

APPROVED



# Washington Latin

## Minutes

### Monthly Board of Governors Meeting

August Meeting

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#### **Date and Time**

Tuesday August 16, 2022 at 5:00 PM

#### **Location**

via zoom webinar

[https://us02web.zoom.us/webinar/register/WN\\_B8w0BqYLQ9yaLzIcmhMD-Q](https://us02web.zoom.us/webinar/register/WN_B8w0BqYLQ9yaLzIcmhMD-Q)

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#### **Directors Present**

A. Graham (remote), B. Caldwell (remote), B. Williams-Kief (remote), C. McFadgion (remote), C. Wilkinson (remote), E. Paisner (remote), J. Osgood (remote), K. Merritt (remote), L. Ballenger (remote), L. Rucker (remote)

#### **Directors Absent**

P. Jayachandran

#### **Ex Officio Members Present**

J. Shanahan (remote)

#### **Non Voting Members Present**

J. Shanahan (remote)

#### **Guests Present**

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Amy Rifkind (remote), C. Davis (remote), C. Gifford (remote), D. Smith (remote), J. Kelly (remote), K. Cromwell (remote), K. Roberts (remote), Kelsey Messina (remote), Mayank Palod (remote), Molly Melloh (remote), P. Anderson (remote), T. Porter (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

C. Wilkinson called a meeting of the board of directors of Washington Latin to order on Tuesday Aug 16, 2022 at 5:34 PM.

### C. Approval of Minutes from July Special Meeting

L. Ballenger made a motion to approve the minutes from Special Board of Governors Meeting on 07-28-22.

C. McFadgion seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

B. Caldwell	Aye
L. Ballenger	Aye
E. Paisner	Aye
J. Osgood	Aye
L. Rucker	Aye
A. Graham	Aye
P. Jayachandran	Absent
C. McFadgion	Aye
C. Wilkinson	Aye
K. Merritt	Aye
B. Williams-Kief	Aye

## II. Leadership Report

### A. Executive Overview

Peter Anderson began his report by listing upcoming events. He then discussed how Washington Latin has evolved as a "growing idea." He talked about shifts in the org chart with the new roles being filled with Caroline Gifford (Chief of Schools) and Diana Smith (Chief of Classical Education). And he introduced the new Latin Support Team that operates at the LEA level.

### B. Cooper Campus Update

Khashiffa Roberts talked about the orientation and onboarding of the founding staff of the Anna Julia Cooper Campus and the enrollment of the first cohort of students. She discussed the recently concluded summer enrichment program.

### **C. 2nd Street Update**

Jimmy Kelly talked about what it means to work in the "new paradigm." He discussed that his senior team remains intact from the previous year and two positions have been added: Assistant Principal for School Life and Director of Restorative Justice. He then talked about ongoing hiring challenges, especially with regards to special education.

### **D. The Latin Way**

Diana Smith, the new Chief of Classical Education provided an overview of the newly codified, "Latin Way," founded on the four principles of "Fall in love with enduring ideas," "Seek the conversation," "Trust courageously," and "Serve the Common Good."

## **III. Financial Update**

### **A. May Financials**

Peter Anderson reviewed the financials through the end of May 2022. He discussed that the end of year books have not yet closed and that the audit will begin in September. Net Income is forecasted to be significantly above the \$268k budgeted net Income.

## **IV. Other Items**

### **A. Governance Update**

Lisa Rucker gave a brief Governance Committee update, which included the discussion of three potential new board members.

### **B. September Board Committee Meetings**

Chris Wilkinson encouraged each of the board committees to meet during September.

## **V. Move to Executive Session**

### **A. Vote**

L. Ballenger made a motion to Move into Executive Session to discuss real estate negotiations.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Wilkinson	Aye
C. McFadgion	Aye
A. Graham	Aye

**Roll Call**

B. Caldwell	Aye
J. Osgood	Aye
K. Merritt	Aye
L. Ballenger	Aye
P. Jayachandran	Absent
L. Rucker	Aye
B. Williams-Kief	Aye
E. Paisner	Aye

**VI. Executive Session**

**A. Discussion of negotiations**

During Executive Session, the board discussed ongoing real estate negotiations.

