Brookfield Engineering Science Technology Academy

Regular Board Meeting

Published on October 31, 2025 at 1:04 PM PDT
Amended on October 31, 2025 at 3:00 PM PDT

Date and Time

Wednesday November 5, 2025 at 10:30 AM PST

Location

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY

College and Career Pathways with Guidance and Support

1704 Cape Horn, Julian, CA 92036

REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA

Wednesday, November 5, 2025

10:30 a.m. Board Meeting

LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

Join Zoom Meeting
https://us02web.zoom.us/j/83363729882

Meeting ID: 934 1098 1120
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Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing

Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**10:30 AM**

A. Record Attendance / Roll Call — Vote

Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey

B. Call the Meeting to Order — Vote

Board Meeting called to order at:
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Gary McCloskey

C. Approve Minutes — Approve Minutes

Minutes will be approved at the **APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR section further down on the agenda.**

Approve minutes for Regular Board Meeting on October 1, 2025

II. Pledge of Allegiance

https://Flag

	Purpose	Presenter	Time

III. PUBLIC COMMENTS / RECOGNITION

IV. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

	Purpose	Presenter	Time
A. BUDGET / SCHOOL UPDATE	Discuss		

1. Board Member Candidate: Kyle Kendall
2. Fiscal Management Update
    1. Report of expenses incurred over $10,000
3. Enrollment Update

V. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

1. **The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.**

	Purpose	Presenter	Time
A. CONSENT AGENDA	Vote	Alex Soriano	

CONSENT FOLDER

1. **Minutes: October 1, 2025 Folder**
2. **Expense Reports**
3. **Check Register**

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Gary McCloskey

VI. ACTION ITEMS

	Purpose	Presenter	Time
A. Kyle Kendall to join the BEST Academy Board	Vote	Alex Soriano	

Approval adds Kyle Kendall as a voting member immediately

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Gary McCloskey

B. Executive Directors Accrued Vacation Payout	Vote	Alex Soriano	

Approval establishes vacation hours paid to the Executive Directors for the next 8 (eight) pay periods.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Kyle Kendall

Gary McCloskey

C. Policy Regarding the Assignment of Teachers in Transitional Kindergarten Classes	Vote	Alex Soriano	

Approval sets forth the requirements for credentialed teachers at BEST Academy who are first assigned to a transitional kindergarten classroom after July 1, 2015.

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Kyle Kendall

Gary McCloskey

D. Updating LEAD Teacher Job Descriptions	Vote	Alex Soriano	

Approval updates the focus of the LEAD teacher positions and places the position on the Coordinator salary table as a Teacher on Special Assignment (TOSA).

	Purpose	Presenter	Time

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Kyle Kendall
Gary McCloskey

E.	National Honor Society (NHS) Club Advisor (Stipend - $2,000)	Vote		

Approval establishes a stipend not tied to salary schedule advancement or seniority. It does not alter the underlying terms and conditions of employment as a certificated teacher. This role supports student members and officers in developing scholarship, service, leadership, and character while ensuring compliance with National Honor Society and school policies. The advisor fosters student engagement in service projects and community involvement while promoting the visibility and integrity of the NHS program.

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Kyle Kendall
Gary McCloskey

F.	Local Control and Accountability Plan(LCAP) Development & Reporting (Stipend - $6,000)	Vote		

LCAP Leads support BEST Academy’s accountability and compliance by coordinating the development, documentation, and submission of the Local Control and Accountability Plan (LCAP).

Motion: 1st_____ 2nd:______
Roll Call
Marcella Nino
Debra Webb
Cassandra Bolden
Kyle Kendall

	Purpose	Presenter	Time

Gary McCloskey

VII. BOARD COMMENTS

VIII. DIRECTOR'S COMMENTS

IX. Closing Items

A. Regular Board Meetings — FYI

- ~~**August 27, 2025, Organizational Board Meeting**~~
- ~~**October 1, 2025**~~
- **November 5, 2025**
- **December 3, 2025**
- **January 28, 2026**
- **February 25, 2026**
- **April 1, 2026**
- **May 6, 2026**
- **June 3, 2026**
- **June 10, 2026, may change based on the Graduation date**

B. Adjourn Meeting — Vote

Motion to adjourn the Board of Directors meeting at:

Motion: 1st_____ 2nd:______

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Kyle Kendall

Gary McCloskey