APPROVED

Global Leadership Academy

Minutes

Monthly Board Meeting

Date and Time
Friday September 27, 2019 at 7:30 AM

Location
9570 Regency Square Blvd, Jacksonville, FL 32225

The Mission of Global Outreach Charter Academy is to deliver a first-class academic program that offers a unique foreign language and multicultural curriculum, empowering students to have a competitive edge in the global vision.

Directors Present
D. Grigaltchik, V. Budnik, V. Kushnar, V. Stepanchuk, Y. Brychka

Directors Absent
None

Ex Officio Members Present
S. Soroka

Guests Present
A. Korchuk, Timothy Coleman, V. Chizh

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

V. Budnik called a meeting of the board of directors of Global Leadership Academy to order on Friday Sep 27, 2019 at 7:47 AM.

C. Approve Minutes

V. Budnik made a motion to approve minutes from the Board Meeting on 08-19-19 Board Meeting on 08-19-19.
D. Grigaltchik seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

V. Budnik made a motion to approve minutes from the Emergency Board Meeting on 09-06-19 Emergency Board Meeting on 09-06-19.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

V. Stepanchuk made a motion to approve minutes from the Emergency Board Meeting on 09-11-19 Emergency Board Meeting on 09-11-19.
V. Budnik seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. APPROVE MINUTES

V. Budnik made a motion to approve minutes from the Emergency Board Meeting on 09-12-19 Emergency Board Meeting on 09-12-19.
D. Grigaltchik seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Items

A. Monthly Expenses - August 2019

- The board reviewed the August monthly Financial Statement

III. Public Comments

A. Public Comments

- No public comment was given

IV. Reports and Presentations

A.

Board Member Report

- No report was given

B. Communications to the Board

- The board reviewed the newspaper article that was written about GOCA expansion.

V. Discussion Items

A. Audit of Financial Statements - Letter to the Board

- Timothy Coleman, from Coleman and Associates, CPA Firm, reviewed the results of the annual financial audit that was conducted.
- The findings showed that GOCA is in good standing and no findings were recorded.
- Timothy Coleman is projecting that the rent expense of the current GOCA building at regency will increase significantly due to rent increase
- Timothy Coleman recommended for the school to share periodically with the district the extended day payments and missed payments from the parents.
- The CPA noticed that the projected budget for 2019-2020 that is posted online does not fully match the online version, and that all modifications and adjustments need to be posted online.
- The CPA recommended to update the GOCARizing employment contracts to include exact rate of pay, instead of a range.
- The CPA recommended for an additional budget to be added to the operating budget if additional money was granted to the school that originally was not projected to be received.

B. Active Assailant Response Policy

- Mrs. Korchuk, presented the Active Assailant Policy, that GOCA plans to adopt from Duval County.
- Duval County requires for the school to adopt this policy, that was recently created by the County

C. Four Week Notice - Letter to Parents for School Year 2019-2020

- Mrs. Korchuk presented the 4 week notice letters that are required by the school to be mailed out to parents of students who are in a classroom of a teacher that have not met the requirements to be considered to be in-field.
- The teachers are all in process to meet all the requirements to be considered in-field.

D. Out of Field Letters for School Year 2019-2020

- Mrs. Korchuk reviewed the out of field letter that will be mailed out to parents.
- The majority of the teachers that are on the list is because they do not meet the ESOL endorsement portion. All of the teachers are in the process of taking courses to receive

their ESOL endorsement or the requirements that they are missing to be considered in-field.
- All of the employees on that list are being tracked on a spreadsheet that shows their progress in receiving their In-field status. The employees are being contacted by the HR department to keep track of their progress.

E. Return to Work Bonuses

- Mrs. Korchuk presented the spreadsheet of teachers that have returned to work and the stipend that the school desires to give each teacher.
-The spreadsheet is based on the number of years that each teacher has worked for GOCA. The bonus serves as an incentive for teachers to return to work at GOCA every year.
- The board reviewed the list.

F. GOCA Foundation

- Mr. Soroka discussed the idea to open a GOCA Foundation, to help raise funds for additional expenses that are desired to help sustain the new school building ideas, as well additional staff, and to support additional educational programs, new playgrounds, and additional extra curricular activities for students and staff.
- The board discussed this idea and all agreed that it is in the best interest of the school to create a GOCA Foundation. The board will oversee the entire account for the GOCA Foundation.
- Mr.Soroka will work closely with the GOCA general Council, Melissa Cross-Arnold, and Igor Gorkiy, to help establish the foundation.
- It was discussed that all details of the GOCA Foundation will be presented at the next board meeting.
- The board agreed that creating a GOCA Foundation will be of great benefit to the school growth and vision.

G. Staff Update

- Mrs. Korchuk presented the shortage in funds that the school currently has because of additional staff that have been added. The additional staff needed to be hired to help make sure all operations of the school are running smoothly and efficiently.
- The board discussed the shortage in funds, and agreed that adding a GOCA Foundation, will help support the hiring of additional staff in the future.

H. Leave Hours for S. Soroka

- Mrs. Korchuk reviewed the leave balance the is granted to the CEO, Mr. Sergey Soroka. Mrs. Soroka discussed the need of additional leave that is needed for his travel days that are conducted for GOCA.

- The CPA, Mr. Tim Coleman, suggested that if the travel is a GOCA approved activity, then no leave needs to be used for these trips. If the trips are related to the GOCA Foundation, leave would need to be taken,
- The board agreed that it is best to add additional 10 days of PTO and 15 additional Vacation days of leave to Mr. Soroka.

VI. Action Items

A. AUDIT OF FINANCIAL STATEMENTS - LETTER TO THE BOARD

D. Grigaltchik made a motion to Approve the Audit of Financial Statements.
V. Budnik seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. ACTIVE ASSAILANT RESPONSE POLICY

V. Budnik made a motion to approve the adoption of the active assailant policy.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. FOUR WEEK NOTICE - LETTER TO PARENTS FOR SCHOOL YEAR 2019-2020

V. Kushnar made a motion to approve the 4 week letters.
D. Grigaltchik seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. OUT OF FIELD LETTERS FOR SCHOOL YEAR 2019-2020

V. Stepanchuk made a motion to approve the letters to be mailed out.
V. Budnik seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. RETURN TO WORK BONUSES

D. Grigaltchik made a motion to Approve the return to work bonuses.
V. Budnik seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. GOCA FOUNDATION

V. Kushnar made a motion to approve the start of the GOCA foundation, with Mr. Sergey Soroka and Mr. Igor Gorkiy, leading the foundation.
V. Budnik seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. LEAVE HOURS FOR S. SOROKA

V. Budnik made a motion to to approve the additional leave hours for the travels of Mr. Soroka. The leave hours will be changed to 20 PTO Days and 30 Vacation Days.

D. Grigaltchik seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Comments

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:46 AM.

Respectfully Submitted,
V. Chizh
V. Budnik made a motion to adjourn the meeting.
Y. Brychka seconded the motion.
The board **VOTED** unanimously to approve the motion.