**VII. Move out of Executive Session**

**A. Vote**

A. Graham made a motion to Move out of Executive Session.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Merritt	Aye
B. Williams-Kief	Aye
P. Jayachandran	Absent
A. Graham	Aye
C. Wilkinson	Aye
B. Caldwell	Aye
L. Rucker	Aye
C. McFadgion	Aye
L. Ballenger	Aye
E. Paisner	Aye
J. Osgood	Aye

**VIII. Closing Items**

**A. Votes on board resolutions discussed during executive session**

L. Ballenger made a motion to that Washington Latin is hereby authorized to perform all obligations under the Kirov Purchase Agreement, including funding the Deposit, to execute and deliver the Acquisition Documents, and to take all other actions completed by, related to, or in furtherance of the Kirov Purchase Agreement as necessary and appropriate to effect the Acquisition.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. McFadgion Aye  
J. Osgood Aye  
A. Graham Aye  
B. Caldwell Aye  
L. Rucker Aye  
C. Wilkinson Aye  
B. Williams-Kief Aye  
L. Ballenger Aye  
P. Jayachandran Absent  
E. Paisner Aye  
K. Merritt Aye

L. Ballenger made a motion to that Washington Latin is hereby authorized to undertake and complete the Subdivision.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Paisner Aye  
J. Osgood Aye  
L. Ballenger Aye  
P. Jayachandran Absent  
C. Wilkinson Aye  
L. Rucker Aye  
B. Caldwell Aye  
K. Merritt Aye  
C. McFadgion Aye  
A. Graham Aye  
B. Williams-Kief Aye

L. Ballenger made a motion to that Washington Latin is hereby authorized to enter into, execute, and deliver and perform all obligations under the YY Purchase Agreement, to execute and deliver the YY Sale Documents, and to take all other actions completed by, related to, or in furtherance of the YY Purchase Agreement as necessary and appropriate to effect the YY Sale.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Graham Aye  
L. Rucker Aye  
B. Caldwell Aye  
C. McFadgion Aye  
P. Jayachandran Absent  
C. Wilkinson Aye  
K. Merritt Aye  
L. Ballenger Aye

**Roll Call**

J. Osgood Aye  
B. Williams-Kief Aye  
E. Paisner Aye

L. Ballenger made a motion to that Washington Latin is hereby authorized to undertake certain due diligence activities, planning and pre-development work substantially in accordance with the Project Budget.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Rucker Aye  
J. Osgood Aye  
C. McFadgion Aye  
P. Jayachandran Absent  
C. Wilkinson Aye  
L. Ballenger Aye  
E. Paisner Aye  
B. Caldwell Aye  
A. Graham Aye  
B. Williams-Kief Aye  
K. Merritt Aye

L. Ballenger made a motion to that Washington Latin is hereby authorized to enter into, execute, and deliver the Truist Term Sheet and OSSE Term Sheet, to take those such actions necessary and appropriate to obtain the Truist Loan and the OSSE Loan, to execute and deliver the Financing Documents, and to and to take all other actions completed by, related to, or in furtherance of the Financing as necessary and appropriate to effect the Financing.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Merritt Aye  
B. Caldwell Aye  
C. McFadgion Aye  
B. Williams-Kief Aye  
J. Osgood Aye  
C. Wilkinson Aye  
P. Jayachandran Absent  
L. Rucker Aye  
L. Ballenger Aye  
E. Paisner Aye  
A. Graham Aye

L. Ballenger made a motion to that Washington Latin is hereby authorized to enter into, execute, and deliver and perform all obligations under the Shared Use Agreement.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Wilkinson Aye  
L. Rucker Aye  
B. Williams-Kief Aye  
E. Paisner Aye  
K. Merritt Aye  
P. Jayachandran Absent  
L. Ballenger Aye  
J. Osgood Aye  
C. McFadgion Aye  
A. Graham Aye  
B. Caldwell Aye

L. Ballenger made a motion to that it is the intention of the Board, and the Board reasonably expects that all expenses of Washington Latin incurred hereafter or incurred within the sixty (60)-day period prior to the date hereof, in pursuit of the Property (including due diligence related to the Acquisition, the Subdivision, the planning, development and renovation of the Property), together with such other financeable costs heretofore incurred, be reimbursed to it out of borrowed funds when such borrowing is made, which borrowing it reasonably expects to be made within eighteen (18) months from the later of (i) the expenditure for payment of such costs, or (ii) the completion of the Project, but, in no event later than three (3) years after the expenditure for payment of such costs.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Caldwell Aye  
L. Ballenger Aye  
K. Merritt Aye  
J. Osgood Aye  
C. Wilkinson Aye  
C. McFadgion Aye  
A. Graham Aye  
L. Rucker Aye  
P. Jayachandran Absent  
B. Williams-Kief Aye  
E. Paisner Aye

