

APPROVED



North Mason School District

Minutes

School Board Meeting Agenda

Date and Time

Monday April 27, 2026 at 6:30 PM

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present

L. Krotzer, N. Gonzalez Timmons, N. Thomas

Directors Absent

E. Youngberg, R. Biehl

Guests Present

H. Thomas, J. Young, K. Michael, S. Mairs

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Apr 27, 2026 at 6:30 PM.

B. Record Attendance

C. Flag Salute

President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Krotzer moved to approve the agenda as presented.

E. Public Comments on Agenda Items

There were no public comments.

F. Student Board Member Comments

Student board members commented about events at the High School.

II. Hawkins Middle School Presentation

A. Hawkins Middle School Presentation

Hawkins Middle School ASB student leaders—Bristol Hackett, ASB President; Ashlynn Hicks, Vice President; Allie Stack, Treasurer; and Ellie Broughton, Secretary, shared highlights of school culture, student engagement, leadership opportunities, and their middle school experience. All four students were well spoken, confident, and thoughtfully prepared, demonstrating strong communication skills and representing Hawkins Middle School with pride.

III. Verkada Demonstration

A. Resolution 09-G-26 E-Rate Funded Service Contract

Technology Supervisor Brandi Youngberg presented the North Mason School District Technology Strategic Plan to the Board. The presentation outlined three key initiatives: phased upgrades to network infrastructure to support modern instructional and operational demands; replacement of the district's aging camera systems with modern IP-based surveillance to improve safety, accountability, and access; and transition to a modern VoIP phone system to enhance communication, reliability, and emergency response capabilities. The plan emphasized scalability, cost efficiency, improved system reliability, and alignment with district growth and safety needs.

Director Krotzer moved to approve Resolution 09-G-26 Approval of E-Rate Funded Service Contract as presented. Motion carried.

IV. Sweetwater Creek Presentation

A. Sweetwater Creek Presentation

Mendy Harlow, Executive Director of the Hood Canal Salmon Enhancement Group (HCSEG), and Travis Merrill, Executive Director of the Port of Allyn, shared an informational presentation on the history, development, and current status of the Sweetwater Creek Waterwheel Park project. The presentation reviewed the long-term collaboration between the Port of Allyn, HCSEG, and the North Mason School District, including past property ownership, environmental restoration efforts, student-focused educational opportunities such as Salmon in the Schools and the remote site incubator, and recent park improvements. Mendy and Travis, also highlighted community involvement, habitat restoration work, safety improvements, and the recent reopening of the park to the public.

V. Consent Items

A. Minutes of previous meeting

L. Krotzer made a motion to approve the minutes from School Board Meeting Agenda on 03-23-26.

N. Thomas seconded the motion.

The board **VOTED** to approve the motion.

L. Krotzer made a motion to approve the minutes from School Board Study Session on 04-13-26.

N. Thomas seconded the motion.

The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Donations

Donations were approved as presented.

F. Agreements/Contracts

All agreements and contracts were approved as presented.

G. Establishing a Club - HMS Book Club

HMS Book Club was approved as presented.

H. Budget Status 2025-2026

2025-2026 Budget Status was approved as presented.

I. Policy Review

Policies 5401 Sick Leave and 5404 Family, Medical, and Maternity Leave were approved as presented.

J. 2027-2028 District Calendar

2027 - 2028 District Calendar was approved as presented.

VI. Board Development and Linkage

A. Superintendent Update

Superintendent Dr. Kristine Michael shared district and administrative highlights. The update included information on the district's financial outlook and fund balance trends, planned expenditure reductions aligned with revenue, staffing considerations, enrollment projections for the 2026–27 school year, and district priorities.

B. Legislative Representative Report

There was no Legislative Report.

C. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas shared an update on WIAA activity.

VII. Five-Minute Recess

A. Five-Minute Recess

Director Gonzalez Timmons made a motion for a five-minute recess. The board did take a five-minute recess with a plan to return at 7:31 pm. Meeting was reconvened at 7:32 pm.

VIII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. ER-11 District Calendar

Director Thomas moved to find that the Superintendent's performance complies with the requirements of ER-11. Motion carried.

C. Policy Review

Director Gonzalez Timmons shared that the board will be discussing Policy E-6 at the May 11, 2026 Study Session.

D. Policy Review - Second Reading and Possible Action

There were no new recommendations to change the updated Policy ER-9 and ER-12. Director Thomas moved to approve the suggested changes made at the March 9th Study Session. Motion Carried.

E. Policy Review - First Reading

The Board reviewed proposed revisions to Policy ER-11, District Calendar, reflecting discussion and direction provided during the April 13, 2026 Study Session. The Board reviewed the suggested policy changes and discussed the revisions. The Board agreed the policy will return for a Second Reading at the May 19, 2026 Board Meeting, at which time any additional suggested changes may be considered. If no further revisions are proposed, the Board may take action to approve the revised policy.

IX. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Krotzer processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

D. Next Board Meeting Date

Due to the 4th Monday of the month being Memorial day. Policy states that if a board meeting date falls on a holiday the board meeting will be held the preceding Tuesday. The next regular school board meeting will be held on May 19, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on May 11, 2026 at 6 pm at the NMSD Administration Office Boardroom.

E.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,
N. Gonzalez Timmons

Nicole Gonzalez Timmons, Board of Directors President

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- HMS for School Board.pdf
- Resolution 09-G-26 E-Rate Funded Service Contract.pdf
- 260427 Sweetwater Creek Presentation - NMSB.pdf
- 2026_03_23_board_meeting_minutes (1).pdf
- 2026_04_13_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- Personnel Report - April 2026.pdf
- Donation Report to board - April.pdf
- 2026-2027 Bates Technical.pdf
- Community Eligibility Provision (CEP).pdf
- HMS Book Club.pdf
- Budget Status Summary.pdf
- Budget Financial Report.pdf
- 5404 Family Medical Leave revised 4 27 26 Markup.pdf
- 5401 Sick Leave rev 04 27 26 Markup.pdf
- 2027-2028 District Calendar Final.pdf

- 2027-2028 District Calendar Final SPANISH.pdf
- ER-11 District Calendar .pdf
- ER-11 District Calendar Monitoring Report April 2026.pdf
- ER 11 Monitoring Response 4 27 26.pdf
- E-6 Educational Equity .pdf
- ER-9 Communication w Public rev 3 23 26 Markup.pdf
- ER-12 Student Conduct Discipline rev 3 23 26 Mark up.pdf
- ER-11 District Calendar rev 4 27 26 Markup.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.