

APPROVED



Pathway Academy

Minutes

July 2025 Board Meeting

Date and Time

Monday July 28, 2025 at 6:00 PM

Location

<https://us06web.zoom.us/j/86510793075?pwd=BsDOhbVrsgbbbO4NscyUJ5Pjmrb2H2.1>

706 E. 12th

Big Spring, TX 79720

Directors Present

C. Weaver (remote), J. De La Garza, J. Green, K. Griffin (remote), T. Farley (remote)

Directors Absent

None

Guests Present

Alisha Daniel, DeAnna Clavell (remote), Kate Mazurek (remote), Melissa Mouton (remote), T. McCalister, T. Moore

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

Kristi Griffin

Signed by Kristi Griffin on 8/25/2025

J. De La Garza called a meeting of the board of directors of Pathway Academy to order on Monday Jul 28, 2025 at 6:07 PM.

C. Approve Minutes

J. De La Garza made a motion to approve the minutes from June Board Meeting on 06-23-25.

K. Griffin seconded the motion.

The board **VOTED** to approve the motion.

J. De La Garza made a motion to approve the minutes from June Special Session on 06-30-25.

K. Griffin seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. TPCSA Updates

No actual updates this month. TPCSA training in October 6-8 in Houston.

B. Approval of the Attendance Manual for Pathway Academy

J. De La Garza made a motion to Approve and adopt the Attendance Manual as presented, to be implemented beginning with the 2025–2026 school year.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

C. Student Enrollment/Engagement

140 are fully enrolled. Will be stress testing the budget to ensure we are solid.

D. Emergent Bilingual and English Learner Manual

T. Farley made a motion to that the Board of Directors adopt the Emergent Bilingual and English Learner Manual as presented, authorizing school leadership to implement the policies and procedures outlined therein effective immediately, and to make any non-substantive adjustments necessary for compliance with local, state, and federal regulations.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

E. Compensatory Education At-Risk Manual

J. De La Garza made a motion to that the Board of Directors adopt the Compensatory Education At-Risk Manual as presented, authorizing school leadership to implement the policies and procedures outlined therein effective immediately, and to make any non-substantive adjustments necessary for compliance with local, state, and federal regulations.

Kristi Griffin

Signed by Kristi Griffin on 8/25/2025

T. Farley seconded the motion.
The board **VOTED** to approve the motion.

F. Student Code of Conduct

C. Weaver made a motion to that the Board of Directors adopt the Student Code of Conduct Manual as outlined with the presented with the suggested changes, authorizing school leadership to implement the policies and procedures outlined therein effective immediately, and to make any non-substantive adjustments necessary for compliance with local, state, and federal regulations.

J. Green seconded the motion.
The board **VOTED** to approve the motion.

G. School Calendar Amendment

T. Farley made a motion to that the Board of Directors adopt the Amended School Calendar as presented, authorizing school leadership to implement the school calendar and dates outlined therein effective immediately, and to make any non-substantive adjustments necessary for compliance with local, state, and federal regulations.

C. Weaver seconded the motion.
The board **VOTED** to approve the motion.

H. Cell Phone Policy

T. Farley made a motion to Move that the Board of Directors of Pathway Academy approve and adopt the Pathway Academy Cell Phone & Personal Communication Device Policy with suggested changes concerning not on your person, such as a pocket. The Board authorizes the Superintendent or designee to implement the policies and procedures contained in the handbook and to make any non-substantive updates as needed to ensure continued compliance with local, state, and federal law.

J. De La Garza seconded the motion.
The board **VOTED** to approve the motion.

III. Personnel

A. Teacher Incentive Allotment

J. Green made a motion to That the Board of Directors of Pathway Academy approve and adopt the TIA Incentive Allotment Agreement as presented. The Board authorizes the Superintendent or designee to implement the policies and procedures contained in the handbook and to make any non-substantive updates as needed to ensure continued compliance with local, state, and federal law.

T. Farley seconded the motion.
The board **VOTED** to approve the motion.

B. Approval of the Employee Handbook for Pathway Academy

Kristi Griffin

Signed by Kristi Griffin on 8/25/2025

K. Griffin made a motion to That the Board of Directors of Pathway Academy approve and adopt the Employee Handbook with the proposed changes. The Board authorizes the Superintendent or designee to implement the policies and procedures contained in the handbook and to make any non-substantive updates as needed to ensure continued compliance with local, state, and federal law.

J. De La Garza seconded the motion.

The board **VOTED** to approve the motion.

C. Hiring/Visa Challenge

Transfers were late, but we were successful in transferring 2 out of 3 teachers from another school district. We also hired another from Houston.

IV. Facility

A. Contract Discussions with Arris

Final contract proposal for Arris as the architect for the new building

J. De La Garza made a motion to Move forward with a contract with Arris for the renovations on the new building.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

V. Finance

A. Finance Update

DeAnna Clavell- budget update, will begin with comprehensive reports next month

B. Fundraising

Dr. McCallister has been working on getting the school started. Permian Strategic Partnership- Abell Hanger Foundation, apply for \$50,000 grant as a first-time grant. Melissa is also working on a grant at this time.

VI. Governance

A. Board Calendar

J. De La Garza made a motion to to approve the Pathway Academy Board dates and times for the 25/26 year on the 4th Thursday of 6:00-7:30 pm.

J. Green seconded the motion.

The board **VOTED** to approve the motion.

B. Directors Insurance

Looking for Directors Insurance for the Board, working on coverage.

C.

Kristi Griffin

Signed by Kristi Griffin on 8/25/2025

Board Nomination Form

Form for prospective board members to complete.

D. Board Training

Spreadsheet to track board trainings, needed 12 hours in the first year. Need to request an account with Texas Public Charter Schools Association and get Melissa caught on Texas specific trainings.

E. Committee Updates

Academic Committee- looking at the central blocks for looking at data and looking at progress over time as a board.

Finance- will present out in August.

Governance- report was on training and required hours need by the board members this year

VII. Other Business

A. Contracted Professionals

Diagnostician moving to part-time instead of contract.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
J. De La Garza

Kristi Griffin

Signed by Kristi Griffin on 8/25/2025