DRAFT

Global Leadership Academy

Minutes

Board Meeting

Date and Time
Thursday October 27, 2016 at 5:00 PM

Location
9570 Regency Square Blvd. Jacksonville Fl 32225

The Mission of Global Outreach Charter Academy is to deliver a first-class academic program that offers a unique foreign language and multicultural curriculum, empowering students to have a competitive edge in the global vision.

Directors Present
V. Kushnar, V. Stepanchuk, Y. Brychka

Directors Absent
B. Johnson, D. Grigaltchik

Ex Officio Members Present
S. Soroka

Guests Present
A. Korchuk, Gina Fafard, Liliana Komisarenko, T. Anderson

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

Y. Brychka called a meeting of the board of directors of Global Leadership Academy to order on Thursday Oct 27, 2016 at 5:14 PM.

C. Approve Minutes

V. Stepanchuk made a motion to approve minutes.
Y. Brychka seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Consent Items

A. Monthly Expenses

V. Stepanchuk made a motion to Approve Monthly Expenses Report.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Public Comments

A. Open Public Comments

No Public Comments

B. Close Public Comments

No Close Public Comments

IV. Reports and Presentations

A. Board Member Report

None

B. Principal Report

- District Updates for Schools
  - The District is planning to give Title I schools an additional $42,000/$43,000 this year for K-2 Literacy Initiatives
  - GOCA was selected to be audited. This audit periods are: October 12-16, 2015 & February 8-12, 2016
- Teacher Placement
  - Out of Field Letters were sent home – 26 Teachers Out of Field; 6 Full-time Substitute Teachers
  - FTE/School funding will be based on 805 students

- District is providing funds to cover the cost of Math Coach, Reading Interventionist, and Cultural Awareness-STEAM Field Trips

- Student Discipline – Student Referrals for October 2016
  - K - 0
  - 1st - 5
  - 2nd - 1
  - 3rd - 3
  - 4th - 2
  - 5th - 2
  - 6th - 4
  - 7th - 1
  - 8th - 4

Total Count - 22

C. Communications

None

V. Discussion Items

A. HR System

HR System is a way to improve communication between managers and employees. With HR System It would be simple and fast to process timecards, payroll, and manage benefits. Global Outreach Charter Academy reviewed 3 HR System Companies: Paylocity, Paychex Flex, and Professional Payroll. The Paylocity Company offers a monthly rate of $10,530 for HR service. Proposal Pricing Company offers a Monthly rate of $9,725.68, and Professional Payroll Company offer $7,045 for their service. Right now we are working with Professional Payroll (Only Payroll, without HR System). Currently Global Outreach Charter Academy uses services of Proffessional Payroll. Mrs. Anna Korchuk suggested to continue using services of Professional Payroll Company along with HR System.

B. AUDIT Preparation 12-12-2016

Global Outreach Charter Academy has been chosen by the Auditor General for the 2015-2016 FTE audit. In preparation for the audit, Ms. Ruth Fulgham will perform a review of the school's FTE reported during the 2015-2016 school year. Beginning **Monday, 12/12/2016 (tentatively)**, Ms. Fulgham will be visiting your Global Outreach Charter Academy to review the FTE related records. The purpose of Ms. Fulgham's review is to determine if documentation, to support the reported 2015-2016 FTE, is in proper order.

C. Amendment

Global Outreach Charter Academy currently working with authority to create an Amendment due to an over enrollment of students at our school. It appears that the over enrollment of students was due to an error in the District's FOCUS system's registration of students.

D. BoardOnTrack Training

Representative of BordOnTrack Company, Mrs.Gina Fafard briefly described how the BoardOnTrack website works.

E. Health Insurance

Mrs. Anna Korchuk presented Health Insurance information to the Board. Due to United Health Insurance Company is risen rates, Global Outreach Charter Academy made a decision to review Florida Blue Cross Blue Shield rates for comparison analysis. Mrs. Korchuk mentioned that Blue Cross Blue Shield's rates are lower compared to United Health. Therefore, it has been advised to look over services of BCBS.

F. FTE October Count

Ms. Alyona Zakh presented the FTE October Count.

G. Site Visit

November 17, 2016 Global Outreach Charter Academy was selected for District Site Visit.

H. IT/E-Rate

The Global's IT/ Web Designer position is open. Global Outreach Charter Academy is currently collecting bits.

I. Spanish Heritage Fiesta

Spanish Heritage Fiesta will be October 29,2016. Responsible for Fiesta is Mrs. Padilla.

J. Soccer Field Contract

Mrs. Korchuk discussed the need to make changes to the existing Soccer Field Contract. Monthly contributions from leasing the field will be spent on field maintenance.

K. Update Lottery Procedure

LOTTERY POLICY & PROCEDURES

Updated October 20, 2016

The application deadline will be set each year by the school's administration and published on the school's website. If the number of applicants exceeds the available seats in a program, class, grade level, or building after the application deadline, then a random lottery will be held to determine students to be enrolled. The school will maintain a waiting list of registered students who were not enrolled due to lack of space. Students who apply after the application deadline will be placed on the waiting list if there are no seats available in their particular program, class, grade level or building at the time of their application. When a seat becomes available, an additional random lottery will be conducted among all the eligible students on the waiting list to fill the open seats.

In accordance with Section 1002.31, Florida Statutes, beginning with applications for the 2017-18 School Year, a student residing outside Duval County will be eligible to attend the school so long as there is capacity for the student at the school and such student is not subject to a current expulsion or suspension order. Therefore, students residing outside Duval County will not be placed on the waiting list. Once a student residing outside Duval County has been admitted to the school, they may remain at the school until completing the highest grade level offered by the school. The school will maintain current information on its website as to its available capacity.

There will be preferences made for the following:

- Students who are sibling of a student enrolled at Global Outreach Charter Academy
- Students who are the children of an employee or governing board of GOCA
- Students who are children of an active-duty member of any branch of the United States Armed Forces

The lottery procedures are as follows:

1. Parents will be notified in writing and via email at least two weeks in advance of the date, time and location of the lottery.
2. A roster will be given to each parent to verify the number of students and the available spots and to assign a random number to each student.
3. A "bingo" machine will be used. The numbered balls will be placed in the machine that corresponds with the roster of students.
4. A volunteer will be asked to come up and spin the machine and verify the ball/number that comes out and corresponds to the student on the roster.
5. After all spots have been given, acceptance letters will be sent.

VI. Action Items

A. HR System

Y. Brychka made a motion to approve HR System.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Soccer Field Contract

V. Stepanchuk made a motion to approve Soccer Field Contract.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Health Insurance

V. Kushnar made a motion to change the Health Insurance Company.
V. Stepanchuk seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Amendment to the Lottery Procedure

V. Stepanchuk made a motion to Amend the Lottery Procedure.
V. Kushnar seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Comments

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,
D. Grigaltchik