

DRAFT



North Mason School District

Minutes

School Board Meeting Agenda

Date and Time

Monday March 23, 2026 at 6:30 PM

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present

E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent

None

Guests Present

C. Pike, H. Thomas, J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Mar 23, 2026 at 6:45 AM.

B. Record Attendance

Director Youngberg arrived late.

C. Flag Salute

President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Krotzer motioned to approve the agenda. Director Gonzales Timmons motioned to amend the agenda by moving the Budget Status 2025-2026 report to precede the Consent Agenda. Director Krotzer seconded the motion to amend. The motion to amend carried. Director Krotzer then motioned to approve the agenda as amended. The motion carried.

E. Public Comments on Agenda Items

There were no public comments.

F. Student Board Member Comments

Student board members commented about events at the High School.

II. Consent Items

A. Minutes of previous meeting

N. Thomas made a motion to approve the minutes from School Board Study Session on 03-09-26.

The board **VOTED** to approve the motion.

N. Thomas made a motion to approve the minutes from School Board Meeting Agenda on 02-23-26.

The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Donations

Donations were approved as presented.

F. Surplus Textbooks/Reading Material/Equipment

All surplus was approved as presented.

G. Agreements/Contracts

All agreements and contracts were approved as presented.

H. Course Proposals

Course Proposal - Community Based Transitions was approved as presented.

I. 2026-2027 School Calendar Correction

2026-2027 School Calendar was approved as presented.

J. 180 Day Waiver Form for Parent-Teacher Conference Days

180 Day Waiver and Resolution 07-G-26 for Parent-Teacher Conference Days were approved as presented.

K. Resolution 08-G-2026 Authorization to Enter into E-Rate Funded Service Contract - Funding Year 2026

Resolution 08-G-2026 Authorization to Enter into E-Rate Funded Service Contract - Funding Year 2026 was approved as presented.

III. Athletics & Activities Presentation

A. Athletics & Activities Presentation

Athletic Director Rob Thomas, presented an overview of the 2025-2026 Athletics and Activities report to the Board of Directors. The presentation highlighted participation numbers across all three athletic seasons as well as districtwide activities and clubs. The Athletic Director noted several areas of growth, including increased participation in Volleyball, Boys Tennis, Girls Soccer, Boys and Girls Golf, and Girls Wrestling, who claimed their third consecutive League Championship. Football continued strong numbers and advanced to the Round of 32 in the state playoffs. The presentation also underscored the significant impact of the double levy failure on student opportunities. As a direct result, Boys Basketball and Boys Soccer were unable to

field C teams, Girls Flag Football was suspended entirely, leaving North Mason as the only school in the Olympic League without a team and Baseball lost its JV program due to declining participation compounded by reduced funding.

The Athletic Director also provided the Board with a breakdown of athletic funding sources and expenditures, including ASB activity card revenue, gate receipts, security, officials and transportation costs.

IV. Board Development and Linkage

A. Superintendent Update

Superintendent Dr. Michael reiterated the impacts of the levy failure on athletics and activities as presented by Athletic Director Thomas, emphasizing the real consequences being felt by students across the district. Dr. Michael then introduced three resolutions that would be brought before the Board for a vote:

- **Resolution 04-G-26 – Emergency Advance Payment of Basic Education Allocation** - Due to a significant enrollment shortfall of 58.86 FTE below the budgeted enrollment for the 2025-2026 school year, the district is facing an estimated \$1,026,204 reduction in state apportionment. With projected negative cash flow in May and June, the Board petitioned the Office of Superintendent of Public Instruction for an emergency advance of \$1,000,000 in basic education allocation to avoid interest-bearing warrants and maintain district operations.
- **Resolution 05-G-26 – Reduced Educational Program and Authorizing Classified and Certificated Staff Reductions** - In response to ongoing financial constraints, the Board adopted a reduced educational program for the 2025-2026 and 2026-2027 school years. The resolution authorizes Superintendent Dr. Kristine Michael to implement necessary staffing reductions, including layoffs, reductions in hours, and reassignments for both classified and certificated staff, in accordance with collective bargaining agreements, district policy, and applicable state and federal law.
- **Resolution 06-G-26 – Surplus of Parcel No. 12332-50-00055, Mary E. Theler** - The Board declared the Mary E. Theler Center property, located at 22871 NE State Route 3 in Belfair, as surplus real property. The approximately 6,391 square foot building situated on 4.92 acres was previously used as an early learning center and is currently vacant. The surplus designation authorizes the district to lease all or a portion of the property for uses consistent with education or public recreational purposes.

