



Brookfield Engineering Science Technology Academy

Regular Board Meeting

Brown Act Training

Published on September 26, 2025 at 2:26 PM PDT

Amended on September 26, 2025 at 2:34 PM PDT

Date and Time

Wednesday October 1, 2025 at 10:30 AM PDT

Location

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

BROOKFIELD ENGINEERING SCIENCE TECHNOLOGY ACADEMY

College and Career Pathways with Guidance and Support

1704 Cape Horn, Julian, CA 92036

REGULAR MEETING OF THE BOARD OF DIRECTORS' PROPOSED AGENDA

Brown Act Training

Wednesday, October 1, 2025

10:30 a.m. Board Meeting

LOCATION

Barker Blue Dog Office
6360 El Cajon Blvd #101
San Diego, CA 92115

Join Zoom Meeting
<https://us02web.zoom.us/j/83363729882>

Meeting ID: 934 1098 1120

One tap mobile

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Meeting ID: 934 1098 1120

Find your local number: <https://us02web.zoom.us/u/keyo3bm1Uw>

Before the meeting, please submit a Request to Speak to the Board of Directors for any agenda or non-agenda items to the Executive Director. At most, three (3) minutes are to be allotted to any one (1) speaker, and at most twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognition, and reports to the Board and is not intended to be a question-and-answer period. If you have Action questions for the Board, please provide the Board President with a written copy, and an administrator will provide answers later.

MISSION STATEMENT

Brookfield Engineering Science & Technology Academy will harness the power of a flexible learning environment and modern educational technology to serve learners with diverse backgrounds and goals, seeking an educational alternative that stimulates and supports independent learning, provides a strong social-emotional approach, and supports STEM college and career readiness.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY. The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Brookfield Engineering Science and Technology Academy at 833-619-2378.

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:30 AM
A. Record Attendance / Roll Call	Vote		
Roll Call Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
B. Call the Meeting to Order	Vote		1 m
Board Meeting called to order at: Roll Call Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
C. Approve Minutes	Approve Minutes		

Minutes will be approved at the **APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR section further down on the agenda.**

Approve minutes for BEST Academy Organizational Board Meeting on August 27, 2025

II. Pledge of Allegiance

<https://Flag>

III. Annual BROWN ACT TRAINING

The purpose of Brown Act training is to educate California public officials and employees on the state's open meeting laws, which guarantee public transparency and participation in local government by ensuring that meetings are open to the public, require advance notice, and restrict certain closed-door discussions. This training helps officials comply with the [Ralph M. Brown Act](#), understand their duties and responsibilities under the law, and avoid violations that can undermine public trust and accountability.

A.	Kathleen Daugherty	FYI	Kathleen Daugherty
	MOMNI Cafe		

IV. PUBLIC COMMENTS / RECOGNITION

V. CORRESPONDENCE / PROPOSALS / REPORTS / INFORMATION

A.	BUDGET / SCHOOL UPDATE	Discuss
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1. Board Member Candidate: Kyle Kendall
2. Fiscal Management Update
 1. Delivery Vehicle [Ram](#)
 2. Vendor List - over \$10,000 total expense [LIST](#)
 3. Executive Director Delegation of Purchasing Authority Amendment
 4. AB 1390 - increases the maximum monthly compensation that school board members are authorized to receive. [Bill](#)
3. Enrollment Update
4. Executive Director salary catch-up

VI. APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR

1. **The board considers all matters under the consent agenda routine and will approve, ratify, and enact them in one motion in the form listed below. Unless a board member specifically requests further discussion or removal from the agenda, these items will not be discussed further prior to the Board vote. Comments by the Board may be made at the discretion of the Chairperson.**

A. CONSENT AGENDA

Vote

Alex Soriano

CONSENT FOLDER

1. **Minutes: August 27, 2025 [Folder](#)**
2. **Expense Reports**
3. **Check Register**

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Gary McCloskey

VII. ACTION ITEMS

A. Memorandum of Understanding between Julian Union SD and BEST Academy

Vote

Alex Soriano

This Agreement provides oversight, direct and indirect services to be provided by Julian USD to BEST Academy and the remuneration to be paid by BEST Academy to Julian USD from July 1, 2025 to June 30, 2026.

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

	Purpose	Presenter	Time
Gary McCloskey			
B.	Informed K12 Renewal	Vote	Alex Soriano
Approval continues contract with company that provides B.E.S.T. Academy with an easy-to-use workflow automation and digital forms solution to eliminate paperwork, automate critical school business processes, and track approval workflows across departments. This service helps administrators operate efficiently by enabling electronic signatures, managing forms, and collecting data accurately for productivity and accountability in areas like Human Resources and Student Services.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Gary McCloskey			
C.	Cre8uv LLC contract renewal	Vote	James Mays
Approval provides homeschool consulting services including marketing, audit, compliance, networking, community building, and vendor contracts.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Gary McCloskey			
D.	Resource Lending Library Deliver Vehicle	Vote	James Mays
Approval purchases a delivery vehicle to professionalize and streamline the distribution of educational supplies across its service area, replacing the inefficient and potentially costly practice of relying on staff members' personal cars . This acquisition will improve operational efficiency, reduce the financial burden on employees for mileage and vehicle wear, and ensure resources are delivered reliably to students and families across Southern California.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino			

	Purpose	Presenter	Time
Debra Webb Cassandra Bolden Gary McCloskey			
E.	IXL Contract Renewal	Vote	Alex Soriano
Approval continues to provide 650 site licenses for the digital program to support ELA, Math, Science, and Social Studies.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
F.	Testing Site Reservations for October 6-9, 2025	Vote	Alex Soriano
Approval reserves a block of rooms for the Fall Benchmark assessment at the Best Western Plus in National City, CA.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			
G.	Increase Executive Director Delegation of Purchasing Authority Threshold	Vote	James Mays
Approval is requested to raise the single-purchase expense threshold from \$10,000 to \$30,000 to provide necessary instructional support and maximize operational efficiency. Given the increase in student enrollment and corresponding resource needs.			
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino Debra Webb Cassandra Bolden Gary McCloskey			

	Purpose	Presenter	Time
H.	Amendment to Master Agreement and Independent Study Policy	Alex Soriano	

Approval provides a revised IS policy and Master Agreement moving forward and into the next school year.

Motion: 1st_____ 2nd:_____

Roll Call

Marcella Nino

Debra Webb

Cassandra Bolden

Gary McCloskey

VIII. BOARD COMMENTS

IX. DIRECTOR'S COMMENTS

[Kickball Classic](#)

X. Closing Items

A. Regular Board Meetings FYI

- **August 27, 2025, Organizational Board Meeting**
- **October 1, 2025**
- **November 5, 2025**
- **December 3, 2025**
- **January 28, 2026**
- **February 25, 2026**
- **April 1, 2026**
- **May 6, 2026**
- **June 3, 2026**
- **June 10, 2026, may change based on the Graduation date**

B. Adjourn Meeting Vote

Motion to adjourn the Board of Directors meeting at:

	Purpose	Presenter	Time
Motion: 1st_____ 2nd:_____			
Roll Call			
Marcella Nino			
Debra Webb			
Cassandra Bolden			
Gary McCloskey			