

DRAFT



North Mason School District

Minutes

School Board Meeting Agenda

Date and Time

Monday June 22, 2026 at 6:30 PM

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present

E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent

None

Guests Present

J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Jun 22, 2026 at 6:30 PM.

B. Record Attendance

Student board members not required to attend during summer.

C. Flag Salute

President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Krotzer moved to approve the agenda as presented.

E. Public Comments on Agenda Items

There were no public comments.

F. Student Board Member Comments

There were no student board member comments.

II. Consent Items

A. Minutes of previous meeting

E. Youngberg made a motion to approve the minutes from School Board Meeting Agenda on 05-19-26.

The board **VOTED** to approve the motion.

E. Youngberg made a motion to approve the minutes from School Board Study Session on 06-08-26.

The board **VOTED** to approve the motion.

E. Youngberg made a motion to approve the minutes from School Board Study Session on 05-15-26.

The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Donations

Donations were approved as presented.

F. Surplus Textbooks/Reading Material/Equipment

All surplus was approved as presented.

G. Agreements/Contracts

All agreements and contracts were approved as presented.

H. Budget Status 2025-2026

2025-2026 Budget Status was approved as presented.

I. Establishing a Club

Trail Keepers Club was approved as presented.

J. "Authority to Employ" Resolutions

Authority to Employ Certificated Supervisory Personnel Resolution 11-G-26 and Non-Represented Classified Personnel Resolution 13-G-26 were approved as presented.

K. Policy Review

Policy 5411 Staff Vacations was approved as presented.

L. Theler Lease agreement and Resolution

Theler lease agreement and Resolution 18-G-26 Lease of Mary E. Theler building to Hive-Care Preschool were approved as presented.

M. Course Proposals

Course proposals: LS Physical Science, LS Civics, LS Life Science, LS Social Communications, LS Art Fundamentals, LS Practical Science, LS World History, LS US History, ELD Civics, and ELD World History were approved as presented.

III. Child Nutrition Presentation

A. 2025-2026 Child Nutrition Presentation

Child Nutrition Director Mackenna Long presented the annual Child Nutrition Program update for the 2025–26 school year. The presentation highlighted that the district served

approximately 440,135 meals across six school sites, with all students receiving free meals under the Community Eligibility Provision (CEP).

Mackenna reviewed program funding through the National School Lunch Program (NSLP) and Washington Integrated Nutrition System (WINS), with projected reimbursement revenue of \$1.84 million. She noted that while participation remains strong, increasing food and supply costs—estimated at approximately 30%—continue to place pressure on the program budget.

The Board was informed that the program maintains high operational standards, including perfect health inspection scores across all school kitchens and ongoing recognition at the state and national level.

Financial updates indicated that most budget areas are on track, with cost overruns primarily driven by rising food prices rather than operational decisions. The projected year-end position reflects a positive balance due to federal reimbursement revenue.

Ms. Long also outlined steps being taken for the 2026–27 school year to manage costs, including operational efficiencies, supply adjustments, and continued vendor review.

The Board thanked Ms. Long for the comprehensive update and ongoing commitment to student nutrition and program excellence.

IV. Career & Technical Education 4 year Plan

A. CTE 4 Year Plan

CTE Director Travis Quinn presented an overview of the district's Career & Technical Education (CTE) program, including current programming, areas of growth, and the district's four-year plan. The presentation emphasized continued expansion and alignment of middle school and high school pathways to better prepare students for both career and college readiness.

Mr. Quinn highlighted strong student engagement and enrollment growth across multiple pathways, including Natural Resources, STEM, Health Sciences, Culinary Arts, and Skilled Trades. The program continues to focus on hands-on, real-world learning opportunities and alignment with workforce and industry needs.

The Board was informed of key strengths, including increased access to dual credit opportunities, industry-recognized credentials, and strong partnerships with local businesses and community organizations.

Areas identified for continued improvement include strengthening core curriculum alignment, expanding industry and community partnerships, and addressing facility and space constraints.

