



# Brookfield Engineering Science Technology Academy

## Regular Board Meeting

Published on May 1, 2026 at 11:45 AM PDT

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### Date and Time

Wednesday May 6, 2026 at 10:30 AM PDT

### Location

**Barker Blue Dog Office**  
**6360 El Cajon Blvd #101**  
**San Diego, CA 92115**

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### **BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY**

*College and Career Pathways with Guidance and Support*

1704 Cape Horn, Julian, CA 92036

### **REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA**

**Wednesday, May 6, 2026**

10:30 a.m. Board Meeting

### **LOCATION**

**Barker Blue Dog Office**  
**6360 El Cajon Blvd #101**  
**San Diego, CA 92115**

Join Zoom Meeting

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<https://us02web.zoom.us/j/83363729882>

Meeting ID: 934 1098 1120

One tap mobile

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+1 346 248 7799 US (Houston)

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+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 934 1098 1120

Find your local number: <https://us02web.zoom.us/u/keyo3bm1Uw>

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

### **MISSION STATEMENT**

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY.** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing

Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>10:30 AM</b>
<b>A. Record Attendance / Roll Call</b>	Vote		
<b>Roll Call</b> Marcella Nino Debra Webb Cassandra Bolden Grady McGuire Gary McCloskey			
<b>B. Call the Meeting to Order</b>		Gary McCloskey	
Board Meeting called to order at _____			
<b>C. Approve Minutes</b>	Approve Minutes		
Minutes will be approved at the <b>APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR</b> section further down on the agenda. Approve minutes for Regular Board Meeting on April 1, 2026			
<b>II. Pledge of Allegiance</b>			
<a href="https://Flag">https://Flag</a>			
<b>III. PUBLIC COMMENTS / RECOGNITION</b>			
<b>IV. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION</b>			

Purpose Presenter Time

**A. BUDGET / SCHOOL UPDATE**

Discuss

1. Fiscal Management Update
  1. Proposed Budget for 2026-2027
  2. Report of expenses incurred over \$10,000
    1. No expenses incurred by either Director over \$10,000
2. School Update
  1. Updated Organization Chart
  2. Transitional Kindergarten Program
    1. Amanda Barrera (Teacher on Special Assignment) TOSA for Elementary
  3. Liveschool Update
  4. Board Policy: 5145.2 Freedom Of Speech/Expression
  5. Board Policy: 5145.13 Immigration Enforcement Activity

**V. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR**

1. **The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.**

**A. CONSENT AGENDA**

Vote

CONSENT FOLDER

1. **Minutes: April 1, 2026 Folder**
2. **Expense Reports**
3. **Check Register**

Motion: 1st \_\_\_\_\_ 2nd: \_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire  
Gary McCloskey

Purpose

Presenter

Time

## VI. ACTION ITEMS

**A.** 2026-2027 School Safety Plan

Vote

Alex Soriano

It is recommend the Board of Trustees approve the amended safety plan, with input from legal counsel and staff.

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

**B.** 2026-2027 Employee Handbook

Vote

Alex Soriano

It is recommended that the board approve the 2026-2027 Employee Handbook

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

**C.** 2026-2027 Employment Offer Contract

Vote

Andrew Corder

It is recommended that the Board of Trustees approve the amended employment offer with legal counsel adjustments.

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

	Purpose	Presenter	Time
Gary McCloskey			
<b>D.</b> Continuing Employment Offer Contract	Vote	Andrew Corder	
It is recommended that the board of trustees approve the contract for employees continuing with BEST Academy			
Motion: 1st_____ 2nd:_____			
<b>Roll Call</b>			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Grady McGuire			
Gary McCloskey			
<b>E.</b> School Counselor Job Description	Vote		
It is recommended that the board of trustees approve the new counseling position job description to adjust the job duties to our student enrollment demographics			
Motion: 1st_____ 2nd:_____			
<b>Roll Call</b>			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Grady McGuire			
Gary McCloskey			
<b>F.</b> Board By-Laws Amendments	Vote	Alex Soriano	
It is recommended that the board of trustees approve the amended wording of the Board By-Laws as recommended by legal counsel.			
Motion: 1st_____ 2nd:_____			
<b>Roll Call</b>			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Grady McGuire			
Gary McCloskey			
<b>G.</b> Board Calendar Adjustment	Vote		

Purpose

Presenter

Time

It is recommended that the board of trustees approve the cancellation of the Graduation Board meeting and add a second board meeting on June 3, 2026.

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

- H. Student use of Technology and Artificial Intelligence Policy                      Vote                      Alex Soriano

It is recommended that the board of trustees approve the updated policy to include updated Artificial Intelligence use

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

- I. Updating Teacher Job Descriptions - 3 Lead Positions                      Vote

It is recommended that the board of trustees approve the adjustments made to the Teacher Job Descriptions to add Lead positions to support Intervention, Early Literacy, and Assessments

Motion: 1st\_\_\_\_\_ 2nd:\_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey

	Purpose	Presenter	Time
<b>J.</b> California Charter School Association 2 -year Membership	Vote	James Mays	

It is recommended that the board of trustees approve membership to receive advocacy, legal support, networking, and access to the annual California Charter Schools Conference.

Motion: 1st \_\_\_\_\_ 2nd: \_\_\_\_\_

**Roll Call**

- Marcella Nino
- Debra Webb
- Cassandra Bolden
- Grady McGuire
- Gary McCloskey

<b>K.</b> Arizona State University Memorandum Renewal	Vote	James Mays	
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It is recommended that the board of trustees approve the partnership to support college and career readiness for high school students.

Motion: 1st \_\_\_\_\_ 2nd: \_\_\_\_\_

**Roll Call**

- Marcella Nino
- Debra Webb
- Cassandra Bolden
- Grady McGuire
- Gary McCloskey

<b>L.</b> Proposal for Summer Professional Development	Vote		
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It is recommended that the board of trustees approve the proposal for an in-person PD in Southern California

Motion: 1st \_\_\_\_\_ 2nd: \_\_\_\_\_

**Roll Call**

- Marcella Nino
- Debra Webb
- Cassandra Bolden
- Grady McGuire
- Gary McCloskey

Purpose

Presenter

Time

**VII. CLOSED SESSION**

**Anticipated Litigation:** Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)

**VIII. BOARD COMMENTS**

**IX. DIRECTOR'S COMMENTS**

**X. Closing Items**

**A. Regular Board Meetings**

FYI

- ~~August 27, 2025, Organizational Board Meeting~~
- ~~October 1, 2025~~
- ~~November 5, 2025~~
- ~~December 3, 2025~~
- ~~January 28, 2026~~
- ~~Added: February 18, 2026~~
- ~~February 25, 2026 Canceled~~
- ~~April 1, 2026~~
- ~~May 6, 2026~~
- ~~June 3, 2026~~
- ~~June 10, 2026, may change based on the Graduation date~~

**B. Adjourn Meeting**

Vote

**Motion to adjourn the Board of Directors meeting at:**

Motion: 1st \_\_\_\_\_ 2nd: \_\_\_\_\_

**Roll Call**

Marcella Nino

Debra Webb

Cassandra Bolden

Grady McGuire

Gary McCloskey