APPROVED

Brookfield Engineering Science Technology Academy

Minutes

Regular Board Meeting

Date and Time
Wednesday May 6, 2026 at 10:30 AM

Location
Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY
College and Career Pathways with Guidance and Support
1704 Cape Horn, Julian, CA 92036
REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA
Wednesday, May 6, 2026
10:30 a.m. Board Meeting
LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

Join Zoom Meeting
https://us02web.zoom.us/j/83363729882

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Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Directors Present
C. Bolden, D. Webb (remote), G. McCloskey, G. McGuire (remote), M. Nino

Directors Absent
None

Guests Present
A. Corder (remote), A. Soriano, Amanda Barrera (remote), Barbara Mulvany (remote), C. Cavanah (remote), C. Danner (remote), J. Manwarren (remote), J. Mays, N. Maldonado (remote)

I. Opening Items

A. Record Attendance / Roll Call

B. Call the Meeting to Order

G. McCloskey called a meeting of the board of directors of Brookfield Engineering Science Technology Academy to order on Wednesday May 6, 2026 at 10:30 AM.

C. Approve Minutes

C. Bolden made a motion to approve the minutes from April 1, 2026 Regular Board Meeting on 04-01-26.
M. Nino seconded the motion.
Debra Webb reminds us that a wording change is needed in section F of the minutes, from "policy" to "handbook."
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye
G. McGuire	Aye
G. McCloskey	Aye
D. Webb	Aye

II. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

A. CONSENT AGENDA

Debra Webb reminds us that a wording change is needed in section F of the minutes, from "policy" to "handbook."
C. Bolden made a motion to Approve the consent calendar.
M. Nino seconded the motion.

Debra Webb reminds us that a wording change is needed in section F of the minutes, from "policy" to "handbook."
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McGuire	Aye
M. Nino	Aye
C. Bolden	Aye
G. McCloskey	Aye
D. Webb	Aye

III. ACTION ITEMS

A. 2026-2027 School Safety Plan

D. Webb made a motion to Motion to approve the amended safety plan with the changes.
G. McGuire seconded the motion.
Debra Webb points out that the plan contains an unfinished sentence. Alex Soriano highlights the missing portion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Bolden	Aye
M. Nino	Aye
G. McCloskey	Aye
G. McGuire	Aye
D. Webb	Aye

B. 2026-2027 Employee Handbook

G. McGuire made a motion to approve the 2026-2027 Employee Handbook.
C. Bolden seconded the motion.
The employee handbook underwent a comprehensive review and update to strengthen legal compliance and improve overall clarity. These revisions ensure our policies align with current California employment law and Best Academy's operational practices. A primary focus of this update was modernizing workplace policies to establish clearer, more consistent expectations for all staff members. Marcella Nino asks for clarification of at-will.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
M. Nino	Aye
C. Bolden	Aye
G. McGuire	Aye
D. Webb	Aye

C. 2026-2027 Employment Offer Contract

D. Webb made a motion to approve the 26-27 Employment Offer Contract.
M. Nino seconded the motion.
Andrew Corder presents the updated contract
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye
G. McGuire	Aye
D. Webb	Aye
G. McCloskey	Aye

D. Continuing Employment Offer Contract

C. Bolden made a motion to Approve the continuing employment offer contract.
G. McGuire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Bolden	Aye
G. McGuire	Aye
M. Nino	Aye
D. Webb	Aye
G. McCloskey	Aye

E. School Counselor Job Decription

C. Bolden made a motion to approve the school counselor job description.
G. McGuire seconded the motion.
This counseling position addresses the school's shifting demographics and increasing enrollment in elementary and middle school grades. While maintaining support for high school graduation and credit tracking, the role will now encompass **Student Support Services** across all grade levels (TK–12).
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye
G. McCloskey	Aye
D. Webb	Aye
G. McGuire	Aye

F. Board By-Laws Amendments

D. Webb made a motion to approve the Board By-Law Amendments.
G. McGuire seconded the motion.
The Board reviewed and approved amendments to the organizational bylaws. These changes were made in consultation with legal counsel to resolve language inconsistencies and align with current best practices for charter schools. The Board

established a standard **four-year term** for all members. Board members may serve consecutive terms subject to a formal Board vote. It was clarified that any member may resign at any time by written notice. Discussion clarified that **Barker Blue Dog** is a non-profit corporation and the legal entity for the school. The address in the bylaws refers to the corporation's official address in Palm Springs.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Webb	Aye
M. Nino	Aye
C. Bolden	Aye
G. McGuire	Aye
G. McCloskey	Aye

