



Brookfield Engineering Science Technology Academy

Regular Board Meeting

Published on November 25, 2025 at 6:56 PM PST

Date and Time

Wednesday December 3, 2025 at 10:30 AM PST

Location

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY

College and Career Pathways with Guidance and Support

1704 Cape Horn, Julian, CA 92036

REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA

Wednesday, December 3, 2025

10:30 a.m. Board Meeting

LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

Join Zoom Meeting

<https://us02web.zoom.us/j/83363729882>

Meeting ID: 934 1098 1120

One tap mobile

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Meeting ID: 934 1098 1120

Find your local number: <https://us02web.zoom.us/u/keyo3bm1Uw>

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing

Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:30 AM
A. Record Attendance / Roll Call	Vote		
Roll Call Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
B. Call the Meeting to Order	Vote		
Board Meeting called to order at: Roll Call Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
C. Approve Minutes	Approve Minutes		
Minutes will be approved at the APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR section further down on the agenda. Approve minutes for Regular Board Meeting on November 5, 2025			
II. Pledge of Allegiance			
https://Flag			

III. PUBLIC COMMENTS / RECOGNITION

IV. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

A. BUDGET / SCHOOL UPDATE Discuss

1. Fiscal Management Update
 1. Report of expenses incurred over \$10,000
2. School Update
 1. Executive Director Evaluations
 2. Special Education Policy Updates [FOLDER](#)
 3. Special Education Policy: Graduation, Certificate of Completion, and Alternate Diploma Pathway
 4. Board Member Candidate
 5. School Accountability Report Card Update
 6. Teacher of Special Assignment Update
 1. Amanda Barrera, Mylinda Threadgill, Tiffany Harris, Barbara Mulvany, Cheryl Sifferlen

V. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

1. **The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.**

A. CONSENT AGENDA Vote Alex Soriano

CONSENT FOLDER

1. **Minutes: November 5, 2025 [Folder](#)**
2. **Expense Reports**
3. **Check Register**

	Purpose	Presenter	Time
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Gary McCloskey			

VI. ACTION ITEMS

- A.** 2025-2026 1st Interim Report Cory Cavanah
- Approval certifies that BEST Academy can meet its financial obligations for the current and two subsequent fiscal years.

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey

- B.** Validate My Education Transcript Evaluation Vote James Mays
Services Contract

Approval supports the evaluation of educational documents from other countries to determine the equivalent U.S. academic placement, ensuring a fair and accurate assessment of an individual's prior learning.

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey

- C.** Mr. D Math Online Academic Support Contract Vote James Mays

Approval provides online math education and test preparation for middle and high school students. The curriculum aims to make math accessible and understandable for students of all learning styles by focusing on problem-solving skills and real-world applications.

	Purpose	Presenter	Time
<p>Motion: 1st_____ 2nd:_____</p> <p>Roll Call</p> <p>Marcella Nino</p> <p>Debra Webb</p> <p>Cassandra Bolden</p> <p>Gary McCloskey</p>			
D.	Update of Board ByLaw 9250 - Board Member Stipend of Honorarium	Vote	Alex Soriano
<p>Approval increases the compensation for service to a maximum of \$600 for any month.</p> <p>Motion: 1st_____ 2nd:_____</p> <p>Roll Call</p> <p>Marcella Nino</p> <p>Debra Webb</p> <p>Cassandra Bolden</p> <p>Gary McCloskey</p>			
E.	Updating Technology Director Job Description	Vote	Alex Soriano
<p>Approval establishes a leadership position that leads initiatives that enhance instructional delivery, ensure data integrity, protect information systems, and foster innovation across the organization while maintaining compliance with state, federal, and charter regulations.</p> <p>Motion: 1st_____ 2nd:_____</p> <p>Roll Call</p> <p>Marcella Nino</p> <p>Debra Webb</p> <p>Cassandra Bolden</p> <p>Gary McCloskey</p>			
F.	2024-2025 Audit Report	Vote	
<p>Approval assures stakeholders that public funds are being used effectively and for their intended educational purposes.</p> <p>Motion: 1st_____ 2nd:_____</p> <p>Roll Call</p>			

Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey

Purpose

Presenter

Time

VII. BOARD COMMENTS

VIII. DIRECTOR'S COMMENTS

IX. Closing Items

A. Regular Board Meetings

FYI

- ~~August 27, 2025, Organizational Board Meeting~~
- ~~October 1, 2025~~
- ~~November 5, 2025~~
- ~~December 3, 2025~~
- ~~January 28, 2026~~
- ~~February 25, 2026~~
- ~~April 1, 2026~~
- ~~May 6, 2026~~
- ~~June 3, 2026~~
- ~~June 10, 2026, may change based on the Graduation date~~

B. Adjourn Meeting

Vote

Motion to adjourn the Board of Directors meeting at:

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey