

APPROVED



# Global Leadership Academy

## Minutes

### Monthly Board Meeting: K-8

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#### Date and Time

Tuesday September 29, 2020 at 4:00 PM

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The Mission of Global Outreach Charter Academy is to deliver a first-class academic program that offers a unique foreign language and multicultural curriculum, empowering students to have a competitive edge in the global vision.

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#### Directors Present

V. Budnik (remote), V. Kushnar (remote), Y. Brychka (remote)

#### Directors Absent

C. Hearn, V. Stepanchuk

#### Ex Officio Members Present

S. Soroka (remote)

#### Non Voting Members Present

S. Soroka (remote)

#### Guests Present

A. Korchuk (remote), D. Goncharov (remote), I. Savich (remote), J. Chisholm (remote), V. Chizh (remote), Isoroka@gocacademy.com (remote), tim@colemanandassociatescpa.com (remote)

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

V. Budnik called a meeting of the board of directors of Global Leadership Academy to order on Tuesday Sep 29, 2020 at 4:08 PM.

### **C. Approve Minutes**

V. Budnik made a motion to approve the minutes from Monthly Board Meeting: K-8 on 08-27-20.

Y. Brychka seconded the motion.

The board **VOTED** to approve the motion.

## **II. Consent Items**

### **A. Monthly Expenses - August 2020**

- Higher than expected expense for August due to moving and building maintenance.

## **III. Public Comments**

### **A. Public Comments**

- No Public comment to report

## **IV. Reports and Presentations**

### **A. Board Member Report**

- No report

### **B. Communications to the Board**

- No Report

## **V. Discussion Items**

### **A. Annual CPA Financial Audit Report: 2019-2020**

- CPA conducted Annual Audit for 2019-2020 Year.

- School received a smaller grant than normally. Most effected grant was the school lunch, due to Covid closures.

- Overall, school spent less than was budgeted for the school year, and was able to stay on budget.

- Lease expense for 2019-2020 was higher than previous years.

- No findings for Payroll or Grants.
- School is currently waiting for Loan Forgiveness Document to be available.

#### **B. HR Report**

- Vitalina Chizh, HR Director, reviewed current employment statistics.
- Both campuses 165 employees hired on payroll
- High school 14 teachers 24 staff
- K-8 74 teachers 142 staff
- Out of 100 applicants hired 40 for K-8
- Out of 55 applicants hired 20 for high school

#### **C. Out-of-Field Letters: 2020-2021**

- Requirement to sent out between October 7-9th for teachers to be in compliance with the area they are teaching

#### **D. Ed's Comfort Solutions: A/C Repair & Unit Replacement - Preferred Service Provider**

- Mrs. Korchuk discussed the good service that Ed's Comfort Solutions company has been giving to GOCA in the past 7 years. The company has called for services as needed.
- It is suggested by the board to use Ed's Comfort Solutions as a preferred Service Provider for any A/C repairs that are needed.
- Quotes will be provided with current competitors to see if Ed's Company is a current price range as other comparable companies. Informal quotes/bids were provided in 2019 as a comparison, and Ed's Comfort Solutions offered the lowest service quotes.

#### **E. Professional Development Spanish Courses for Teachers/Staff**

- Program to offer our teachers through FSCJ
- \$160 for 6-week course covered by GOCA
- Learn how to communicate to Spanish students
- Voluntary

#### **F. Milena Smolinskaya Vendor Contract: 2020-2021 Renewal**

- White pages is evidence, research, facts, why an organization functions the way it does, a marketing tool that is a huge project
- Added to Milena's agenda
- Grant writing, proposal writing, she will start writing a new proposal for the art school

**G. Teachers On Demand, INC., Service Agreement 2020-2021**

- Anna Korchuk indicated that the First company that we had in the previous year was not able to sign the contract because the company denied the changes to the contract
- Teachers on Demand accepted the changes attorneys suggested
- There will be no calls, the absence will automatically be sent and taken care of, the school doesn't have to find substitutes
- Set up fee \$1,000, \$400 maintenance fee per campus, \$1,200 a year per campus

**H. Active Assailant Response Policy: 2020-2021**

- Training provided to staff including fire drills and code red drills and active assailants
- Must be seen by the Board and agreed on, then sent back to the District

**I. Operating Annual Budget: School Year 2020-2021**

- Surplus for K-8 is \$245,900
- Surplus for High School is \$248,300
- Big caviat in the budget is the PPP loan currently listed under liability, budgeted that at least \$850k would be forgiven and added as income
- There is additional income in this budget of \$850,000 for loan forgiveness

**J. Funds Transfer to HS Operating Budget**

- Would like to allocate the funds to HS operating budget

**VI. Action Items**

**A. Annual CPA Financial Audit Report: 2019-2020**

- V. Budnik made a motion to approve report.
- V. Kushnar seconded the motion.
- The board **VOTED** to approve the motion.

**B. Professional Development Spanish Courses for Teachers/Staff**

- Y. Brychka made a motion to approve payment for teachers for program.
- V. Kushnar seconded the motion.
- The board **VOTED** to approve the motion.

**C. Ed's Comfort Solutions: A/C Repair & Unit Replacement**

- V. Budnik made a motion to continue using Ed's Comfort Solutions.
- Y. Brychka seconded the motion.
- The board **VOTED** to approve the motion.

**D. Milena Smolinskaya Vendor Contract: 2020-2021 Renewal**

V. Budnik made a motion to increase contract.  
V. Kushnar seconded the motion.  
The board **VOTED** to approve the motion.

**E. Out-of-Field Letters: 2020-2021**

V. Budnik made a motion to sending out letters.  
V. Kushnar seconded the motion.  
The board **VOTED** to approve the motion.

**F. Active Assailant Response Policy: 2020-2021**

V. Budnik made a motion to adapting policy.  
V. Kushnar seconded the motion.  
The board **VOTED** to approve the motion.

**G. Operating Annual Budget: School Year 2020-2021**

Y. Brychka made a motion to approve budget.  
V. Budnik seconded the motion.  
The board **VOTED** to approve the motion.

**H. Teachers On Demand, INC., Service Agreement 2020-2021**

V. Budnik made a motion to agree on service.  
V. Kushnar seconded the motion.  
The board **VOTED** to approve the motion.

**I. Funds Transfer to HS Operating Budget**

V. Budnik made a motion to approve fund transfer.  
V. Kushnar seconded the motion.  
The board **VOTED** to approve the motion.

**VII. Board Comments**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:09 PM.

Respectfully Submitted,  
V. Budnik