APPROVED

Washington Latin

Minutes

Monthly Board of Governors meeting

Date and Time
Thursday May 4, 2023 at 6:00 PM

Location
via zoom webinar

https://us02web.zoom.us/webinar/register/WN_eNMAhNYfS6OSzphVJbF4ug#/registration

Directors Present
A. Graham (remote), B. Williams-Kief (remote), C. McFadgion (remote), E. Paisner (remote), F. Perera (remote), J. Osgood (remote), K. Merritt (remote), L. Ballenger (remote), L. Rucker (remote)

Directors Absent
B. Caldwell, C. Wilkinson, P. Jayachandran

Guests Present
Brandon Souverain (remote), C. Davis (remote), C. Gifford (remote), Charlotte Krisetya (remote), D. Smith (remote), Elizabeth Campbell (remote), G. Izurieta (remote), J. Kelly (remote), Jaclyn Kilroy (remote), K. Cromwell (remote), K. Roberts (remote), L. Chia (remote), P. Anderson (remote), Paulina Inglima (remote), T. Porter (remote), Zoe Woods-Arthur (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

K. Merritt called a meeting of the board of directors of Washington Latin to order on Thursday May 4, 2023 at 6:00 PM.

C. Approve Minutes

F. Perera made a motion to approve the minutes from Monthly Board of Governors meeting on 04-06-23.
L. Rucker seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

F. Perera	Aye
B. Williams-Kief	Aye
K. Merritt	Aye
P. Jayachandran	Absent
L. Ballenger	Aye
C. McFadgion	Aye
L. Rucker	Aye
J. Osgood	Aye
A. Graham	Aye
E. Paisner	Aye
C. Wilkinson	Absent
B. Caldwell	Absent

II. Student Roundtable

A. Q&A with 2nd Street Community Council Seniors

5 seniors shared their LATIN experience, talking about the following topics.

- extra curricular activities
- academic growth
- character development
- improvements that can be made in the future
- DEI at LATIN

III. LEA Report and School Update

A. Update on what is happening at the schools

James Kelly said that May is testing month at LATIN 2ND ST.

- PARCC testing held at LATIN 2ND ST
- AP testing held at KIROV

He also highlighted that hiring for SY23-24 is almost complete.

He spoke about the world language requirement at LATIN, and asked the board to waive the world language requirement for a senior.

L. Ballenger made a motion to waive the world language requirement for a senior.
E. Paisner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
E. Paisner	Aye
F. Perera	Aye
A. Graham	Aye
K. Merritt	Aye
L. Rucker	Aye
B. Caldwell	Absent
C. Wilkinson	Absent
L. Ballenger	Aye
J. Osgood	Aye
B. Williams-Kief	Aye
P. Jayachandran	Absent
C. McFadgion	Aye

Khashiffa Roberts talked about spirit week that was intentionally paired to coincide with the first day of PARCC (well dressed Wednesday) at LATIN AJC.

The schedule for PARCC at LATIN AJC is 3 consecutive Wednesdays.

The expansion work has started at 711 EDGEWOOD to prepare for SY23-24.

B. Executive Report

Peter Anderson gave an update on the following issues that were discussed at the LATIN Board of Governors meeting in April 2023.

- accountability framework concerns
- DC budget

C. Succession Planning

Peter Anderson briefly mentioned the need for a school leadership succession plan. There are 3 succession planning topics that must be addressed.

- strategic transition planning groundwork
- emergency succession planning
- departure defined succession planning

IV. Governance Committee

A. Governors for three-year term renewal

According to Lisa Rucker, the board will vote on the term renewal for Ken Merritt during the LATIN Board of Governors meeting in June 2023.

B. Slate of officers for SY23-24

Lisa Rucker shared the names of the slate of officers that will be considered for a vote at the June meeting.

C. Update on pending candidates

Lisa Rucker mentioned that there are a few board prospects.

The board will vote on one candidacy during the LATIN Board of Governors meeting in June 2023.

V. Committee Updates

A. Academic Committee

Peter Anderson informed the board that there is a plan to implement a dynamic data dashboard to track key academic metrics. It is being set up and should be ready at the beginning of SY23-24.

He also talked about equitable access preference enrollment issues, and said that LATIN is working on grassroots recruiting and digital outreach.

Diana Smith reported that a group of people from 5 schools and TRANSCEND and CHARTER SCHOOL GROWTH FUND visited LATIN recently to experience the character and culture of the school. It was a success, with great feedback.

B. Finance Committee

Geovanna Izurieta summarized the March financial report.

She also highlighted the timelines for the 990 form and the SY24 budget.

The 990 form will be emailed to the board for review and acknowledgement. The deadline for submitting the 990 form to IRS is May 15.

The final SY24 budget will be ready for review and approval by the board during the LATIN Board of Governors meeting in June 2023. The deadline for submitting the SY24 budget to DCPCSB is Jul 05.

C. Development Committee

Cynthia Davis reported that the overall fundraising goal has been met, and that over 50% of the LATIN AJC capital campaign has been raised.

The targets for the following funds have not been reached yet.

- general fund
- faculty fund
- equal access fund

D. Facilities Committee

Laurie Ballenger invited the board to attend the KIROV final architectural design presentation at 5:30pm on 09 May 2023 Tue.

VI. Executive Session

A. Update on legal matter

L. Ballenger made a motion to to go into executive session.
J. Osgood seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Merritt	Aye
B. Williams-Kief	Absent
C. Wilkinson	Absent
B. Caldwell	Absent
L. Ballenger	Aye
F. Perera	Absent
L. Rucker	Aye
J. Osgood	Aye

Roll Call

C. McFadgion	Aye
A. Graham	Aye
E. Paisner	Aye
P. Jayachandran	Absent

The board went into executive session to discuss an update on a legal matter.

L. Ballenger made a motion to to leave executive session.

J. Osgood seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

P. Jayachandran	Absent
L. Ballenger	Aye
A. Graham	Aye
B. Caldwell	Absent
K. Merritt	Aye
F. Perera	Absent
L. Rucker	Aye
B. Williams-Kief	Absent
E. Paisner	Aye
C. Wilkinson	Absent
C. McFadgion	Aye
J. Osgood	Aye

VII. Closing Items

A. Adjourn Meeting

J. Osgood made a motion to adjourn the meeting.

L. Ballenger seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Merritt	Aye
B. Williams-Kief	Absent
C. Wilkinson	Absent
F. Perera	Absent
B. Caldwell	Absent
L. Ballenger	Aye
P. Jayachandran	Absent
E. Paisner	Aye
A. Graham	Aye
L. Rucker	Aye
C. McFadgion	Aye
J. Osgood	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,
L. Chia

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov