

APPROVED



# Washington Latin

## Minutes

### Monthly Board of Governors meeting

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#### **Date and Time**

Thursday May 4, 2023 at 6:00 PM

#### **Location**

via zoom webinar

[https://us02web.zoom.us/webinar/register/WN\\_eNMAhNYfS6OSzphVJbF4ug#/registration](https://us02web.zoom.us/webinar/register/WN_eNMAhNYfS6OSzphVJbF4ug#/registration)

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#### **Directors Present**

A. Graham (remote), B. Williams-Kief (remote), C. McFadgion (remote), E. Paisner (remote), F. Perera (remote), J. Osgood (remote), K. Merritt (remote), L. Ballenger (remote), L. Rucker (remote)

#### **Directors Absent**

B. Caldwell, C. Wilkinson, P. Jayachandran

#### **Guests Present**

Brandon Souverain (remote), C. Davis (remote), C. Gifford (remote), Charlotte Krisetya (remote), D. Smith (remote), Elizabeth Campbell (remote), G. Izurieta (remote), J. Kelly (remote), Jaclyn Kilroy (remote), K. Cromwell (remote), K. Roberts (remote), L. Chia (remote), P. Anderson (remote), Paulina Inglima (remote), T. Porter (remote), Zoe Woods-Arthur (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

**B.**

### **Call the Meeting to Order**

K. Merritt called a meeting of the board of directors of Washington Latin to order on Thursday May 4, 2023 at 6:00 PM.

### **C. Approve Minutes**

F. Perera made a motion to approve the minutes from Monthly Board of Governors meeting on 04-06-23.

L. Rucker seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

|                  |        |
|------------------|--------|
| C. McFadgion     | Aye    |
| A. Graham        | Aye    |
| L. Ballenger     | Aye    |
| L. Rucker        | Aye    |
| J. Osgood        | Aye    |
| E. Paisner       | Aye    |
| C. Wilkinson     | Absent |
| B. Caldwell      | Absent |
| P. Jayachandran  | Absent |
| F. Perera        | Aye    |
| K. Merritt       | Aye    |
| B. Williams-Kief | Aye    |

## **II. Student Roundtable**

### **A. Q&A with 2nd Street Community Council Seniors**

5 seniors shared their LATIN experience, talking about the following topics.

- extra curricular activities
- academic growth
- character development
- improvements that can be made in the future
- DEI at LATIN

## **III. LEA Report and School Update**

### **A. Update on what is happening at the schools**

James Kelly said that May is testing month at LATIN 2ND ST.

- PARCC testing held at LATIN 2ND ST
- AP testing held at KIROV

He also highlighted that hiring for SY23-24 is almost complete.

He spoke about the world language requirement at LATIN, and asked the board to waive the world language requirement for a senior.

L. Ballenger made a motion to waive the world language requirement for a senior.

E. Paisner seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

|                  |        |
|------------------|--------|
| K. Merritt       | Aye    |
| L. Rucker        | Aye    |
| P. Jayachandran  | Absent |
| J. Osgood        | Aye    |
| C. Wilkinson     | Absent |
| L. Ballenger     | Aye    |
| E. Paisner       | Aye    |
| B. Williams-Kief | Aye    |
| F. Perera        | Aye    |
| C. McFadgion     | Aye    |
| B. Caldwell      | Absent |
| A. Graham        | Aye    |

Khashiffa Roberts talked about spirit week that was intentionally paired to coincide with the first day of PARCC (well dressed Wednesday) at LATIN AJC.

The schedule for PARCC at LATIN AJC is 3 consecutive Wednesdays.

The expansion work has started at 711 EDGEWOOD to prepare for SY23-24.

**B. Executive Report**

Peter Anderson gave an update on the following issues that were discussed at the LATIN Board of Governors meeting in April 2023.

- accountability framework concerns
- DC budget

**C. Succession Planning**

Peter Anderson briefly mentioned the need for a school leadership succession plan. There are 3 succession planning topics that must be addressed.

- strategic transition planning groundwork
- emergency succession planning
- departure defined succession planning

#### **IV. Governance Committee**

##### **A. Governors for three-year term renewal**

According to Lisa Rucker, the board will vote on the term renewal for Ken Merritt during the LATIN Board of Governors meeting in June 2023.

##### **B. Slate of officers for SY23-24**

Lisa Rucker shared the names of the slate of officers that will be considered for a vote at the June meeting.

##### **C. Update on pending candidates**

Lisa Rucker mentioned that there are a few board prospects.

The board will vote on one candidacy during the LATIN Board of Governors meeting in June 2023.

#### **V. Committee Updates**

##### **A. Academic Committee**

Peter Anderson informed the board that there is a plan to implement a dynamic data dashboard to track key academic metrics. It is being set up and should be ready at the beginning of SY23-24.

He also talked about equitable access preference enrollment issues, and said that LATIN is working on grassroots recruiting and digital outreach.

Diana Smith reported that a group of people from 5 schools and TRANSCEND and CHARTER SCHOOL GROWTH FUND visited LATIN recently to experience the character and culture of the school. It was a success, with great feedback.

##### **B. Finance Committee**

Geovanna Izurieta summarized the March financial report.

She also highlighted the timelines for the 990 form and the SY24 budget.

The 990 form will be emailed to the board for review and acknowledgement. The deadline for submitting the 990 form to IRS is May 15.

The final SY24 budget will be ready for review and approval by the board during the LATIN Board of Governors meeting in June 2023. The deadline for submitting the SY24 budget to DCPCSB is Jul 05.

### C. Development Committee

Cynthia Davis reported that the overall fundraising goal has been met, and that over 50% of the LATIN AJC capital campaign has been raised.

The targets for the following funds have not been reached yet.

- general fund
- faculty fund
- equal access fund

### D. Facilities Committee

Laurie Ballenger invited the board to attend the KIROV final architectural design presentation at 5:30pm on 09 May 2023 Tue.

## VI. Executive Session

### A. Update on legal matter

L. Ballenger made a motion to go into executive session.

J. Osgood seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                  |        |
|------------------|--------|
| K. Merritt       | Aye    |
| L. Rucker        | Aye    |
| P. Jayachandran  | Absent |
| C. Wilkinson     | Absent |
| B. Caldwell      | Absent |
| A. Graham        | Aye    |
| B. Williams-Kief | Absent |
| L. Ballenger     | Aye    |

**Roll Call**

J. Osgood        Aye  
C. McFadgion    Aye  
F. Perera        Absent  
E. Paisner       Aye

The board went into executive session to discuss an update on a legal matter.

L. Ballenger made a motion to to leave executive session.

J. Osgood seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Caldwell       Absent  
J. Osgood        Aye  
B. Williams-Kief Absent  
E. Paisner        Aye  
A. Graham        Aye  
C. Wilkinson     Absent  
C. McFadgion    Aye  
F. Perera        Absent  
L. Ballenger     Aye  
P. Jayachandran Absent  
K. Merritt        Aye  
L. Rucker        Aye

**VII. Closing Items**

**A. Adjourn Meeting**

J. Osgood made a motion to adjourn the meeting.

L. Ballenger seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Rucker        Aye  
J. Osgood        Aye  
C. Wilkinson     Absent  
B. Williams-Kief Absent  
L. Ballenger     Aye  
E. Paisner        Aye  
F. Perera        Absent  
A. Graham        Aye  
K. Merritt        Aye  
C. McFadgion    Aye  
P. Jayachandran Absent  
B. Caldwell       Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,  
L. Chia

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This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov)