DRAFT

North Mason School District

Minutes

School Board Meeting Agenda

Date and Time
Monday November 16, 2026 at 6:30 PM

Location
North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

District Mission
The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike, Hayden Thomas, and Addisen Sheridan

Directors Present
E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas

Directors Absent
R. Biehl

Guests Present
J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Nov 16, 2026 at 6:30 PM.

B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

President Gonzalez Timmons called for a motion to approve the agenda. Director Krotzer moved to approve the agenda as written. Director Youngberg seconded the motion.
President Gonzalez Timmons called for discussion.
Director Thomas moved to amend the agenda to add an Executive Session under RCW 42.30.110(1)(g), to review the performance of a public employee, to follow Item IX.B, Good of the Order: Board & Superintendent. Director Youngberg seconded the motion.
President Gonzalez Timmons called for discussion.
Director Thomas moved to further amend the agenda to move Item II, Hawkins Middle School Presentation, to follow Item I.D, Approval of Agenda, ahead of Item I.E, Public Comments on Agenda Items, and Item I.F, Student Board Member Comments. Director Youngberg seconded the motion. The motions to amend carried.
President Gonzalez Timmons called for a motion to approve the agenda as amended. Director Krotzer moved to approve the agenda as amended. Director Youngberg seconded the motion. Motion carried.

E. Public Comments on Agenda Items

There were no public comments.

F. Student Board Member Comments

There were no student board member comments.

II. Hawkins Middle School Presentation

A. Hawkins Middle School Presentation

Hawkins Middle School Orchestra performed for board members and attendees. Band Director Mr. Frost opened the presentation by recognizing the amazing volunteers who help make the music program such a success. A special thank you to Jason, our guitar teacher, Karen, who organized the entire uniform closet, and Steve and George for their continued support. Their dedication is a powerful reminder that music education thrives

because of community members who generously give their time and talents to students week after week.
Mr. Frost also shared that Hawkins musicians earned a high rating from the Olympic Music Educators Association last spring, an accomplishment that reflects the hard work, talent, and commitment of our students and staff.
The evening became even more inspiring when students Liliana, Vianca, Arya, Mackenzie, Charity, Zethina, Isabell, and Lily spoke about why music matters. They shared how participation in band and orchestra has positively impacted their lives and highlighted research showing that students involved in music often experience higher achievement in Science, Math, and English, along with improved attendance and school engagement.
The students also passionately expressed their hope of seeing elementary orchestra opportunities return in the future. While those programs were lost following the levy failure, their testimony demonstrated just how meaningful music education can be for young learners and the lasting impact it has throughout their school careers.
Thank you to these outstanding students for sharing their talents, their stories, and their advocacy for music education. The future of North Mason music programs is bright because of students like you!

III. Consent Items

A. Minutes of previous meeting

E. Youngberg made a motion to approve the minutes from School Board Meeting Agenda on 10-26-26.
The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Surplus textbooks/Reading Material/Equipment

All Surplus was approved as presented.

F. Donations

Donations were approved as presented.

G.

2026-2027 Budget Update

2026-2027 Budget Status was approved as presented.

H. Comprehensive School Improvement Plan (CSIP)

Comprehensive School Improvement Plans (CSIP) were approved as presented.

I. Contracts/Agreement

Project Life Program was approved as presented.

IV. Consent Agenda II

A. Contracts/Agreements

Director Youngberg made a motion to approve Consent Agenda II Working Coaches Stipends as presented. Motion carried.

V. Consent Agenda III

A. Contracts/Agreements

Director Thomas recused himself from discussion and voting on the NMEA Memorandum of Understanding (MOU) due to a potential conflict of interest. Director Youngberg moved to approve the MOU as presented. The motion carried.

VI. Board Development and Linkage

A. Superintendent Update

Business Manager Patti Johnson presented the monthly financial report, "Where We Stand," providing the Board with an overview of district fund balances, cash flow, enrollment trends, and the ongoing budget challenges facing public schools. As part of the presentation, Ms. Johnson introduced a new community-focused approach to explaining school finance, recognizing that school budgets can be complex and difficult to understand. Through the "Where is the GAP?" presentation, she used clear visuals and real-world examples to illustrate the difference between the staffing and funding levels provided by the state's model school formula and the actual staffing required to operate North Mason's schools. The goal of the presentation was to increase transparency, improve public understanding of school funding, and help connect budget realities with the services and support provided to students every day.

B. Legislative Representative Report

There was not a Legislative Report.

C. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas, shared updates about WIAA.

VII. Five-Minute Recess

A. President Gonzalez Timmons may call for a motion for a five-minute recess.

President Gonzalez Timmons asked for a motion for a five-minute recess; The board did not take a recess.