Mr. Quinn also outlined strategic goals moving forward, including increasing opportunities for internships, apprenticeships, and work-based learning; continuing to modernize CTE learning environments; and expanding equitable access and participation across all student groups.

The Board thanked Mr. Quinn for the informative presentation and expressed appreciation for the continued growth and development of the CTE program.

V. Board Development and Linkage

A. Superintendent Update

Superintendent Dr. Kristine Michael presented information regarding Washington State Honored Schools for the 2024–25 school year. The presentation highlighted that approximately 16% of schools statewide were recognized, representing 379 schools across 150 districts.

Belfair Elementary School was recognized as a Washington State Honored School for its achievement and growth in English Language Learners (ELL).

Dr. Michael acknowledged the outstanding efforts of the Belfair Elementary staff and students. The Board congratulated the school community on this accomplishment and expressed appreciation for their continued dedication to student success.

B. Year End Academic Review

Curriculum Director Kyle Ehlis presented a comprehensive review of the district's 2025–26 academic performance, including progress toward district goals, student achievement data, and areas for continued improvement.

Mr. Ehlis reviewed the district's long-term vision, including goals for early literacy, middle school readiness, ninth-grade on-track status, and overall graduation rates. He also outlined specific academic goals related to student growth on Smarter Balanced Assessments and district assessments such as iReady and FastBridge.

The Board was presented with detailed achievement and growth data in English Language Arts and mathematics, including disaggregated data for student groups. Overall results showed gains in Smarter Balanced Assessment performance, with districtwide increases in both ELA and math achievement.

Mr. Ehlis highlighted key accomplishments, including improved assessment outcomes at the highest levels since pre-COVID, increased high school ELA proficiency, and recognition of Belfair Elementary for student growth.

The presentation also identified ongoing priorities, including strengthening Tier 1 instruction, refining intervention systems, advancing curriculum development, and continuing efforts to close achievement gaps.

The Board thanked Mr. Ehlis for the detailed report and expressed appreciation for the continued focus on improving student outcomes across the district.

C. Legislative Representative Report

No legislative report.

D. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas shared an update on WIAA activity.

VI. General Fund Budget Extension

A. Public Hearing-2025-2026 General Fund Budget Extension

At 7:19 pm, President Gonzalez Timmons opened the public hearing to hear from members of the public who wished to speak for or against the budget extension. President Gonzalez Timmons invited testimony from the public and received no comment. President Gonzalez Timmons closed the public hearing at 7:20 pm and the regular board meeting was reconvened.

B. Resolution 15-G-26 General Fund Budget Extension

Director Youngberg moved to approve Resolution 15-G-26 General Fund budget extension as presented. Motion carried.

C. Mason County Registered Warrant Information

Business Manager Patti Johnson presented information regarding registered warrants and related budget transfers, explaining the process used when temporary cash shortfalls occur within a fund. She clarified that registered warrants are a legally authorized mechanism that allows the district to meet financial obligations while awaiting incoming revenues, with repayment occurring once sufficient funds are available.

D. Resolution 17-G-26 Budget Transfer

Director Krotzer moved to approve Resolution 17-G-26 Budget Transfer as presented. Motion carried.

VII. Five-Minute Recess

A. Five-Minute Recess

The board did not take a 5-minute recess at this time.

VIII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. Policy E-4 School Engagement

Director Thomas moved to find that the Superintendent's performance complies with the requirements of E-4. Motion carried.

C. Policy E-1 District Mission

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of E-1. Motion carried.

D. Policy Review - First Reading

The Board conducted a first reading of revised governance policies previously reviewed during the June 8 study session. As part of its ongoing work to improve clarity, consistency, and alignment with the Board's monitoring and evaluation of the

Superintendent, the Board completed revisions to Policy E-6 Educational Equity. The revisions refocus the policy on governance and oversight rather than procedural detail. The Board also reviewed revisions to Policy GP-2-E6 Student Board Member, which are intended to increase Board involvement in the recruitment, interview, and selection process for student representatives.

