APPROVED

North Mason School District

Minutes

School Board Meeting Agenda

Date and Time
Monday September 28, 2026 at 6:30 PM

Location
North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

District Mission
The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike & Hayden Thomas

Directors Present
E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas

Directors Absent
R. Biehl

Guests Present
H. Thomas, J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Sep 28, 2026 at 6:30 PM.

B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Krotzer moved to approve the agenda as presented.

E. Public Comments on Agenda Items

There were no public comments.

F. Student Board Member - Oath of Office

Superintendent Michael introduced our new student board member, Addisen Sheridan, and administered the Oath of Office.

II. Consent Items

A. Minutes of previous meeting

E. Youngberg made a motion to approve the minutes from School Board Meeting Agenda on 08-24-26.
The board **VOTED** to approve the motion.
E. Youngberg made a motion to approve the minutes from School Board Study Session on 09-14-26.
The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. 2026-2027 Minimum Basic Education Report

2026-2027 Minimum Basic Education Report was approved as presented.

F. Establishing A Club

Hawkins Middle School FFA Club was approved as presented.

G. Donations

Donations were approved as presented.

H. 2025-2026 Budget Update

2025-2026 Budget Status was approved as presented.

I. Surplus textbooks/Reading Material/Equipment

All surplus was approved as presented.

J. Agreements/Contracts

All agreements and contracts were approved as presented.

III. Board Development and Linkage

A. Superintendent Update

Superintendent Dr. Kristine Michael shared great news with the Board regarding the district's approval for the Community Eligibility Provision (CEP), which will allow participating schools to provide breakfast and lunch at no cost to all students. She also reported that the district received approval from OSPI for the 180-day school year waiver for parent-teacher conference days for the 2026-27 through 2028-29 school years. Additionally, Dr. Michael introduced Cristin Blaskowitz as the district's new Executive Director of Student Services.

B. Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation

Business Manager, Patti Johnson, explained the reason for Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation and answered questions from the board. Director Thomas moved to approve Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation as presented. Motion carried.

C. Legislative Representative Report

Director Youngberg presented a brief report on current legislative issues and developments relevant to school districts.

D. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas, shared updates about WIAA.

IV. Five-Minute Recess

A. President Gonzalez Timmons may call for a motion for a five-minute recess.

President Gonzalez Timmons asked for a motion for a five-minute recess; The board did take a five-minute recess with a plan to return at 7:05 pm. Meeting was reconvened at 7:05 pm.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. ER-6 Facilities

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-6. Motion carried.

C. ER-7 Asset Protection

Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-7. Motion carried.

D. Policy Review - Second Reading and Possible adoption of Revisions

The Board conducted a second reading and discussion of the proposed revisions to Executive Requirement ER-2 and Ends Policy E-2, including the integration of concepts from Ends Policy E-5. Following discussion, Director Youngberg moved to approve the elimination of Ends Policy E-5 as a standalone policy, Director Krotzer moved to approve the wording option on lines 25-26 of Ends Policy E-2, and Director Youngberg moved to approve the revisions to Executive Requirement ER-2 as presented. All motions carried, resulting in the adoption of the revised policies and retirement of Ends Policy E-5

E. Policy Review

The Board discussed Executive Requirements ER-1, ER-3, and ER-4 following the completion of the monitoring review process. The Board noted that no revisions were identified as necessary for ER-1 or ER-3 during monitoring. After discussion, the Board voted to schedule ER-1 and ER-3 for a future study session to review and consider potential policy revisions. The Board also acknowledged that ER-4 (Budget Planning) had recently been reviewed and revised during a study session.

F. Policy Review - First Reading

The Board conducted a first reading of proposed revisions to Executive Requirement ER-5 (Budget Execution) and Executive Requirement ER-8 (Communication with the Board), following discussion of the policies at the September 14, 2026 Study Session. The Board

reviewed the recommended changes intended to improve clarity, simplify language, and eliminate redundancies while maintaining the intent of the policies. Following discussion, the Board agreed to bring both policies back to the October Board meeting for further review, a second reading, and possible adoption.

VI. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Thomas processed the board self-assessment of their performance during this meeting and gave an overall score of satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on October 26, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on October 13, 2026 at 6 pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:43 PM.

Respectfully Submitted,
N. Gonzalez Timmons

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Nicole Gonzalez Timmons, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- Addisen.Sheridan Oath of Office 9 28 2026.pdf

- 2026_08_24_board_meeting_minutes (1).pdf
- 2026_09_14_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Accounts Payable III.pdf
- Payroll Report.pdf
- September 2026 Personnel Report.pdf
- 2026-27 Minimum Basic Education Requirements Survey-Review (1).pdf
- Establishing a club FFA HMS.pdf
- Donation Report to board Sept 2026.pdf
- NMSD_2025-26_Year-End_Budget_Status.pdf
- Budget Financial Report Fund Balance.pdf
- NMHS 9 28 26.pdf
- Transportation 9 28 26.pdf
- SPED-ESD 114 Agreement 2026-2027.pdf
- 180 Day Waiver Approval Letter_North Mason.pdf
- CEP Approval Notification.pdf
- Resolution_20-G-26_Board_Presentation.pdf
- Resolution_20-G-26_Emergency_Advancement_of_Basic_Education_Allocation.pdf
- ER-6 Facilities Rev 10 9 13 Final.pdf
- ER6_Facilities_Monitoring_Report_Sept_2026.pdf
- ER 6 Monitoring Response 9 28 26.pdf
- ER-7 Asset Protection.pdf
- ER7_Asset_Protection_Monitoring_Report_Sept_2026.pdf
- ER 7 Monitoring Response 9 28 26.pdf
- E-5 Responsible Citizens 9 28 26 Markup.pdf
- E-2 Student Success rev 9 28 26 Markup.pdf
- ER-2 Organizational Continuity and Executive Succession rev 09 28 26 Markup.pdf
- ER-1 Expectations of Superintendent.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
- ER-4 Budget Planning rev 5 19 26 Final.pdf
- ER-5 Budget Execution rev 8 14 26.pdf
- ER-08 Communication with the Board rev 8 14 26 Markup.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.