Brookfield Engineering Science Technology Academy

Regular Board Meeting

Organizational Meeting

Published on August 13, 2026 at 8:37 PM PDT
Amended on August 14, 2026 at 11:50 AM PDT

Date and Time

Tuesday August 18, 2026 at 10:30 AM PDT

Location

voco Laguna Hills by IHG
25205 La Paz Rd, Laguna Hills, CA, US

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY

College and Career Pathways with Guidance and Support

1704 Cape Horn, Julian, CA 92036

Organizational MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA

Tuesday, August 18, 2026

10:30 a.m. Board Meeting

LOCATION

voco Laguna Hills by IHG

25205 La Paz Rd, Laguna Hills, CA, US

Join Zoom Meeting
https://us02web.zoom.us/j/83363729882

Meeting ID: 934 1098 1120
One tap mobile
+16699006833,,93410981120# US (San Jose)
+12532158782,,93410981120# US (Tacoma)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
Meeting ID: 934 1098 1120
Find your local number: https://us02web.zoom.us/u/keyo3bm1Uw

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing

Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**10:30 AM**
	A. Record Attendance / Roll Call	Vote		

Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Grady McGuire
Gary McCloskey

		Purpose	Presenter	Time
	B. Call the Meeting to Order		Gary McCloskey	

Board Meeting called to order at __________

		Purpose	Presenter	Time
	C. Approve Minutes	Approve Minutes		

Minutes will be approved at the **APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR section further down on the agenda.**

Approve minutes for Regular Board Meeting on July 22, 2026

II. **Pledge of Allegiance**

https://Flag

III. **Annual BROWN ACT TRAINING** **10:30 AM**

The purpose of Brown Act training is to educate California public officials and employees on the state's open meeting laws, which guarantee public transparency and participation in

	Purpose	Presenter	Time

local government by ensuring that meetings are open to the public, require advance notice, and restrict certain closed-door discussions. This training helps officials comply with the Ralph M. Brown Act, understand their duties and responsibilities under the law, and avoid violations that can undermine public trust and accountability.

		Purpose	Presenter	Time
A.	Kathleen Daugherty MOMNI Cafe	FYI	Kathleen Daugherty	90 m

IV. PUBLIC COMMENTS / RECOGNITION

V. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION — 12:00 PM

		Purpose	Presenter	Time
A.	BUDGET / SCHOOL UPDATE	Discuss	James Mays	45 m

1. Fiscal Management Update
    1. Report of expenses incurred over $10,000
        1. No expenses incurred by either Director over $10,000
        2. Budget Professional Development
2. School Update
    1. Enrollment Update

VI. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR — 12:45 PM

1. The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.

		Purpose	Presenter	Time
A.	CONSENT AGENDA CONSENT FOLDER	Vote		

1. **Minutes: July 22, 2026 Folder**
2. **Expense Reports**
3. **Check Register**

	Purpose	Presenter	Time

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Grady McGuire
Gary McCloskey

VII. ACTION ITEMS - Organization of the Board of Directors

The annual Organizational meeting establishes the board's operational structure

		Purpose	Presenter	Time
A.	Election of the President (Chair) of the Board	Vote	Alex Soriano	

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Grady McGuire
Gary McCloskey

		Purpose	Presenter	Time
B.	Election of the Vice President (Vice Chair) of the Board	Vote	Alex Soriano	

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Grady McGuire
Gary McCloskey

		Purpose	Presenter	Time
C.	Appoint the Executive Director as Secretary of the Board	Vote	Alex Soriano	

	Purpose	Presenter	Time

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

		Purpose	Presenter	Time
D.	BEST Academy Board ByLaws	Vote	Alex Soriano	

Approval establishes bylaws developed in conjunction with legal counsel.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

		Purpose	Presenter	Time
E.	BP 5112 ANNUAL ENROLLMENT CAPACITY, ADMISSIONS, AND LOTTERY PROCEDURES	Vote	Alex Soriano	

The policy defines the annual enrollment capacity ceiling, establishes open enrollment guidelines, outlines lottery preference hierarchies, and grants administrative scaling authority. It is recommended that the Board of Directors approve policy BP 5112, setting the maximum enrollment capacity ceiling at 1,750 students for the upcoming term and authorizing mid-year escalation parameters as presented.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

		Purpose	Presenter	Time
F.	Board Policy 5141.4 Professional Boundaries & Safe Learning Environments	Vote	Alex Soriano	

	Purpose	Presenter	Time

It is recommended that the Board of Directors approve the updated professional boundaries policy to comply with *Senate Bill 848*.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

G. Board Policy 4315 Mandated Reported Procedures — Vote

It is recommended that the Board of Directors approve the updated policy

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

H. Contract with Media Lucid, LLC — Vote

It is recommended that the Board of Directors approve the contract to provide innovation strategy, artificial intelligence ("AI") advisory services, and design, development, testing, implementation, training, and support for responsible AI-enabled educational solutions.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

I. Cr8uv Contract Renewal — Vote

	Purpose	Presenter	Time

It is recommended that the Board of Directors approve the contract renewal to continue receiving consulting support for operational management, community outreach, marketing, and personnel.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

J. Board Policy 3430 Investment Policy and Guidelines — Vote

It is recommended that the Board of Directors approve the amended policy per legal counsel's recommendation.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

K. 2026-2027 Regular Board Meeting Calendar — Vote

It is recommended that the Board of Directors approve the proposed school year board meeting calendar.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

L. Dynamic Vision Optometry Contract — Vote

	Purpose	Presenter	Time

It is recommended that the Board of Directors approve the contract to provide continued vision services to students

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

VIII. BOARD COMMENTS

IX. DIRECTOR'S COMMENTS

X. Closing Items

A. Regular Board Meetings — FYI

- ~~July 22, 2026~~
- August 18, 2026, Organizational Meeting
- October 7, 2026
- November 4, 2026
- December 2, 2026
- January 27, 2027
- February 17, 2027
- April 7, 2027
- May 5, 2027
- June 2, 2027
- June 9, 2027 (TBD, based on Graduation)

B. Adjourn Meeting — Vote

Motion to adjourn the Board of Directors meeting at:

Motion: 1st_____ 2nd:______

Roll Call

	Purpose	Presenter	Time

Marcella Nino
Debra Webb
Cassandra Bolden
Grady McGuire
Gary McCloskey