L. Ballenger made a motion to That these Resolutions shall be deemed the official expression of the official intent of Washington Latin within the meaning of Treasury Regulation 1.150-2.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Jayachandran Absent

**Roll Call**

K. Merritt Aye  
E. Paisner Aye  
J. Osgood Aye  
L. Rucker Aye  
L. Ballenger Aye  
C. McFadgion Aye  
C. Wilkinson Aye  
B. Williams-Kief Aye  
B. Caldwell Aye  
A. Graham Aye

L. Ballenger made a motion to that the Board hereby authorizes, empowers and directs the Head of School (“Authorized Signatory”) to execute and deliver the Transaction Documents on behalf of Washington Latin, in form and substance as each may be approved by the Finance Committee and Facilities Committee in each case to implement the Transaction (as the elements of the Transaction may be modified with the approval of the Finance Committee, Facilities Committee, and the Head of School so long as generally consistent with overall direction of these Resolutions). The execution of any such Transaction Document shall constitute conclusive evidence of the approval of the terms and conditions of the Transaction Document.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. McFadgion Aye  
C. Wilkinson Aye  
B. Williams-Kief Aye  
L. Ballenger Aye  
L. Rucker Aye  
P. Jayachandran Absent  
A. Graham Aye  
K. Merritt Aye  
J. Osgood Aye  
E. Paisner Aye  
B. Caldwell Aye

L. Ballenger made a motion to that the Board hereby authorizes, empowers and directs the Authorized Officer to approve the form and content of, and to enter into and to execute and deliver, those documents, agreements, instruments and certificates the Authorized Officer deems necessary in connection with the Transaction on behalf of Washington Latin.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Caldwell Aye  
B. Williams-Kief Aye

**Roll Call**

E. Paisner Aye  
C. Wilkinson Aye  
C. McFadgion Aye  
K. Merritt Aye  
L. Rucker Aye  
L. Ballenger Aye  
A. Graham Aye  
P. Jayachandran Absent  
J. Osgood Aye

L. Ballenger made a motion to that the Board hereby authorizes, ratifies, confirms and approves all actions of Washington Latin and all actions of the Authorized Officer and any other officers, employees and the Board previously taken on behalf of Washington Latin in connection with the foregoing resolutions.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Caldwell Aye  
C. McFadgion Aye  
B. Williams-Kief Aye  
C. Wilkinson Aye  
L. Ballenger Aye  
A. Graham Aye  
L. Rucker Aye  
E. Paisner Aye  
P. Jayachandran Absent  
K. Merritt Aye  
J. Osgood Aye

L. Ballenger made a motion to that the provisions of these resolutions shall be separable and if any section, phrase or provision of these resolutions shall for any reason be declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of these resolutions.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Osgood Aye  
B. Williams-Kief Aye  
E. Paisner Aye  
L. Rucker Aye  
B. Caldwell Aye  
C. McFadgion Aye  
A. Graham Aye  
K. Merritt Aye  
L. Ballenger Aye  
P. Jayachandran Absent

**Roll Call**

C. Wilkinson Aye

L. Ballenger made a motion to any error in the name or title of, parties to or dates of any Transaction Document in these resolutions shall be deemed automatically corrected to the actual name or title of, party to or date of the Transaction Document.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Graham Aye

C. McFadgion Aye

B. Williams-Kief Aye

E. Paisner Aye

L. Ballenger Aye

P. Jayachandran Absent

K. Merritt Aye

B. Caldwell Aye

J. Osgood Aye

C. Wilkinson Aye

L. Rucker Aye

L. Ballenger made a motion to that these resolutions shall be effective as of 16th day of August, 2022.

B. Caldwell seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Wilkinson Aye

C. McFadgion Aye

B. Caldwell Aye

L. Rucker Aye

A. Graham Aye

E. Paisner Aye

K. Merritt Aye

B. Williams-Kief Aye

P. Jayachandran Absent

L. Ballenger Aye

J. Osgood Aye

**B. Vote to adjourn**

A. Graham made a motion to adjourn.

J. Osgood seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Osgood Aye

C. McFadgion Aye

A. Graham Aye

**Roll Call**

C. Wilkinson	Aye
L. Rucker	Aye
E. Paisner	Aye
B. Caldwell	Aye
B. Williams-Kief	Aye
P. Jayachandran	Absent
K. Merritt	Aye
L. Ballenger	Aye

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,  
P. Anderson