APPROVED

Brookfield Engineering Science Technology Academy

Minutes

Regular Board Meeting

Date and Time
Wednesday April 1, 2026 at 10:30 AM

Location
Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY
College and Career Pathways with Guidance and Support
1704 Cape Horn, Julian, CA 92036
REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA
Wednesday, April 1, 2026
10:30 a.m. Board Meeting
LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

Join Zoom Meeting
https://us02web.zoom.us/j/83363729882

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Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Directors Present
C. Bolden, D. Webb, G. McCloskey, G. McGuire, M. Nino

Directors Absent
None

Guests Present
A. Soriano (remote), C. Cavanah (remote), J. Mays

I. Opening Items

A. Record Attendance / Roll Call

B. Call the Meeting to Order

G. McCloskey called a meeting of the board of directors of Brookfield Engineering Science Technology Academy to order on Wednesday Apr 1, 2026 at 10:30 AM.

C. Approve Minutes

D. Webb made a motion to approve the minutes from Regular Board Meeting on 02-18-26.
M. Nino seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
G. McGuire	Aye
M. Nino	Aye
D. Webb	Aye
C. Bolden	Aye

II. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

A. BUDGET / SCHOOL UPDATE

1. Fiscal Management Update
    1. Report of expenses incurred over $10,000
        1. No expenses incurred by either Director over $10,000

2. School Update - James Mays reports on the success of the marketing plan to increase enrollment.

1. School Safety Plan - Alex Soriano presents the plan to create a safe, secure, and supportive learning environment for all of our students and staff.

2. 26-27 Employee Handbook - Alex Soriano presents changes to the handbook.
3. Fall Data - James Mays presents the results from the Fall to the Winter NWEA data for the students who took the assessment.
4. Student AI Use Policy - Alex Soriano presents the draft policy for AI use. Digital platforms do have filters to detect AI-generated student work.

III. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

A. CONSENT AGENDA

D. Webb made a motion to Approve the consent agenda.
M. Nino seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Webb	Aye
C. Bolden	Aye
G. McGuire	Aye
M. Nino	Aye
G. McCloskey	Aye

IV. ACTION ITEMS

A. Christy White Certified Public Accountants Contract for 2026-2028

M. Nino made a motion to Approve the Christy White CPA contract for 3 years.
C. Bolden seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
G. McGuire	Aye
D. Webb	Aye
C. Bolden	Aye
G. McCloskey	Aye

B. Update to Board Policy 6158 Independent Study

C. Bolden made a motion to Approve the Board Policy 6158 Independent Study.
D. Webb seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Webb	Aye
G. McCloskey	Aye
M. Nino	Aye
G. McGuire	Aye
C. Bolden	Aye

C.

Renewal of NWEA Benchmark Assessment Contract

G. McGuire made a motion to Approve the NWEA renewal contract.
M. Nino seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
C. Bolden	Aye
D. Webb	Aye
M. Nino	Aye
G. McGuire	Aye

D. Board Policy 6180 Graduation Policy

D. Webb made a motion to Approve the Graduation Policy.
G. McGuire seconded the motion.
James Mays presents the new graduation requirements. Ethnic Studies and Financial Literacy are new requirements. He reports that the credits required will be 135 due to the Ethnic Studies requirement.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Webb	Aye
M. Nino	Aye
G. McCloskey	Aye
G. McGuire	Aye
C. Bolden	Aye

E. Board Policy and Administrative Regulation 4126 Awards for Achievement

C. Bolden made a motion to Approve the Awards for Achievement Policy.
G. McGuire seconded the motion.
Alex Soriano reports that the Liveschool program is 3 months in, and the data is still coming in. There is an increase in student use of the digital academic applications.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McGuire	Aye
G. McCloskey	Aye
C. Bolden	Aye
M. Nino	Aye
D. Webb	Aye

F. Board Policy 4041 Employee Use of AI

G. McGuire made a motion to Approve the Employee Use of AI Policy.
C. Bolden seconded the motion.

Debra Webb comments on the term "human" in the policy. The wording will be changed to "employee." The term "section" in the policy refers to the section within the handbook.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Bolden	Aye
D. Webb	Aye
G. McGuire	Aye
G. McCloskey	Aye
M. Nino	Aye

G. 2026-2027 Parent / Student Handbook

D. Webb made a motion to Approve the 2026-27 Parent / Student Handbook.
M. Nino seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
C. Bolden	Aye
D. Webb	Aye
M. Nino	Aye
G. McGuire	Aye

H. 2026-2027 Written Agreement for Independent Study

M. Nino made a motion to Approve the Written Agreement for Independent Study.
C. Bolden seconded the motion.
James Mays explains the process if a student is not fulfilling the written agreement.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McCloskey	Aye
D. Webb	Aye
G. McGuire	Aye
M. Nino	Aye
C. Bolden	Aye

I. Renewal List of Vendor Contracts

G. McGuire made a motion to Approve the renewals of the listed vendors.
D. Webb seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. McGuire	Aye
D. Webb	Aye
C. Bolden	Aye
M. Nino	Aye

Roll Call

G. McCloskey Aye

J. Summer School Budget Proposal

C. Bolden made a motion to Approve the Summer School budget.
G. McGuire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Webb	Aye
C. Bolden	Aye
G. McCloskey	Aye
M. Nino	Aye
G. McGuire	Aye

K. Paid Time Off Adjustment

M. Nino made a motion to Approve the adjustment to Paid Time Off.
D. Webb seconded the motion.
James Mays comments that only 3 employees have gone over their PTO this year.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye
G. McGuire	Aye
G. McCloskey	Aye
D. Webb	Aye

L. 2026-2027 Salary Schedule

D. Webb made a motion to Approve the 26-27 Salary Schedule.
G. McGuire seconded the motion.
James Mays explains the percentage of salary increase and the 403 (b) adjustment.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Nino	Aye
C. Bolden	Aye
G. McCloskey	Aye
G. McGuire	Aye
D. Webb	Aye

V. Closing Items

A. Regular Board Meetings

B.

Adjourn Meeting

C. Bolden made a motion to Adjourn the board meeting at 12:19 pm.
D. Webb seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Webb	Aye
G. McGuire	Aye
G. McCloskey	Aye
M. Nino	Aye
C. Bolden	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:19 PM.

Respectfully Submitted,
G. McCloskey

Documents used during the meeting

None

Meeting Recording