VIII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. ER-10 Academic Standards & Practices

The Board reviewed the monitoring report for Executive Requirement ER-10: Academic Standards and Practices. Following discussion of the Superintendent's report and identified areas of noncompliance, Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-10, with the following exceptions:

- Provisions 1(a) and 6 - Elementary Literacy**:** The District's current K-5 reading program does not yet fully meet Washington State requirements for evidence-based foundational literacy instruction grounded in the science of reading. Corrective actions are underway as outlined in the monitoring report.
- Provisions 1(e) and 5 - Instructional Materials Review: The District's Instructional Materials Committee, as required under RCW 28A.320.230 and Board Policy 2020, has not convened in approximately five years. The Superintendent reported that the committee will be reconvened during the 2026-27 school year.
- Provision 9 - High School and Beyond Plans: The District is in its first year of implementing SchooLinks for High School and Beyond Plans, and not all secondary students currently have an updated plan on file.

The motion carried.

C. Policy Review - Second Reading and Possible adoption of Revisions

As part of the Board's ongoing review of its Policy Governance framework, the Board conducted a second reading of proposed revisions to Executive Requirements Policy ER-1 (Expectations of the Superintendent). The Board reviewed the proposed revisions, which were developed through prior Board discussion and are intended to improve clarity, reduce redundancy, and modernize policy language while preserving the Board's governance expectations and oversight responsibilities.
Following discussion, Director Youngberg moved to approve ER-1 as amended. The motion carried.

The Board planned to discuss revising Executive Requirements Policy ER-3 (Treatment of Parents, Students, Staff, and the Public), which had been tabled at the October Board Meeting to allow all Board members the opportunity to participate in the review and discussion of the proposed changes. Due to the absence of Director Biehl, Director Krotzer moved to table further discussion of ER-3 until the December Board Meeting. The motion carried.
To support continued review, paper copies of the proposed ER-3 revisions were distributed to Board members for review and notation. Board members were asked to bring their comments and suggested revisions to the December Board Meeting for further discussion and consideration.

D. Policy Review

There were no recommendations for changes to ER-13 Mandatory Policies.

IX. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Executive Session under RCW 42.30.110(1)(g), to review the performance of a public employee

At 7:38 p.m., President Gonzalez Timmons recessed the regular meeting and convened an executive session under RCW 42.30.110(1)(g) to review the performance of a public employee. President Gonzalez Timmons announced that the executive session was expected to last 20 minutes, with the regular meeting to reconvene at 7:58 p.m., and that no action would be taken.
At 7:58 p.m., President Gonzalez Timmons announced that the executive session would be extended, with the regular meeting to reconvene at 8:15 p.m.
At 8:15 p.m., President Gonzalez Timmons announced that the executive session would be extended again, with the regular meeting to reconvene at 8:25 p.m.
At 8:25 p.m., President Gonzalez Timmons reconvened the regular meeting. No action was taken.

D. Board Self-Assessment of Meeting

Director Gonzalez Timmons processed the board self-assessment of their performance during this meeting and gave an overall score of satisfactory.

E. Next Board Meeting Date

The next regular school board meeting will be held on December 14, 2026 at 6:30pm at the NMSD Administration Office Boardroom.

F. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
N. Gonzalez Timmons

_____
Nicole Gonzalez Timmons, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2026_10_26_board_meeting_minutes (1).pdf
- Accounts Payable.pdf
- Payroll report.pdf
- Personnel Report November 2026.pdf
- NMHS 11 16 26.pdf
- NMHS Milk Cooler 11 16 26.pdf
- Donation Report to board .pdf
- 25.26 F196 Financial Statement & Supplemental Reports.pdf
- Financial Report Nov 16 2026.pdf
- BSR Fund Balance 10.31.26 (1).pdf
- Sand Hill Elementary CSIP OSSI.pdf
- Belfair Elementary CSIP OSSI.pdf
- James Taylor CSIP OSSI.pdf
- HMS CSIP 26-27 .pdf
- Project Life Grant Award Letter.pdf
- Project LIFE_MEAF License Agreement MEAF Recipient-January 24 Update (7).pdf

- WORKING Coaches Stipends 10-14-26 - signed.pdf
- NMEA MOU 11 16 26.pdf
- ER-10 Academic Standards and Practices rev 10 20 16 Final.pdf
- ER-10 Academic Standards and Practices Monitoring Report November 2026 final.pdf
- ER 10 Monitoring Response 11 16 26.pdf
- ER-1 Expectations of Superintendent rev 10 26 26 Markup.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
- ER-13 Mandatory Policies rev June 2012 final.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.