DRAFT

North Mason School District

Minutes

School Board Meeting Agenda

Date and Time
Monday October 26, 2026 at 6:30 PM

Location
North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

District Mission
The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike, Hayden Thomas, and Addisen Sheridan

Directors Present
E. Youngberg, L. Krotzer, N. Gonzalez Timmons, R. Biehl

Directors Absent
N. Thomas

Guests Present
A. Sheridan, C. Pike, J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Oct 26, 2026 at 6:30 PM.

B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Youngberg moved to approve the agenda as presented.

E. Public Comments on Agenda Items

There were no public comments.

II. Consent Items

A. Minutes of previous meeting

L. Krotzer made a motion to approve the minutes from School Board Meeting Agenda on 09-28-26.
The board **VOTED** to approve the motion.
L. Krotzer made a motion to approve the minutes from School Board Study Session on 10-13-26.
The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Policy Review

Policies 5510, 5001, 3420, 3205, and 5403 were approved as presented.

F.

Donations

Donations were approved as presented.

G. 2026-2027 Budget Update

2026-2027 Budget Status was approved as presented.

H. Agreements/Contracts

All agreements and contracts were approved as presented.

III. Board Development and Linkage

A. Superintendent Update

Dr. Michael expressed appreciation to Principal Steve Hackett and the staff at Hawkins Middle School for their professionalism, compassion, and dedication in responding to the difficult loss of a staff member. She commended the care and support provided to students, staff, and families during a challenging time for the school community.

Dr. Kristine Michael also shared that the District received a donation of $3,034.00 from Olympia Federal Savings through its September Education Partner Program. The funds were generated through debit card transactions made by customers. Dr. Michael expressed the District's sincere appreciation to Olympia Federal Savings and its customers for their continued support and investment in local education. The donation will help support opportunities and resources that benefit students throughout the District.

B. Teaching and Learning

Chief Academic Officer Cris Turner and building principals presented the Attendance and Academic Report, reviewing attendance and SBA data, progress on 2025-26 goals, and 2026-27 goals. A mid-year progress update will return to the board.

C. Legislative Representative Report

There was no Legislative Report.

D. Washington Interscholastic Activities Association (WIAA) Report

There was no WIAA report.

IV. Five-Minute Recess

A. President Gonzalez Timmons may call for a motion for a five-minute recess.

President Gonzalez Timmons asked for a motion for a five-minute recess; The board did take a five-minute recess with a plan to return at 8:20 pm. Meeting was reconvened at 8:20 pm.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. ER-13 Mandatory Policies

Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-13. Motion carried.

C. Policy Review - Second Reading and Possible adoption of Revisions

The Board conducted a second reading of proposed revisions to Executive Requirement Policy ER-5 (Budget Execution) and Executive Requirement Policy ER-8 (Communication with the Board), following the first reading held at the September 28, 2026 Board Meeting. The Board reviewed the recommended revisions, which were intended to improve clarity, simplify language, and eliminate redundancies while maintaining the intent of the policies.

Following discussion, Director Youngberg moved to approve ER-5 (Budget Execution) as amended**.** The Board then conducted further review of ER-8 (Communication with the Board) and proposed additional amendments. Director Biehl moved to approve ER-8 with the amended changes. The motion carried for both.

D. Policy Review

There were no recommendations for changes for ER-6 Facilities or ER-7 Asset Protection.

E. Policy Review - First Reading

As part of the Board's ongoing review of its Policy Governance framework, the Board considered proposed revisions to Executive Requirements Policy ER-1 (Expectations of the Superintendent) and Executive Requirements Policy ER-3 (Treatment of Parents, Students, Staff, and the Public). The revisions were developed following Board study session discussions focused on improving clarity, reducing redundancy, and modernizing policy language while maintaining the Board's governance expectations and oversight responsibilities.

Following discussion, Board President Gonzalez-Timmons moved to advance ER-1 to the November Board Meeting for a second reading**.** The motion carried.

The Board agreed to table further discussion of ER-3 until the November Board Meeting to ensure all Board members have the opportunity to participate in the review and discussion of the proposed revisions. The motion carried.

Both ER-1 and ER-3 will be brought back to the November Board Meeting for further review and consideration.

VI. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Krotzer processed the board self-assessment of their performance during this meeting and gave an overall score of satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on November 16, 2026 at 6:30pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,
N. Gonzalez Timmons

_____
Nicole Gonzalez Timmons, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf

- 2026_10_13_school_board_study_session_minutes.pdf
- 2026_09_28_board_meeting_minutes (1).pdf
- Accounts Payable I.pdf
- Accounts Payable II.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- Payroll Report III.pdf
- October 2026 Personnel Report.pdf
- 5510 Retirement Programs rev 10 26 26 Markup.pdf
- 5001 Hiring of Retired School Employees rev 10 26 26 Markup.pdf
- 3420 Anaphylaxis Prevention rev 10 26 26 Markup.pdf
- 3205 Sexual harassment of Students Prohibited rev 10 26 26 Markup.pdf
- 5403 Emergency and Discretionary Leaves rev 10 26 26 Markup.pdf
- Donation Report to board .pdf
- Financial Presentation October 2026.pdf
- Budget Financial Report.pdf
- 26.27 OSPI Apportionment Advance Approval Notification.pdf
- WORKING Coaches Stipends 10-14-26 - signed (1).pdf
- 2026-27 Basic Education Certification Letter.pdf
- Board Presentation Atten & Academic 2026.pdf
- ER-13 Mandatory Policies rev June 2012 final.pdf
- ER-13 Mandatory Policies Monitoring Report Oct 2026.pdf
- ER 13 Monitoring Response 10 26 26.pdf
- ER-5 Budget Execution rev 8 14 26.pdf
- ER-08 Communication with the Board rev 8 14 26 Markup.pdf
- ER-6 Facilities Rev 10 9 13 Final.pdf
- ER-7 Asset Protection.pdf
- ER-1 Expectations of Superintendent rev 10 26 26 Markup.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.