APPROVED

Global Leadership Academy

Minutes

Monthly Board Meeting: K-8

Date and Time
Tuesday September 29, 2020 at 4:00 PM

The Mission of Global Outreach Charter Academy is to deliver a first-class academic program that offers a unique foreign language and multicultural curriculum, empowering students to have a competitive edge in the global vision.

Directors Present
V. Budnik (remote), V. Kushnar (remote), Y. Brychka (remote)

Directors Absent
C. Hearn, V. Stepanchuk

Ex Officio Members Present
S. Soroka (remote)

Guests Present
A. Korchuk (remote), D. Goncharov (remote), I. Savich (remote), J. Chisholm (remote), V. Chizh (remote), lsoroka@gocacademy.com (remote), tim@colemanandassociatescpa.com (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

V. Budnik called a meeting of the board of directors of Global Leadership Academy to order on Tuesday Sep 29, 2020 at 4:08 PM.

C. Approve Minutes

V. Budnik made a motion to approve the minutes from Monthly Board Meeting: K-8 on 08-27-20.
Y. Brychka seconded the motion.
The board **VOTED** to approve the motion.

II. Consent Items

A. Monthly Expenses - August 2020

- Higher than expected expense for August due to moving and building maintenance.

III. Public Comments

A. Public Comments

- No Public comment to report

IV. Reports and Presentations

A. Board Member Report

- No report

B. Communications to the Board

- No Report

V. Discussion Items

A. Annual CPA Financial Audit Report: 2019-2020

- CPA conducted Annual Audit for 2019-2020 Year.
- School received a smaller grant then normally. Most effected grant was the school lunch, due to Covid closures.
- Overall, school spent less than was budgeted for the school year, and was able to stay on budget.
- Lease expense for 2019-2020 was higher than previous years.
- No findings for Payroll or Grants.
- School is currently waiting for Loan Forgiveness Document to be available.

B.

HR Report

- Vitalina Chizh, HR Director, reviewed current employment statistics.
-Both campuses 165 employees hired on payroll
-High school 14 teachers 24 staff
-K-8 74 teachers 142 staff
-Out of 100 applicants hired 40 for K-8
-Out of 55 applicants hired 20 for high school

C. Out-of-Field Letters: 2020-2021

-Requirement to sent out between October 7-9th for teachers to be in compliance with the area they are teaching

D. Ed's Comfort Solutions: A/C Repair & Unit Replacement - Preferred Service Provider

- Mrs. Korchuk discussed the good service that Ed's Comfort Solutions company has been giving to GOCA in the past 7 years. The company has called for services as needed.
- It is suggested by the board to use Ed's Comfort Solutions as a preferred Service Provider for any A/C repairs that are needed.
- Quotes will be provided with current competitors to see if Ed's Company is a current price range as other comparable companies. Informal quotes/bids were provided in 2019 as a comparison, and Ed's Comfort Solutions offered the lowest service quotes.

E. Professional Development Spanish Courses for Teachers/Staff

-Program to offer our teachers through FSCJ
-$160 for 6-week course covered by GOCA
-Learn how to communicate to Spanish students
-Voluntary

F. Milena Smolinskaya Vendor Contract: 2020-2021 Renewal

-White pages is evidence, research, facts, why an organization functions the way it does, a marketing tool that is a huge project
-Added to Milena's agenda
-Grant writing, proposal writing, she will start writing a new proposal for the art school

G. Teachers On Demand, INC., Service Agreement 2020-2021

-Anna Korchuk indicated that the First company that we had in the previous year was not able to sign the contract because the company denied the changes to the contract
-Teachers on Demand accepted the changes attorneys suggested
-There will be no calls, the absence will automatically be sent and taken care of, the school doesn't have to find substitutes
-Set up fee $1,000, $400 maintenance fee per campus, $1,200 a year per campus

H. Active Assailant Response Policy: 2020-2021

-Training provided to staff including fire drills and code red drills and active assailants
-Must be seen by the Board and agreed on, then sent back to the District

I. Operating Annual Budget: School Year 2020-2021

-Surplus for K-8 is $245,900
-Surplus for High School is $248,300
-Big caviet in the budget is the PPP loan currently listed under liability, budgeted that at least $850k would be forgiven and added as income
-There is additional income in this budget of $850,000 for loan forgiveness

J. Funds Transfer to HS Operating Budget

-Would like to allocate the funds to HS operating budget

VI. Action Items

A. Annual CPA Financial Audit Report: 2019-2020

V. Budnik made a motion to approve report.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

B. Professional Development Spanish Courses for Teachers/Staff

Y. Brychka made a motion to approve payment for teachers for program.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

C. Ed's Comfort Solutions: A/C Repair & Unit Replacement

V. Budnik made a motion to continue using Ed's Comfort Solutions.
Y. Brychka seconded the motion.
The board **VOTED** to approve the motion.

D. Milena Smolinskaya Vendor Contract: 2020-2021 Renewal

V. Budnik made a motion to increase contract.
V. Kushnar seconded the motion.

The board **VOTED** to approve the motion.

E. Out-of-Field Letters: 2020-2021

V. Budnik made a motion to sending out letters.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

F. Active Assailant Response Policy: 2020-2021

V. Budnik made a motion to adapting policy.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

G. Operating Annual Budget: School Year 2020-2021

Y. Brychka made a motion to approve budget.
V. Budnik seconded the motion.
The board **VOTED** to approve the motion.

H. Teachers On Demand, INC., Service Agreement 2020-2021

V. Budnik made a motion to agree on service.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

I. Funds Transfer to HS Operating Budget

V. Budnik made a motion to approve fund transfer.
V. Kushnar seconded the motion.
The board **VOTED** to approve the motion.

VII. Board Comments

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:09 PM.

Respectfully Submitted,
V. Budnik