APPROVED

North Mason School District

Minutes

School Board Study Session

Date and Time
Tuesday October 13, 2026 at 6:00 PM

Location
North Mason School District Administration Office, 250 E Campus Drive Belfair, 98528

North Mason School District #403
71 E Campus Drive
Belfair, WA 98528

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike & Hayden Thomas

Directors Present
N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent
E. Youngberg, L. Krotzer

Guests Present
J. Young, K. Michael

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Gonzalez Timmons called a meeting to order on Tuesday Oct 13, 2026 at 6:00 PM.

II. Review Policies ER-1 & ER-3 and Board Member Handbook

A. Policies ER-1 Expectations of Superintendent & ER-3 Treatment of Parents, Students, Staff & Public and discuss Board Member Handbook

During the study session, the Board continued its ongoing review of Policy Governance materials, including Executive Requirements Policies ER-1 and ER-3, as well as the District Board Member Handbook. The purpose of the review was to ensure policies remain relevant, clear, and effective while reducing redundancy and improving readability.

The Board discussed proposed revisions to ER-1: Expectations of the Superintendent, focusing on simplifying language and removing duplicative content while maintaining the policy's original intent and the Board's governance, monitoring, and evaluation responsibilities related to the Superintendent. Following discussion, the Board made several revisions and agreed to bring the updated policy forward for first reading at the October Board meeting.

The Board also reviewed ER-3: Treatment of Parents, Students, Staff, and the Public. Members expressed concerns regarding the policy's complexity and noted that many of its provisions may already be addressed in other Board policies. The Board discussed whether maintaining a separate Executive Requirement is necessary and assigned members to review related policies to identify potential overlap and determine if the policy could be eliminated to reduce redundancy within the policy framework.

Additionally, Board President Nicole Gonzalez Timmons shared updates to the District Board Member Handbook. The Board discussed continuing its review of the handbook and expressed interest in scheduling additional study sessions after the first of the year to gather board member input and further refine the document.

The policy review process is part of the Board's broader effort to modernize governance documents that have not undergone a comprehensive review in several years.

III. Closing Items

A. Next Board Meeting Date

The next regular school board meeting will be held on October 26, 2026 at 6:30pm at the NMSD Administration Office Boardroom.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
N. Gonzalez Timmons

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Nicole Gonzalez Timmons, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- ER-1 Expectations of Superintendent.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
- BOARD MEMBER HANDBOOK.pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.