting.
- Glad Donahue requested:
  - A directory of school administrators, staff, and their related duties so we know who to reach out to when different things come up
  - A list of school-related acronyms (i.e. job titles, departments, services, ADA, etc.) that were referenced in the Memorandum of Understanding and in board meetings

**B. Announcement of Next Regular Scheduled Board Meeting**

- January 27, 2021 at 5:00 p.m.

**C. Adjourn Meeting**

Lindsay Mower made a motion to adjourn the meeting at 8:00 pm.

Sara Rose Bonetti seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Sara Rose Bonetti Aye  
Jessica Coombs Aye  
Billie Adkins Aye

**Roll Call**

Glad Donahue Aye

Lindsay Mower Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Lindsay Mower

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Prepared by:  
Samantha Myers

Noted by:

Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).