G. Board Calendar Adjustment

M. Nino made a motion to approve the adjustment to the board calendar.
D. Webb seconded the motion.
The Board discussed a proposal to amend the June meeting schedule to ensure compliance with state budget approval requirements and to accommodate the school's graduation ceremony. Holding two separate meetings on the same day allows the school to satisfy legal requirements regarding the **Local Control and Accountability Plan (LCAP)** and the budget.
Meeting 1 (AM): Public presentation of the LCAP.
Meeting 2 (PM): Formal approval of the LCAP followed by approval of the 2026-2027 Budget.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Bolden	Aye
G. McGuire	Aye
M. Nino	Aye
D. Webb	Aye
G. McCloskey	Aye

H. Student use of Technology and Artificial Intelligence Policy

G. McGuire made a motion to approve the Student use of technology and AI Policy.
C. Bolden seconded the motion.
Alex Soriano presents the policy changes and the expansion of the AI portion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
G. McGuire	Aye
C. Bolden	Aye
M. Nino	Aye
D. Webb	Aye

I. Updating Teacher Job Descriptions - 3 Lead Positions

M. Nino made a motion to Approve the new teacher support job descriptions.
G. McGuire seconded the motion.
The Board discussed the creation of specialized teaching roles designed to address operational gaps in data management, student intervention, and early literacy. These roles will be filled by credentialed teachers with modified rosters to allow for dedicated focus on school-wide support.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
M. Nino	Aye
G. McGuire	Aye
D. Webb	Aye
C. Bolden	Aye

J. California Charter School Association 2 -year Membership

C. Bolden made a motion to Approve the membership with CCSA.
D. Webb seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McGuire	Aye
D. Webb	Aye
M. Nino	Aye
G. McCloskey	Aye
C. Bolden	Aye

K. Arizona State University Memorandum Renewal

D. Webb made a motion to Approve the renews with ASU.
G. McGuire seconded the motion.
The Board reviewed and approved the annual **Memorandum of Understanding (MOU)** with **Arizona State University** to provide concurrent enrollment college courses for high school students. The negotiated tuition rate remains at **$250 per 3-credit course**. The school handles enrollment and covers the cost of required textbooks, ensuring zero cost to families. The Board discussed the long-term impact on students, noting that while many students eventually transition to community colleges or UC schools, the program provides them with an official ASU student ID and early exposure to a major university, increasing their future higher education options.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye

Roll Call

G. McCloskey	Aye
D. Webb	Aye
G. McGuire	Aye

L. Proposal for Summer Professional Development

C. Bolden made a motion to Approve the Proposal for the Summer PD.
D. Webb seconded the motion.
The Board reviewed a preliminary cost breakdown for the upcoming all-hands in-person professional development event. The proposal accounts for approximately 70 attendees, including staff and board members, with a staggered attendance schedule throughout the week. Research is ongoing to finalize a location that offers the best value, with current estimates based on a site offering discounted rates for large meeting spaces. Debra Webb goes on record recommending the investment to gain the benefits with camaraderie amongst the staff.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
G. McGuire	Aye
D. Webb	Aye
M. Nino	Aye
C. Bolden	Aye

IV. Closing Items

A. Regular Board Meetings

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:24 PM.

Respectfully Submitted,
D. Webb

Documents used during the meeting

- Policy Regarding Immigration Enforcement Activity (4922-8818-0628.v1) (1).docx
- Student Freedom of Speech and Expression Policy (4938-4302-2228.v1) (2).docx
- Notice of Policy Regarding Immigration Enforcement Activity (4921-0284-5076.v1) (1).docx
- UPDATED BEST 25-26 Org Chart v042026.pdf

- ASorianoXP 5-26.pdf
- 2026_04_01_board_meeting_minutes (1).pdf
- JMays Exp Report April 18 2026.pdf
- BEST Academy April 2026 Check Register.pdf
- 26-27 BEST Academy School Safety Plan (4934-8213-2623.v1) (1).docx
- DRAFT 26-27 BEST Academy Employee Handbook.docx
- 2026-2027 Handbook Revisions.xlsx
- 2026-2027 Offer Letter DRAFT (4938-2590-4797.v1).docx
- 2026-2027 Continuing Employment Offer DRAFT (4903-0885-0333.v1).docx
- Schoolwide CounselorJD.docx
- Barker Blue Dog Bylaws (4-2026) (4936-1743-4013.v1).docx
- Proposed Board Calendar Adjustments.docx
- BP 6163.4 Student Use of Technology and AI (2).docx
- Teacher_Literacy JOB Description 5-26.docx
- Teacher_Intervention JOB Description 5-26.docx
- Teacher_Assessment JOB Description 5-26.docx
- CCSA Membership Agreement FS - 00000182.pdf
- BEST Academy - ASU UNIVERSAL LEARNER COURSE AGREEMENT.docx
- August In Person PD Proposal Costs.xlsx

Meeting Recording