APPROVED

Washington Latin

Minutes

WLPCS Board of Governors Meeting - November 2024

via ZOOM webinar

Date and Time
Friday November 15, 2024 at 10:00 AM

Location
If you do not have a personalized link, please register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_xV-L1D9iSNWE-iFdlsud0g
After registering, you will receive a confirmation email containing information about joining the webinar.

Directors Present
A. Graham (remote), A. Jesseman (remote), A. Zachariah (remote), B. Caldwell (remote), B. Williams-Kief (remote), E. Paisner (remote), F. Perera (remote), G. Kautt (remote), J. Osgood (remote), K. Merritt (remote), L. Ballenger (remote), L. Rucker (remote), M. Yeager (remote)

Directors Absent
C. McFadgion, P. Jayachandran

Directors who left before the meeting adjourned
A. Jesseman, B. Caldwell, F. Perera, J. Osgood, L. Ballenger

Guests Present
D. Smith (remote), G. Izurieta (remote), K. Cromwell (remote), L. Chia (remote), P. Anderson (remote), T. Porter (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Merritt called a meeting of the board of directors of Washington Latin to order on Friday Nov 15, 2024 at 10:00 AM.
The norms monitor for the meeting was Anna Jesseman. The time keeper was Fabiana Perera.

II. The Latin Way Moment

A. Share a story, quote, or recent experience that brought "The Latin Way" to life for you.

Ken Merritt reflected on a dialogue session at 2nd St with a group of 11th grade and 12th grade young men on the topic of "SUCCESS".

Lisa Rucker praised the wrestling team.

Glenn Kautt talked about the socratic method.

Josiah Osgood shared about applying "Seek The Conversation" in teaching.

Elizabeth Paisner emphasized one of the main priorities should be sports and arts - for all.

III. Consent Agenda

A. Review of the consent agenda process

Peter Anderson briefly reviewed the consent agenda process.

B. Approve Minutes

B. Caldwell made a motion to approve the minutes from WLPCS Board of Governors Fall Retreat - October 2024 on 10-16-24.
G. Kautt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Yeager	Aye

Roll Call

A. Graham	Aye
C. McFadgion	Absent
L. Ballenger	Aye
L. Rucker	Aye
A. Jesseman	Aye
G. Kautt	Aye
B. Williams-Kief	Aye
F. Perera	Aye
J. Osgood	Aye
E. Paisner	Aye
A. Zachariah	Aye
K. Merritt	Aye
B. Caldwell	Aye
P. Jayachandran	Absent

C. LEA Executive Report

The LEA Executive Report included recent updates re 2nd St and AJC.

D. Growth Campaign Task Force Meeting

The Growth Campaign Task Force has been (re)activated. They had their first meeting on Nov 01 Fri. The meeting notes were shared with the board.

IV. Deep Dive Topic: Finance and Operations

A. Financial report and audit update

Geovanna Izurieta presented the Sep 2024 financials. There was a brief discussion re "cash on hand" requirements.

The (DRAFT) financial audit was emailed to board members for their review. The final report is due to DCPCSB by Dec 11 Wed.

TO DO : all board members are requested to read/review the draft, and email Ken Merritt and Geovanna Izurieta by Dec 02 Mon.

B. Discussion

The Finance Committee shared their committee priorities.

- timely and accurate financial reporting + send monthly financial reports to all board members

- work with Facilities Committee to update the capital needs plan
- develop a multi year implementation plan to adjust faculty/staff compensation as needed
- enhance and adapt internal controls to support sustainable growth

Geovanna Izurieta highlighted a graph showing school finances over time. Currently, WLPCS is in its scaling period. During the stabilization period, there will be the need to replenish cash reserves.

An overview of internal controls for procurement was also mentioned.

B. Caldwell left.
J. Osgood left.
The board needs to discuss financial risk/mitigation. It was agreed the Finance Committee will include this topic in the agenda for the next Finance Committee meeting and report to the board.

V. Open Space

A. Various topics

Lisa Rucker spoke about the next steps following the fall retreat. The board members who were present agreed to a board spring retreat at AJC on Apr 22 Tue.

Apr 22 Tue from 4:00pm to 6:00pm - WLPCS board spring retreat @ AJC

There will be a "topping off ceremony" on Nov 21 Thu to celebrate the completion of the building of the new structure at the KIROV site. Typically, the final beam will be put in place during this ceremony.

Nov 21 Thu 1:00pm - AJC "topping off ceremony" @ KIROV

Tom Porter informed that the renovation of the existing building at KIROV has started. The KIROV construction schedule and budget are on track.

VI. Executive Session

A. Discuss sensitive issue

L. Ballenger made a motion to enter into executive session to discuss a sensitive issue - about personnel matters.
G. Kautt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

A. Graham	Aye
P. Jayachandran	Absent
C. McFadgion	Absent
B. Caldwell	Absent
B. Williams-Kief	Aye
L. Ballenger	Aye
J. Osgood	Absent
A. Jesseman	Aye
A. Zachariah	Aye
F. Perera	Aye
G. Kautt	Aye
L. Rucker	Aye
E. Paisner	Aye
M. Yeager	Aye
K. Merritt	Aye

The board members discussed a sensitive issue - about personnel matters.

L. Ballenger made a motion to to exit out of executive session.
G. Kautt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Rucker	Aye
C. McFadgion	Absent
M. Yeager	Aye
F. Perera	Aye
K. Merritt	Aye
B. Williams-Kief	Aye
E. Paisner	Aye
P. Jayachandran	Absent
A. Graham	Aye
J. Osgood	Absent
A. Zachariah	Aye
B. Caldwell	Absent
L. Ballenger	Aye
G. Kautt	Aye
A. Jesseman	Aye

A. Jesseman left.

VII. Closing Items

A. Other

Peter Anderson presented a Risk Monitoring dashboard.

- category "HR / Labor Relations" to include "Talent"
- category "Community Relations" to include "Parent Relations"

The Dashboard will be updated regularly.

L. Ballenger left.
F. Perera left.
Peter Anderson briefly mentioned that board members have to submit their annual paperwork.

B. Adjourn Meeting

G. Kautt made a motion to adjourn the meeting.
A. Graham seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
G. Kautt	Aye
L. Ballenger	Absent
B. Caldwell	Absent
F. Perera	Absent
A. Zachariah	Aye
E. Paisner	Aye
J. Osgood	Absent
K. Merritt	Aye
L. Rucker	Aye
A. Graham	Aye
B. Williams-Kief	Aye
P. Jayachandran	Absent
C. McFadgion	Absent
M. Yeager	Aye
A. Jesseman	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:05 PM.

Respectfully Submitted,
L. Chia

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