B. Resolution 04-G-26 Emergency Advance Payment of Basic Education Allocation

Director Thomas moved to approve Resolution 04-G-26 Emergency Advance Payment of Basic Education Allocation as presented. Motion carried.

C.

Resolution 05-G-26 Reduced Educational Program and Authorizing Classified and Certificated Staff Reductions

Director Gonzalez Timmons moved to amend Resolution 05-G-26 Reduced Educational Program and Authorizing Classified and Certificated Staff Reductions to add the 2026-2027 school year along with the 2025-2026 school year. Director Thomas moved to approve the amended Resolution 05-G-26 as presented. Motion carried.

D. Resolution 06-G-26 Surplus Resolution Parcel No. 12332-50-00055 Mary E. Theler Center.pdf

Director Thomas moved to approve Resolution 06-G-26 Surplus Parcel No. 12332-50-00055 Mary E. Theler as presented. Motion carried.

E. Budget Status 2025-2026

Assistant Superintendent of Finance and Operations, Dan King presented the budget status update.

F. Legislative Representative Report

Director Youngberg did not have a legislative report.

G. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas shared an update on WIAA activity.

V. Five-Minute Recess

A. Five-Minute Recess

Director Gonzalez Timmons made a motion for a five-minute recess. The board did take a five-minute recess with a plan to return at 7:41 pm. Meeting was reconvened at 7:41 pm.

VI. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. E-6 Educational Equity

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of Policy E-6, Educational Equity. Director Gonzalez Timmons clarified that per the Monitoring Response Document, the motion must also address two specific components: (A) the Board's finding regarding the Superintendent's interpretation of the policy, and (B) the district's progress toward achieving the desired results.

Director Gonzalez Timmons then moved to find that the Superintendent's performance complies with the requirements of Policy E-6, Educational Equity, and that the Superintendent has reasonably interpreted the provisions of the Ends policy, and that the

district is making reasonable and satisfactory progress toward achieving the desired results. Director Thomas seconded the motion. The motion carried.

C. Policy Review

The Board conducted a first reading of proposed revisions to Policy ER-9, Communication with the Public, and Policy ER-12, Student Conduct and Discipline. By way of background, the Board had reviewed both policies during the March 9 Study Session.

The Board reviewed and discussed both drafts. Notable discussion centered on Policy ER-9 and the provision addressing the timeline by which a new Superintendent is required to publish an updated Strategic Plan. The Board did not reach a final determination on this item and will continue the discussion prior to the second reading. Both policies will return for a second reading, at which time any final revisions will be addressed prior to moving forward for Board approval.

VII. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Biehl processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on April 27, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on April 13, 2026 at 6 pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,
N. Gonzalez Timmons

Nicole Gonzalez Timmons, Board of Directors President

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2026_02_23_board_meeting_minutes.pdf
- 2026_03_09_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- March 2026 Personnel Report.pdf
- Donation Report to board .pdf
- 25-26 Madrona.pdf
- 6804 - Communications Consortium.pdf
- Course Proposal - Community Based Transitions.pdf
- 2026 -2027 Updated Calendar Explanation.pdf
- 26-27 District Calendar Spanish Final.pdf
- 26-27 District Calendar Final.pdf
- Resolution 07-G-26 State Board of Education Waiver of the 180-Day Minimum Requirement.pdf
- 180 Day Waiver for Conferences.pdf
- Transportation Surplus 3 23 26.pdf
- Resolution 08-G-26 E-Rate Funded Service Contract.pdf
- Athletics Slides 25-26 March 23 26.pdf
- Resolution 04-G-26 Emergency Advancement of Basic Education Allocation.pdf
- Resolution 05-G-26 Reduced Educational Program and Authorizing Certificated and Classified Staff Reductions.pdf
- Resolution 06-G-26 Surplus Resolution Parcel No. 12332-50-00055 Mary E. Theler Center.pdf
- Budget Status Presentation March.pdf
- Budget Financial Report.pdf
- E 6 Monitoring Response 3 23 26.pdf

- E-6 Educational Equity Monitoring Report March 2026.pdf
- E-6 Educational Equity .pdf
- ER-12 Student Conduct Discipline.pdf
- ER-9 Communication w Public.pdf
- ER-9 Communication w Public rev 3 23 26 Markup.pdf
- ER-12 Student Conduct Discipline rev 3 23 26 Mark up.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.