Following discussion, the Board requested that both policies be brought back for a second reading and possible action at the July 27th Board meeting.

E. Policy Review - Second Reading and Possible Action

There were no new recommendations to change the updated Policy E-4 School Engagement. Director Youngberg moved to approve the suggested changes made at the May 11th Study Session. Motion Carried.

IX. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Thomas processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on July 27, 2026 at 6:30pm at the NMSD Administration Office Boardroom.

E. Executive Session- Superintendent Evaluation

In accordance with RCW 42.30.110(1)(g) for the purpose of discussing the annual evaluation of the Superintendent, President Gonzalez Timmons recessed the meeting into executive session at 7:55 pm, with a plan to reconvene at 8:30 pm. Vice President Thomas returned, from Executive Session, to notify that the session would be another 20 minutes, with a plan to reconvene at 8:50 pm. President Gonzalez Timmons reconvened the public meeting at 8:50 pm.

After reconvening in open session and completing the Superintendent's evaluation, Director Biehl moved to extend the Superintendent's contract by one year, through the 2028–2029 contract year. The motion carried.

F. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:51 PM.

Respectfully Submitted,
N. Gonzalez Timmons

Nicole Gonzalez Timmons, Board of Directors President

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2026_05_15_school_board_study_session_minutes.pdf
- 2026_05_19_board_meeting_minutes.pdf
- 2026_06_08_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Accounts Payable III.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- June 2026 Personnel Report.pdf
- Donation Report to board - June 22 .pdf
- HomeLink 6 22 26.pdf
- NMHS 6 22 26.pdf
- District Psych Chasity Johnson 26.27 (1).pdf
- Madrona 26.27.pdf
- Proposal - IFS x Ednetics x North Mason Finance Program 1 (1).pdf
- UFCW MOU 6 22 26.pdf
- Budget Financial Report 6 22 26.pdf
- Budget Status Report.pdf
- Establishing a club - Trail keepers club.pdf
- Resolution 13-G-26 Auth to Employ Non-rep Class Final.pdf
- Resolution 11-G-26 Auth to Employ Certificated Supervisory Staff Final.pdf

- 5411 Staff Vacations Rev 6 22 26.pdf
- Resolution 18-G-26 Lease of Mary E. Theler Building.pdf
- Draft Lease Agreement - Theler Center - Hive Care (6.22.26)Troy.pdf
- Course Proposal - LS Physical Science.pdf
- Course Proposal - LS Civics.pdf
- Course Proposal - LS Life Science.pdf
- Course Proposal - LS Current World Problems.pdf
- Course Proposal - LS Social Communication.pdf
- Course Proposal - LS Art Fundamentals.pdf
- Course Proposal - LS Practical Science.pdf
- Course Proposal - LS World History.pdf
- Course Proposal - LS U.S History.pdf
- Course Proposal - ELD Civics.pdf
- Course Proposal - ELD World History.pdf
- Child Nutrition Presentation.pdf
- NMSD CTE Board Presentation 25-26.pdf
- 24-25 Honored Schools- Board Meeting.pdf
- NMSD Academic School Year Review.pdf
- Resolution 15-G-26 GF Budget Extension.pdf
- Mason County Registered Warrant Information.pdf
- Resolution 17-G-26 Budget Transfer.pdf
- E-4 School Engagement rev 7 19 18 Final.pdf
- E-4_School_Engagement_Monitoring_Report_June_2026.pdf
- E 4 Monitoring Response 6 22 26.pdf
- E-1 District Mission re 8 14.pdf
- E-1_District_Mission_Monitoring_Report__June_2026.pdf
- E 1 Monitoring Response 6 22 26.pdf
- GP-02-E6 STUDENT BOARD MEMBER rev 6 8 26 Markup.pdf
- E-6 Educational Equity rev 6 22 26 Markup.pdf
- E-4 School Engagement rev 6 22 26 Markup.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.